

Application for Building, Plumbing and Drainage Approval

OFFICE USE ONLY	BA Number	
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APPLICANT DETAILS

Name		Application Date	
Postal Address			
Phone Bus No.		Mobile Phone No.	
Email Address			

DETAILS OF PROPERTY

Lot No.		Street No.	
Address			

LESSEE/SUB LESSEE OF PROPERTY

(Applications for non-Rio Tinto Alcan Gove [RTAG] properties must be authorised by the property owner)

RTAG property	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Non RTAG property - Name of sub-lease holder:	Approval Letter obtained <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Attach copy if yes	
Postal Address		Phone No.
Email		Mobile No.

TYPE OF BUILDING WORK

Tick here

Group 1 Minor Works <i>(Refer to Type of building works sheet for specific scope of works)</i>	Free-standing carports & garden sheds <\$10,000; shipping container installations; above-ground swimming pools; shade sails; driveways; fencing; retaining walls; satellite dishes; flagpoles etc.	
Group 2 <i>(Refer to Type of building works sheet for specific scope of works)</i>	Minor buildings or additions including attached carports and sheds >\$10,000; patios; verandahs; pergolas; in-ground swimming pools	

Group 3 <i>(Refer to Type of building works sheet for specific scope of works)</i>	Residential dwelling and major additions including additional rooms, breezeway enclosures <i>(Before submission to NC for a building application, approved documents in accordance with the National Construction Code to be issued by an NT registered building certifier including relevant Section 40 Design Certificates. The building certifier is responsible for any required inspections and issuing the Occupancy Certificate at the completion of the works)</i>	
Group 4 <i>(Refer to Type of building works sheet for specific scope of works)</i>	Industrial and commercial buildings and additions, including warehouses, factories, food service premises and additions/renovations of such <i>(Before submission to NC for a building application, approved documents in accordance with the National Construction Code to be issued by an NT registered building certifier including relevant Section 40 Design Certificates, NTFRS & other Regulatory Authority Reports. The building certifier is responsible for any required inspections and issuing the Occupancy Certificate at the completion of the works)</i>	

Nature of Construction	New	Additions/Alterations	Repair & Maintenance	Conversions	Demolition	Removal
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A brief description of Works						
New floor area in square metres (include verandahs/attached carport if covered by this certification)					sqm	
Proposed use on completion of works	e.g. – Residence, Storage, Workshop, Business (nominate type of business to be carried out) etc.			Value of building works	\$	
Excavation Required:	Yes <input type="checkbox"/> No <input type="checkbox"/>		Excavation Permit Application is Attached		Yes <input type="checkbox"/> No <input type="checkbox"/>	

NT REGISTERED BUILDING CERTIFIER

Name of Building Certifier		Registration No.	
Firm or Company name		Registration No.	
Email Address		Mobile No.	
Postal Address		Phone No.	

BUILDER DETAILS

Firm or Company name			
Registration No.		Mobile No.	
Email Address		Phone No.	
Postal Address			

PLUMBER DETAILS

Name of Plumber/Designer					
Registration No.		Mobile No.			
Email Address		Phone No.			
Postal Address					
Septic Tank Installation	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes - Source of Water eg mains/bore/roof	Size of Septic Tank	litres

ACKNOWLEDGEMENT

I acknowledge that all works undertaken will conform to the requirements of the current **National Construction Code of Australia**, the conditions of the **Building Permit** and the **Standard Planning Development Building and Demolition Conditions**. Any building work as described in **Group 3** or **4** must be certified by a registered building certifier for the Northern Territory (including relevant Section 40 Design Certificates, NTFRS & other Regulatory Authority Report).

Any damage caused to services or mains water infrastructure is my responsibility.

Any proposed works which fall within the scope of the *Construction Industry Long Service Leave and Benefits Act* must be notified to NT Build by lodgement of the required Project Notification Form. Payment of any levy must be made prior to the commencement of any construction activity. NT Build should be contacted via email http://www.ntbuild.com.au/ntbuild/publications_forms/sitealert_changes-to-NTBuild_201404.pdf or by phone on 08 89364070 to determine if the proposed works are subject to the Act

Details of this building application may be passed onto the Australian Bureau of Statistics for the purpose of publishing aggregated statistics.

