

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 26 March 2024 at 8:40am

**1. Present**

|                       |  |
|-----------------------|--|
| Lauren Heald (LH)     | Acting Chairperson (Nhulunbuy Corporation) |
| Vicki Blackler (VB)   | RTA Representative                         |
| Jim Rogers (JR)       | NTG Representative                         |
| Megan Niven (MN)      | Member                                     |
| Nathan Graetz (NG)    | Member                                     |
| Catherine Fielke (CF) | Member                                     |
| Stacie Irving (SI)    | Secretary                                  |

**2. Apologies**

|                    |                                     |
|--------------------|-------------------------------------|
| Shane Whitten (SW) | Chairperson (Nhulunbuy Corporation) |
| Wesley Van Zanden  | Member                              |

**3. Conflict of Interest**

None Noted

**4. Confirmation of Minutes – 27 February 2024**

**Moved:** MN  
**Seconded:** NG  
*Carried 5/0*

**5. Business Arising from Minutes**

It was noted that the following from the **Action List** were updated (see *Action List February 2024*).

*112/22 – Changes to Town Board Agenda items for TO Inclusion* – LH updated board members, SW noted that he had been in continuing ongoing discussions with Traditional owner groups. NC had received confirmation from these groups that representatives will be available in early 2024 to attend Town Board meetings. NC will continue to engage on an ongoing basis with both groups regarding TO representation. – *Review April 2024*.

*113/23 – Town Centre Revitalisation Committee* – LH updated that NC have documented goals discussed by board members in August meeting and will present Town Board with small projects to commence in the first quarter of 2024 for town centre revitalisation. The following matters were discussed. *Review April 2024*.

- JR mentioned that a holistic approach with a list of planned goals may be more productive than completing ad-hoc smaller projects without an overall plan.
- JR also mentioned noting the Town Centre Activation (activation of a space) rather than revitalisation may promote broader thinking around topics such as designing for safety.
- SI asked if the GFRG (Gove Futures Reference Group) works around a Town Master Plan would address town centre activation.
- LH mentioned that NC had received community feedback regarding lighting in the town centre.

Secretary:

*Stacie Irving*

Date: 27 May 2024

Chairperson:

*Shane Whitten*

Date: 24 May 2024

- SW to provide an update on performed maintenance on NC assets in and around the town centre and liaise with other responsible stakeholders to ensure all installed lighting is operational.
- JR to facilitate NTG representatives to update board members at the next meeting regarding the Town Master Plan project.
- JR also mentioned the Community Benefits Funding could be a possibility to fund a Town Centre Activation project.

*114/23 – Traffic Management Parking Near PFES Building –NC to change / refresh the road markings in both areas and conduct community engagement via social media channels regarding these changes. SW to facilitate community information posts and update road markings through both NC social media channels and operations teams. – Review April 2024*

## 6. Correspondence - In

**For Noting: Email Update to Address - Home Trading Permit - Compassion & Power Ministry Service.**

Town Board members noted the correspondence as tabled.

## 7. Correspondence – Out

**For Noting: Letter of Support Community Assistance Grant Application – Nhulunbuy Saints Football Club.**

Town Board members noted the correspondence as tabled.

**For Noting: CAP Grant Outcome - Community Assistance Grant - Nhulunbuy Regional fishing Club.**

Town Board members noted the correspondence as tabled.

**For Noting: Letter of Support - Home Trading Permit - Blossom from Birth.**

Town Board members noted the correspondence as tabled.

**For Decision: Letter of Appointment to Nhulunbuy Town Board – Catherine Fielke**

Town Board members noted the correspondence as tabled.

### **It was resolved that:**

Town Board members accepted the appointment of Catherine Fielke to the Nhulunbuy Town Board as an elected member to fill a casual vacancy of a four-year term expiring 31 December 2026.

**Moved:** NG

**Seconded:** MN

*Carried 5/0*

**For Decision: Letter of Appointment to Nhulunbuy Town Board – Wesley Van Zanden**

Town Board members noted the correspondence as tabled.

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Secretary: *Stacie Irving*  
Date: 27 May 2024

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Chairperson: *Shane Whitten*  
Date: 24 May 2024

**It was resolved that:**

Town Board members accepted the appointment of Wesley Van Zanden to the Nhulunbuy Town Board as an elected member to fill a casual vacancy of a four-year term expiring 22 June 2025.

**Moved:** MN

**Seconded:** JR

*Carried 5/0*

**8. Monthly Ops Report February 2024**

The Nhulunbuy Town Board tabled and noted the Operations Report for February 2024 with no items referenced by exception.

**9. General Business**

**NTG Update** – JR referenced the business event to be conducted to engage with business owners regarding the Town Master Plan project is scheduled for the first week of April. GFRG (Gove Futures Reference Group) conducted two community updates recently with content available on the website shortly.

GPHG (Gove Peninsula Harmony Group) met in early March and have requested in writing to licencing NT to give permission to extend the trial changes to the liquor permit system for a further 12 months to obtain larger levels of data. Over the 6-month trial early indications are that there has been a reduction in alcohol related presentations at the Emergency Department and a reduction in alcohol related domestic violence incidents.

The 'Have Your Say' survey will remain open for the entire 12-month extension to enable the collection of data relating to these matters.

Further correspondence will be drafted to the community outlining the approval of the 12-month extension to the trial changes to the liquor permit system.

**Feedback from Elected Members** – VB noted the prevalence of people smoking near the ALPA offices and the associated littering including cigarette butts. SI updated that NC had received feedback regarding littering in the area and had installed an extra rubbish bin.

VB also requested further clarification regarding the difference between Home Trading businesses and market stall vendors, noting that some vendors at the markets do not seem to be registered home traders.

MN requested clarification around the extent of the sewerage service breakdown in Geebung Close and asked if tenants had been adequately compensated for damages etc.

LH and SI confirmed that tenants had been provided with alternative accommodation and appropriate compensation immediately and that the cause of the obstruction that was located across three private properties, was a combination of inappropriate refuse in the sewer system and tree roots.

LH noted that NC could facilitate further communications through social media channels regarding appropriate use of household WC facilities.

**RTA Update** – VB updated board members that RTA have been looking at business sustainability and have recently outsourced their Indigenous Participation Program to NEAL.

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Chairperson: *Stane Whitten*

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There being no further business, the Acting Chairperson declared the meeting closed at 9:16am.

Next meeting: 8:30am Tuesday 23 April 2024.

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Secretary: *Stacie Irving*  
Date: 27 May 2024

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Chairperson: *Shane Witten*  
Date: 24 May 2024