

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 23 April 2024 at 8:35am

**1. Present**

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Vicki Blackler (VB)	RTA Representative
Megan Niven (MN)	Member
Wesley Van Zanden (WVZ)	Member (Teams)
Stacie Irving (SI)	Secretary

**2. Apologies**

Jim Rogers (JR)	NTG Representative
Catherine Fielke (CF)	Member
Nathan Graetz (NG)	Member

**3. Conflict of Interest**

None Noted

**4. Confirmation of Minutes – 26 March 2024**

**Moved:** VB  
**Seconded:** MN  
*Carried 4/0*

**5. Business Arising from Minutes**

It was noted that the following from the **Action List** were updated (see *Action List March 2024*).

*112/22 – Changes to Town Board Agenda items for TO Inclusion* – SW noted that he had been in continuing ongoing discussions with Traditional owner groups, NC received correspondence from Gumatj Aboriginal Corporation mid-April stating they don't have capacity to provide a representative to sit on the Nhulunbuy Town Board. NC will continue to engage on an ongoing basis with Rirratjingu Aboriginal Corporation to attain a representative from their organisation to sit on the Nhulunbuy Town Board. SW to investigate the impact on decision making / implementation of changes/ alterations to the constitution if there is not representation from traditional owner groups. SW to communicate with both traditional owner groups to ensure an understanding of the role of the representatives from traditional owner groups. – *Review May 2024*.

*113/23 – Town Centre Revitalisation Committee* – SW updated board members that NC will be applying for a CBF minor grant to install electrical infrastructure in the Town Centre to better facilitate events and activities to be held in the area. SI has organised Activate Territory team to attend later in the meeting to introduce their program with a view to projects that NC can implement in Nhulunbuy Town Centre to activate the spaces further. SW noted that the action should be ongoing to ensure board member and NC follow up. The following matters were discussed. *Review May 2024*.

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- SW to provide an update on performed maintenance on NC assets in and around the town centre and liaise with other responsible stakeholders to ensure all installed lighting is operational.
- SW also listed all projects that NC know have been proposed for the town centre area.
- NTG representatives have postponed their presentation on Land tenure and town master planning for the May meeting.

*114/23 – Traffic Management Parking Near PFES Building – NC Communicated with transport/ taxi companies licenced to use taxi ranks in Nhulunbuy, their feedback was that if we revert the taxi rank on Matthew Flinders Way back to public parking, they will require further spaces to be installed on Westal Street. SW also communicated with NT Police to seek their feedback on the removal of the taxi rank from the specified site, they were not supportive of the installation of public parking in the area due to increased visual obstruction to their view when exiting the NT Police carpark and compound. Board members to conduct a site visit of the area at the beginning of the May meeting. – Review May 2024.*

***New Action: 115/24 – RAC Project Management Presentation – SW to invite RAC project Management Representative to attend May meeting and present information on upcoming RAC project activities.***

***New Action: 116/24 – Activate Territory – NC to set up a meeting with Activate Territory to ascertain the support available to activate spaces in Nhulunbuy Town Centre Areas.***

## 6. Correspondence - In

**For Noting: Email Nhulunbuy Corporation CDU Scholarship Acceptance Letter.**

Town Board members noted the correspondence as tabled.

## 7. Correspondence – Out

None Recorded.

**9:07am – Presentation by Nhulunbuy Corporation Animal Management Officer – Tristan Langford.**

The presentation covered the following discussion:

- Tristan briefly introduced himself and mentioned his background as a zookeeper in North Queensland, then relocated to the NT to work at the Territory Wildlife Park working with Buffalo & Wild Dogs and whilst there studied and qualified as Veterinary nurse and completed placements with the ARC animal hospital in the Darwin Area. These tasks fostered a keen interest in wildlife photography.
- Domestic Animals – Current operations include implementing a humane euthanasia program for the Nhulunbuy Corporation in collaboration with East Arnhem Veterinary Services, continued and closer work with PAWS helping with their internal processes, an educational program for implementation throughout the schools in the area and the introduction of a snake removal program in the Nhulunbuy area.
- Feral Animals – Current operations include updating NC trail cameras, networking with Dhimurru Aboriginal Corporation rangers, feral cat and wild dog trapping and the updating of firearm procedures and licencing.