APPLICANT TO SIGN

Signature	Date

OFFICE USE ONLY

PAYMENTS DETAILS

Amount Paid \$		Receipt No.		Payment Date	
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BUILDING APPROVAL

<input type="checkbox"/> Granted	Notes:	<input type="checkbox"/> Refused	Notes:
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nhulunbuy corporation

Application for Water Supply / Sewer Connection

BA

I hereby apply to have the Water and/or Sewer connected to:

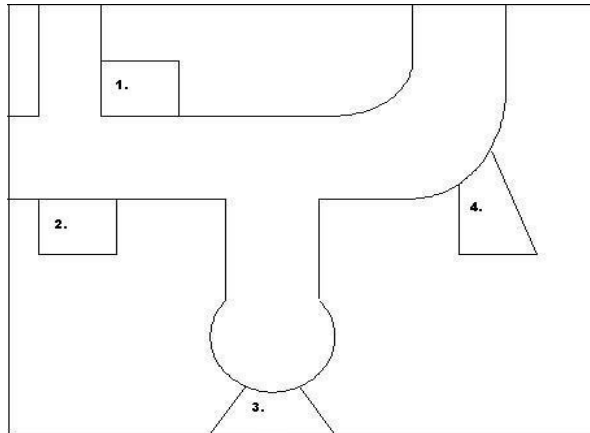
Lot Number Address

Owners Name

Select Allotment nearest in a situation to yours

1. Corner Position
2. On straight of St
3. End of Close
4. On bend

Indicate your preferred meter location



Water Meter Fee – refer to fee guidelines

20mm 25mm 40mm 50mm

Paid in Building Application

Contact Nhulunbuy Corporation when sewerage location service is required

Signature Date

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OFFICE USE ONLY

Date Received	<input type="text"/>	Receipt No.	<input type="text"/>
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INFRASTRUCTURE

Works Supervisor's name	<input type="text"/>	Signed	<input type="text"/>	Date	<input type="text"/>
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CONNECTION COMPLETED

Water Meter Number	<input type="text"/>	Start Reading	<input type="text"/>		
Sewer	<input type="text"/>				
Plumber's name	<input type="text"/>	Signed	<input type="text"/>	Date	<input type="text"/>

PROPERTY DATABASE UPDATED

Property Officer's name	<input type="text"/>	Signed	<input type="text"/>	Date	<input type="text"/>
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CYCLONE MANAGEMENT PLAN

A Cyclone Management Plan is required for all building or demolition work conducted between the months of November and May (inclusive) within the Nhulunbuy Town Lease or Industrial Estate Lease areas.

Name of Applicant / Representative:		Phone:		Date:	
Registered Name of Company / Organisation Conducting Works:					
Description of Proposed Works:					
Location of Proposed Works:					

CYCLONE WATCH

Within 48 hrs but not expected within 24 hrs

- Advise employees of cyclone status
- Check fuel levels in all vehicles
- Tie down all loose items and remove all loose rubbish to local refuse tip
- Ensure that all machines and all vehicles are fully fuelled and operational
- Monitor radio and/or social media for updates

CYCLONE WARNING

Expected within 24 hrs

- Advise employees of cyclone status
- Check site to ensure all loose items are secured and/or tied down
- Move all vehicles and machinery to a safe area
- Monitor radio and/or social media for updates

ACTIVATION - CYCLONE IMMINENT

Expected within 12 hrs

- Advise employees of cyclone status
- Brief all staff and stand-down for home preparation
- Lock all gates and secure site
- Move to a safe shelter

ALL CLEAR

- Advise employees of cyclone status
- Check all equipment and vehicles before resuming work
- Check for any damage at work site
- Report damage to work site/vehicles and/or machinery to Nhulunbuy Corporation

I have read and understood the requirements and provisions of this plan.

Applicant / Representative:

Signed _____

Name

Date:

EXCAVATION PERMIT Identification of NCL & RTA assets

An Excavation Permit is required for any excavation of ground within Special Purpose Lease 214 (Town), 250 (Industrial Estate) or the Airport (SML11)

Section 1: TO BE COMPLETED BY THE APPLICANT

Excavation
Permit No.

EX _ _ _ _ _

Name:		Phone:		Date:	
Address of proposed excavation:	Lot	House No.			
Reasons for proposed excavation:					
E-mail:					

Provide a map location of the exact excavation in relation to the proposed site (Google map or sketch drawings with measurements accepted)

Section 2: TO BE COMPLETED BY THE NHULUNBUY CORPORATION

A Nhulunbuy Corporation Infrastructure (NCL) Team representative has reviewed the documentation currently held by Nhulunbuy Corporation to identify any sewage and/or water services on the nominated site.

