

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 24 September 2024 at 8:45am

1. Present

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Megan Niven (MN)	Member
Vicki Blackler (VB)	RTA Representative
Jim Rogers (JR)	NTG Representative
Wesley Van Zanden (WVZ)	Member
Stacie Irving (SI)	Secretary

2. Apologies

Nathan Graetz (NG)	Member
Catherine Fielke (CF)	Member
Mandaka Marika (MM)	RAC Representative

3. Conflict of Interest

JR noted a family membership with Nhulunbuy Amateur Swimming Club.

4. Confirmation of Minutes – 27 August 2024

Moved: WVZ
Seconded: SW
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List August 2024*).

112/22 – Changes to Town Board Agenda items for TO Inclusion – SW noted that NC had conducted an induction to the Town Board with Mandaka Marika and suggested to board members that this action be completed due to the unlikely nature of obtaining representation from Gumatj and Galpu traditional owner groups on the Town board. – Completed September 2024.

113/23 – Town Centre Revitalisation Committee – SW updated board members that NC is in discussion with Activate Territory after their recent site visit. Activate are formulating a report with recommendations on possible activations for spaces in the Town Centre precinct. SW to feedback Activate Territory recommendations to the Town Board. - Review October 2024.

117/24 - NC to invite OIC from Nhulunbuy Police to attend next month's Town Board Meeting - SW noted that although previous community feedback regarding concerns around crime and residents' safety have become less evident in recent months, NC will extend an invitation to representatives from NT Police to be invited to the October meeting to provide an update to board members – Review October 2024.

Secretary: *Stacie Irving*
Date: 06 November 2024

Chairperson: *Shane Whitten*
Date: 04 November 2024

6. Correspondence - In

For Decision: Application for Partnership Program – Nhulunbuy Amateur Swimming Club.

Document Tabled were:

- Community Assistance Grant Application Form
- Public Liability Insurance Certificate of Currency

It was resolved that:

Town Board members support the application for Community Assistance funding to provide laptop and printer for the club's use.

Moved: VB

Seconded: WVZ

Carried 5/0

Email Thank you for Assistance CDU Campus opening – Nhulunbuy Corporation – Community Team.

Town Board members noted the correspondence as tabled. SW also noted that along with the significant number of Nhulunbuy Corporation organised events Mike Rogers and Jason Liu collaborate and attend several external stakeholder events every month.

7. Correspondence – Out

Home Trading Permit – Holistic Care Foundation – Request to Update Address and Change in Services.

Town Board members noted the correspondence as tabled. MN suggested a possible error in the address in the correspondence. SI to correct the correspondence.

Home Trading Permit – That Hair Room – Request to Update Address.

Town Board members noted the correspondence as tabled. MN suggested a possible error in the address in the correspondence. SI to correct the correspondence.

Response to Resident – Closure of Myall Close

Town Board members noted the correspondence as tabled. SW noted the TB concern with regard to the effect on liveability of Nhulunbuy township if NC closed this or similar walkways across the SPL214 Nhulunbuy Town Lease area.

8. Monthly Ops Report August 2024

The Nhulunbuy Town Board tabled and noted the Operations Report for August 2024 with the following items referenced by exception.

Incidents and Hazard – SW outlined the one vehicle incident that occurred in August whilst also noted the low number of incidents across the organisation. SW also noted the incident that occurred at Gove Airport in early September involving an aircraft and pilot error.

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Nhulunbuy Corporation Governance Update - NC are receiving support from RTA engineering team to develop scope of works for upcoming large infrastructure projects, two of which will be tabled for approval in the September meeting of the Nhulunbuy Corporation Board of Directors, a proposal for road intersection upgrades and approximately 5km of sewer relining are the first of these projects. NC compliance officer has started and is being supported in training by NC Executive Assistant.