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- Native / Endangered Wildlife – logging of sightings through iNaturalist, organising of a permitted wildlife rescue group in Nhulunbuy area, investigating Watergum and the possible implementation of 'cane toad bust' program.
- Future objectives for the Nhulunbuy Corporation Animal management including implementation of chemical euthanasia techniques, collaboration with NTG parks and wildlife regarding their Crocwise program, continued feral animal management, town lagoon tours and potential upgrades for our pound facility.
- Reporting of animal issues, NC have approved reporting messages via phone with a 24hrs mobile service, email, utilising the forms on NC website or reporting through Snap Send Solve. Facebook and other social media channels is not an approved method of reporting incidents.

## 8. Monthly Ops Report March 2024

The Nhulunbuy Town Board tabled and noted the Operations Report for March 2024 with the following items referenced by exception.

**GPHG** – SW noted the extension to the Changes to the Liquor permit system for a further 12 months to enable the gathering of more data. Preliminary statistics have revealed a positive trend in alcohol related incidents and a reduction in emergency department presentations due to alcohol related harm.

## 9. General Business

**NTG Update** – JR referenced the business event to be conducted to engage with business owners regarding the Town Master Plan project is scheduled for the first week of April. GFRG (Gove Futures Reference Group) conducted two community updates recently with content available on the website shortly.

The 'Have Your Say' survey will remain open for the entire 12-month extension to enable the collection of data relating to these matters.

Further correspondence will be drafted to the community outlining the approval of the 12-month extension to the trial changes to the liquor permit system.

**By-laws** – NC yet to have our drafts person allocated.

**Advertised Officer Roles** – NC have advertised our Compliance Officer role and Infrastructure Engineer role.

**CEO Action List – Bunggulwuy Bin Replacement** – Board members determined the action should stay on the list until the property owner finalises their decision. MN noted the charges of weekly rubbish collection on two properties and updated that there were separate contractor services in place.

**Shipping Container Policy** – SI noted the review and approval process has been completed and NC will be sending the policy out to various stakeholders including building contractors, relocation / removal companies, property managers other relevant stakeholders.

## For Decision: Application for Community Assistance Grant – Arafura Dance Association Troupe

### Document Tabled were:

- Community Assistance Grant Application Form
- Public Liability Insurance Certificate of Currency

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**It was resolved that:**

Town Board members support the application for Community Assistance funding to provide uniforms and protective travel bags for the competition.

**Moved:** SW

**Seconded:** VB

*Carried 4/0*

**10:00am – Presentation by Activate Territory – Kostas Trikilis.**

The presentation covered the following discussion:

- Activate Darwin & Activate Territory, revitalising and bringing life back into the city, not particularly for tourists, projects are more for residents who use spaces daily throughout the year.
- Activate Darwin program has been expanded by Chief Minister to a territory wide initiative.
- Placemaking explained converting spaces into places, with a focus on changing the narrative and not letting the negative facts outweigh the positive facts about the space.
- Its important to start with lighter, quicker, and less expensive activities at first.
- Bring people to the places which then helps local business as it encourages people to remain in the areas after specific activities have concluded.

VB left the meeting due to prior commitments.

WVZ requested clarification around the goals Nhulunbuy Town Board wish to achieve with the town centre revitalisation projects. SI to send the goals document out to WVZ for review.

There being no further business, the Acting Chairperson declared the meeting closed at 10:38am.

Next meeting: 8:30am Tuesday 28 May 2024.

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Date: 03 June 2024

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