- Position of water and sewer piping identified (**NCL assets only**)
- Survey required before back fill
- HV/LV Assets identified in area and RTA notified (**Rio Tinto assets only**)

Site inspection comments/Special conditions

Signed: _____ Name: _____ Date: _____

Disclaimer: Information provided by the NCL is indicative only. Identifying the actual location of the services remains the responsibility of the applicant. The issue of this permit by the Nhulunbuy Corporation does not indemnify the applicant and/or any persons employed by them from any liability relating to any injury to persons, or damage to property, as a result of any excavations carried out at the identified site.

Section 3: TO BE COMPLETED BY THE APPLICANT

- The Applicant is to provide a site plan showing distances of excavations from property boundaries.
- The Applicant is to provide a detailed description of the works including any plans or drawings.
- All signatures on this form must be completed before excavation commences and a copy of the completed form must be held by the supervisor on the site of the excavation at all times.
- It is the responsibility of the applicant to contact **Dial Before You Dig** to ensure adequate identification of Telstra and NBN services in the excavation area. Information must be attached to this application.
- It is the responsibility of the applicant to engage a suitable contractor to ensure adequate identification of any domestic electrical & other services on the site prior to any excavation taking place.**
- It is a condition of this permit that any road crossings will be backfilled with lean-mix concrete up to 40mm from the top of the excavation, and the remaining 40mm will be filled with compacted bituminous pre-mix asphalt to the satisfaction of the Nhulunbuy Corporation. ****The Manager Strategic Infrastructure is to be consulted prior to any works commencing on road crossings**.**
- I have read and understood the conditions associated with the granting of this Excavation Permit.***

Signed: _____ Name: _____ Date: _____

Fee (as per current fee schedule) payable on submission of application.

<i>Fee Payment Details</i>	<i>Fee Paid: \$</i>	<i>Date Paid</i>	<i>Receipt no.</i>
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For enquiries please contact the Compliance & Development Officer on 8939 2200 or via email to office@ncl.net.au Revised April 2020

Permit Number:		Date Required:	
<p align="center">An excavation permit is required for all work involving excavation of ground within Gove Operations boundaries (48 hours min notice required). This permit MUST commence within 15 days from the date of "Authorise to Issue" to be valid or a new permit shall be obtained.</p>			
Request for permit			
Applicant Name:		Signature:	
Company:		Date:	
Phone:		Location:	
Drawing / sketch no:		Service Order No:	
Work to be carried out (ensure the excavation site is marked to show the location of known services / obstructions):			
Work methods and special controls to be adopted:			
Does this excavation involve high voltage cable above/below ground? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, a Vicinity Permit is required.			
Do the works involve vegetation removal/clearing? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , a Vegetation Clearing Permit is required.			
Do the works potentially impact culture/heritage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , Cultural/Heritage approval is required.			
Is work within 50m of RDA pond? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , geotechnical review required in accordance with OIM-RDA-001			
Is this an NCL associated permit (town, industrial, or airport) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Data search / site detections			
Composite services coordinator (CSC)	Drawing & database check	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Site detection carried out	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Sketch of excavation site provided	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Checklist completed	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Engineering superintendent	Site survey required	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Vegetation permit received	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Cultural/Heritage approval received	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Geotech review received	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Authorised for Issue	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		Signature	Date
Approval before work can commence			
Supervisor of work	Site information checked	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Work methods determined	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Confirmed Hazardous Energy Requirements with Area	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Area approval obtained to enter and conduct work	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Contractor / excavator	Acceptance of job	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		Signature	Date
<p>Note: excavation permit (EP) shall be displayed at the excavation site.</p> <ul style="list-style-type: none"> • An observer is required when using mechanical equipment during an excavation. • Unless noted otherwise above or directed by HV personnel, mechanical excavating shall cease 200mm above or adjacent to indicated service position and its true position identified using handtools. • Due care to be taken during excavation - unknown or unidentified services may be present. • Should any unrecorded services (cable/pipe), obstructions or contaminated site be observed / damaged during excavation - excavation work is to cease immediately and the supervisor of works notified. • Should any item of potential archaeological or cultural significance (Aboriginal artefact) be observed during excavation - excavation work is to cease immediately and the supervisor of works notified. • Only once the service/obstruction has been inspected, identified, and made safe can the excavation recommence. 			
Completion of works			
Supervisor of work	Notify surveyor to conduct survey	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Backfill and site cleanup	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	EP forwarded to CSC	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Area contacted to confirm work is completed.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

