

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 27 August 2024 at 8:45am

**1. Present**

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Nathan Graetz (NG)	Member (Teams)
Joel Oliver (JO)	RTA Representative (Proxy)
Lucasta Clothier-Fairs (LCF)	NTG Representative (Proxy)
Mandaka Marika (MM)	RAC Representative
Wesley Van Zanden (WVZ)	Member (Phone)
Stacie Irving (SI)	Secretary

**2. Apologies**

Catherine Fielke (CF)	Member
Megan Niven (MN)	Member
Vicki Blackler (VB)	RTA Representative
Jim Rogers (JR)	NTG Representative

**3. Conflict of Interest**

None Noted

**4. Confirmation of Minutes – 25 June 2024**

**Moved:** WVZ  
**Seconded:** SW  
*Carried 5/0*

**5. Business Arising from Minutes**

It was noted that the following from the **Action List** were updated (see *Action List June 2024*).

*112/22 – Changes to Town Board Agenda items for TO Inclusion – SW noted that NC had conducted an induction to the Town Board with Mandaka Marika and will co-ordinate the RAC Board meetings calendar to avoid any clashes with meeting dates and times. – Review September 2024.*

*113/23 – Town Centre Revitalisation Committee – SW updated board members that NC is still progressing an application for a CBF minor grant to install electrical infrastructure in the Town Centre to better facilitate events and activities to be held in the area. SW and SI have met with Activate Territory are visiting Nhulunbuy and attended this meeting. SW to feedback Activate Territory recommendations to the Town Board. - Review September 2024.*

*116/24 – Activate Territory – NC to set up a meeting with Activate Territory to ascertain the support available to activate spaces in Nhulunbuy Town Centre Areas. SI will organise NC meeting with Activate Territory team in June to discuss ideas for activation for Nhulunbuy Town centre – Completed June 2024.*

Secretary:

*Stacie Irving*

Date: 01 October 2024

Chairperson:

*Shane Whitten*

Date: 01 October 2024

117/24 - NC to invite OIC from Nhulunbuy Police to attend next month's Town Board Meeting Representatives from NT Police to be invited to the October meeting to provide an update to board members – Review September 2024.

## 6. Correspondence - In

### **Email Regarding Closure of Myall Close – Feedback from Concerned Resident.**

Board members noted the correspondence as tabled and requested SW to draft a response to the resident on their behalf as follows:

*Board members were not supportive of closing this walkway noting the Nhulunbuy's network of public thoroughfares uniquely adds to the liveability and accessibility of the town. Understanding that this is not your requested outcome, the Nhulunbuy Corporation will investigate other measures such as lighting and tree pruning with a view to alleviating the concerns of nearby residents.*

*The Corporation also encourages you to continue your vigilance in monitoring the surrounding areas, including those practices that can actively discourage property theft, for example, items stored under back yard patios.*

### **Email Regarding the Liquor Permit Trial Data – Melissa Beasley Acting Regional Economic Director East Arnhem Land.**

Board Members noted Melissa's response to their queries regarding data collection raised in the June meeting and LCF noted that the new method introduced by NT Police was extremely detailed and whilst provides more in-depth data collection since its introduction, it will be very difficult to determine recent data trend comparison to historical data trend during the liquor permit changes trial.

**Mandaka Marika entered the meeting at 9:17am.**

### **Email Request of Change of Address – Home Trading Permit – That Hair Room**

Board Members conditionally approved the request of change to trading address subject to a letter of permission being supplied to the Nhulunbuy Corporation.

**Moved:** SW  
**Seconded:** JO  
*Carried 5/0*

### **Feedback via Phone – Feedback from Concerned Worker in Town Centre**

NC caretakers clean the area daily at present, SW to follow up with NC infrastructure team to confirm the cleaning is completed at the start of their shifts.  
NC have reinstated the bins in the carpark area, and these will remain in situ on a permanent basis.

SW to correspond with NT police on behalf of Nhulunbuy Town Board regarding gambling in the Town Centre areas.