Community Benefits Fund Grant - SW noted that NC have applied for \$350k to add to the \$250k budgeted in 2024 to upgrade Lions Park and indicated the amount of \$250k included in the 2025 proposed budget to complete an upgrade at Rotary Park in Nhulunbuy South.

Board of Directors Members – SW provided board members with the additional members on the Nhulunbuy Corporation Board of Directors from August, Bernadette Oliver, Amy Pople and Matthew Nunan.

New By-laws progress – NC have received the first draft of the new by-laws and provided feedback to the NTG draftsman.

Disposal of Assets – NC to complete an Expression of Interest process for the disposal of various assets at the Gove Peninsula Waste Management Facility, e.g. the tyre shredder, conveyor and a generator. NC propose to install a bunded area for waste oil collection to support the administration of the new by-laws once they're gazetted. DEAL is collecting data regarding the level of waste oil disposal required by businesses situated on the Gove Peninsula to support the development of a waste oil disposal.

Snap Send Solve Reports – SW clarified the longest outstanding report, at 420 days has directly informed upcoming capital works for the road upgrades.

Gove Airport – After the update on the recent incident at Gove Airport, JR requested the number of annual aircraft movements. SW to feed back to board members after reviewing numbers.

Water Services & Water Mains – SW noted the lower than usual number of water mains and services bursts due to the number of recently completed projects on underground services.

Late item for approval – Application for Home Trading Business – Dhaptics Photography Business.

Document Tabled were:

- Home Trading Application Form
- Public Liability Insurance Certificate of Currency
- Business Plan
- House plan
- Letter of Permission from Landlord

It was resolved that:

Town Board members support the application for Home Trading Business to provide professional Photography services.

Moved: SW

Seconded: VB

Carried 5/0

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9. General Business

Shade Structure in Town Centre

SW updated board members that NC have three shade structures to install in the Town Centre and asked for Board members to feedback through the next board meeting the proposed locations for the installation. WVZ raised the location near the courthouse due to the number of people needing to congregate in the area when court is in session. Board members approved that the proposal of locating the structures within 50 – 100 metres of the courthouse. SW and WVZ to conduct a site visit and isolate exact locations for the installations.

Letter of Support – Cyclone Shelter

JR outlined that the newly elected government are reviewing decisions made by the previous government. SW noted that the Nhulunbuy Town Board and Nhulunbuy Corporation Board of Directors are required to draft letters of support briefly stating their contents, SW will feed through to Town Board members before sending this correspondence.

NTG Update (Jim Rogers)

JR provided an update regarding the newly elected government. CM & C have provided briefings to the incoming ministers, with visits scheduled to the Gove Peninsula by several newly appointed ministers towards the end of 2024. Master planning workshops are being conducted this week and individual stakeholder engagement can be set up with NC planning team to support the consultant's work.

RTA Update (Vicki Blackler)

VB noted that RTA Gove Operations will be announcing a new general manager who will oversee both Closure and Operations in the coming days.

NC Update (Shane Whitten)

NC are drafting further information for their website in the compliance area in the coming months including publishing governing documentation supporting recent changes in the Sub-lease transfer process. NC continue to encourage all stakeholders conducting development, building, demolition, drainage works to contact the compliance team directly with any questions.

Feedback from Elected Members

WVZ noted the recent community sentiment through social media channels around the Vet services announcement and requested detail around support NC could offer. SW noted he had met with various key stakeholders regarding the concern and outlined that DEAL, CM & C and NC will work together to support the delivery of a valuable service.

MN requested information regarding the timing of the RTA demolition pilot project of residential properties, SW noted NC had received information of the project commencement in October 2024.

MN also requested clarification around the community feedback regarding the Solar farm project.

There being no further business, the Chairperson declared the meeting closed at 10:00am.

Next meeting: 8:45am Tuesday 29 October 2024.

Secretary: *Stacie Irving*
Date: 06 November 2024

Chairperson: *Shane Whitten*
Date: 04 November 2024