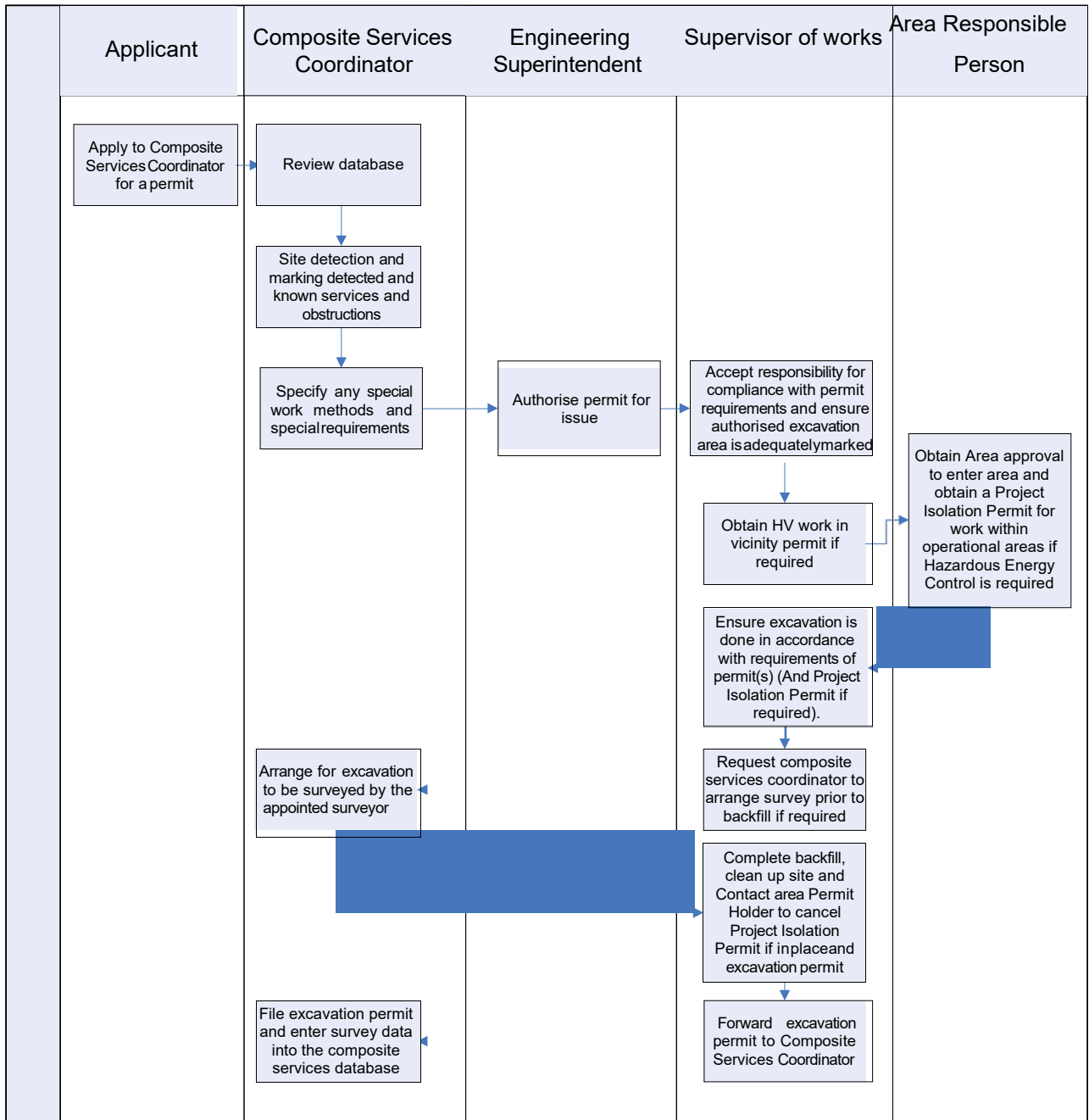
Document Owner:	Senior Engineer – Mechanical	Authorised By:	Engineering Superintendent
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Note: No excavation is to be backfilled until a survey of services installed or exposed during excavation is completed.

- Failure to comply with the above procedure will result in the re-opening of the excavation to confirm the location of the buried services at the contractor/excavator's cost.

Composite services coordinator	Survey data received from surveyor and entered into the composite services database. <input type="checkbox"/> Yes <input type="checkbox"/> No Provide copy of completed permit to NCL if for town, industrial or airport. <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Signature	Date



Document Owner:	<i>Senior Engineer – Mechanical</i>	Authorised By:	<i>Engineering Superintendent</i>
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