### **Letter from Nhulunbuy Community Garden – Letter of Thanks to Nhulunbuy Corporation for Supporting the Organisation.**

Board members noted the correspondence as tabled.

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Secretary: *Stacie Irving*  
Date: 01 October 2024

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## 7. Correspondence – Out

### Letter to Residents – Nhulunbuy Town Board Road Safety Program – Bin Sticker Project.

Town Board members noted the correspondence as tabled. SW noted with thanks that Datjala Work Camp staff members were helping NC with the rollout of the bin sticker project.

## 8. Monthly Ops Report June 2024

The Nhulunbuy Town Board tabled and noted the Operations Report for June 2024 with no items referenced by exception.

### Monthly Ops Report July 2024

The Nhulunbuy Town Board tabled and noted the Operations Report for June 2024 with no items referenced by exception.

**School Holidays Program** – SW noted the number of activities offered and supported by NC Community team is extensive and was extremely well patroned. NG Noted the amazing efforts of NC Community Development and Tourism Officer and Manager Community Development to support all the events in town. SW noted that NC do instigate a lot of events themselves but notably provide a lot of support to other clubs and associations in facilitating their events.

### Wesley Van Zanden left the Meeting at 9:57am.

### 10:00am – Activate Territory – Activate Territory Manager – Kostas Trikilis

The presentation covered the following discussion:

- Activate Territory Manager outlined that NTG and Darwin City Council came up with a 10-year plan to revitalise and bring life back to the Darwin CBD.
- These stakeholders didn't want to create infrastructure for 10 years and then devise ways to encourage people to utilise the 'new CBD' they created Activate Territory to put all the puzzle pieces together and work on the activation whilst the infrastructure was being constructed to utilise the new beautified areas and spaces immediately.
- Activate Territory have expanded to regional areas such as Katherine, Jabiru and Alice Springs.
- In Nhulunbuy the Activate team have visited areas of possible activation projects in and around the Town Centre.
- Activate Territory will visit with stakeholders and develop recommendations and support to begin the projects. These recommendations will be provided to Town Board members for noting.
- Kostas main messaging was to keep ideas and activations simple and small at first and encourage community members to participate which then encourages more engagement.
- JO noted that RTA have a funding program that could fund tangible projects that contribute to the sustainability and vibrancy of the community.

## 9. General Business

SW updated board members that NC have three shade structures to install in the Town Centre and asked for Board members to feedback through the next board meeting the proposed locations for the installation.

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### **Nhulunbuy Corporation Annual Report Published**

SW noted the annual report highlighted the people that have the town's interests at heart and come to work everyday to try and make it a great community to live in, and to draw the community attention to all the varied activities of the Nhulunbuy Corporation.

### **Email Request to Update Address and Change in Services – Home Trading Business – Holistic Care Foundation.**

SI updated that Holistic Care Foundation are notifying Town Board Members of a change of address and a change to their services from predominantly a cleaning and appointment based to business to offer more short-term residential services.

Town Board Members requested these changes be deferred for decision out of session.

### **Email Request to Vary Mobile Trading and Service Provider Permit – Propellerz.**

Board Member approved the request for the proprietor of Propellerz to vary the trading location and times to allow attendance at the Regional Economic Growth Committee Jobs Expo on the 22 October at Nhulunbuy Town Hall.

Board Members approved the request of change to vary the trading location and times to allow attendance at the Regional Economic Growth Committee Jobs Expo on the 22 October at Nhulunbuy Town Hall.

**Moved:** LCF  
**Seconded:** JO  
*Carried 6/0*

### **RTA Update (Joel Oliver)**

JO requested board members feedback around the recent planned power outages to help RTA improve communications around future planned outages. Board members are encouraged to email JO directly.

There being no further business, the Chairperson declared the meeting closed at 10:46am.

Next meeting: 8:45am Tuesday 24 September 2024.

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Secretary: *Stacie Irving*  
Date: 01 October 2024

Chairperson: *Shane Whitten*  
Date: 01 October 2024