

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 3 October 2023 at 8:34am

**1. Present**

Shane Whitten (SW)	Acting Chairperson (Nhulunbuy Corporation)
Megan Niven (MN)	Member
Nathan Graetz (NG)	Member
Jim Rogers (JR) Teams	NTG Representative
Vicki Blackler (VB)	RTA Representative
Stacie Irving (SI)	Secretary

**2. Apologies**

Ineke Wallis (IW)	Member
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**3. Conflict of Interest**

None noted.

**4. Confirmation of Minutes – 29 August 2023**

**Moved:** VB  
**Seconded:** SW  
*Carried 5/0*

**5. Business Arising from Minutes**

It was noted that the following from the **Action List** were updated (see *Action List August 2023*).

*111/22 – Recycling Storage in Wet Season* – SW updated the Town Board that NC has investigated the proposed commencement of a ‘cash for cans’ scenario within its wet season operations, however the cost of such additional operations would be prohibitive. SW noted that anecdotally most residents store their own recyclables during the wet season until the existing scheme in town re commences. SW to make enquires regarding the capacity to store recyclables at the current waste management facility and feed back to the town board the outcome of discussion with the contractor. – *Review October 2023*.

*112/22 – Changes to Town Board Agenda items for TO Inclusion* – SW noted that he had been in discussion with the CEO of Rirratjingu Aboriginal Corporation (RAC) who had received confirmation from the RAC board that a representative had been identified. SW also stated that further consultation with the Nhulunbuy Corporation Board of Directors was necessary, regarding absence of nominations for a fourth elected member. Consideration needs to be given to the possible introduction of sitting fees. JR noted that further communication to the community could be beneficial around following Town Board member duties:

- The types of decisions town board members have input into.
- What is the advisory capacity of the Nhulunbuy Town Board to the Nhulunbuy Corporation Board of Directors.

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SW to feed discussion back to board members. – *Review September 2023.*

*113/23 – Town Centre Revitalisation Committee – SW updated that NC would investigate specifics around the goals that board members were looking to achieve from the Town Centre Revitalisation projects as noted in the previous minutes. Consideration to the proposed goals will be given in the draft 2024 budget. – Review November 2023*

*114/23 – Traffic Management Parking Near PFES Building – SW has reached out multiple times regarding returning the taxi rank to regular parking spaces in the area. Community consultation will be conducted regarding this issue to gauge sentiment with a finite timeframe, if favourable NC will implement the proposed changes. – Review November 2023*

## 6. Correspondence - In

### **For Decision: Application for the Community Assistance Partnership Program – Gove Peninsula Tennis Club**

#### **Documents Tabled were:**

- Community Assistance Application Form
- Certificate of Currency – Public Liability Insurance

#### **It was resolved that:**

Town Board members support the application from Gove Peninsula Tennis Club for the lighting upgrade project with the following conditions:

- Confirmation of the remaining funding of \$7,500 sourced.
- If GPTC is unable to provide such evidence, then the organisation can provide evidence of the project completion and NC will then remit the \$2,500 grant funds.

**Moved:** SW

**Seconded:** NG

*Carried 5/0*

### **For Decision: Application for the Community Assistance Partnership Program – Nhulunbuy Motorcycle Club**

#### **Documents Tabled were:**

- Community Assistance Application Form
- Certificate of Currency – Public Liability Insurance

#### **It was resolved that:**

Town Board members support the application from Nhulunbuy Motorcycle Club for the replacement bore pump with the following conditions:

- Confirmation of that there is a water extraction licence in place or confirmation that the club does not require a water extraction licence through NTG.

**Moved:** SW

**Seconded:** JR

*Carried 5/0*

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## 7. Correspondence – Out

**For Noting: Letter of Support Community Assistance Grant Application – Gove Junior Football Association.**

Town Board members noted the correspondence as tabled.

**For Noting: Letter of Support Application for Home Trading Permit – Lite Bites @ Gove Airport.**

Town Board members noted the correspondence as tabled.

**For Noting: Letter of Support Application for Home Trading Permit – Arnhem Scent and Fusion Acupressure**

Town Board members noted the correspondence as tabled.

## 8. Monthly Ops Report August 2023

The following items referenced by exception in the August operations report.

- **Incidents** – SW referenced two incidents reported in August, the first one being a trip on electrical cord and the second, being a hydraulic leak from NC ute tray hoist system.
- **Animal Management Officer** – SW raised the commencement of NC new Animal management officer and the plan to address the increased number of buffalo on town lease in the past month.
- **Additional signage near Sewer Pond Gate** – MN noted in addition to the plan to address the buffalo issue, perhaps NC should investigate the need for additional signage at the gates near the sewer pond due to the amount of pedestrian traffic she noted in the area, and the additional risk if animal management operations were to be conducted in that area.
- **Liquor Permit Trial Commencement** – SW updated that the commencement date of the trials of the new four tier system instigated by the Gove Peninsula Harmony Group commenced on 1 October 2023 and asked board members for feedback on sentiment.
- **Senior Plumber** – SW noted that NC did receive a resignation from the Senior Plumber and will be filling operational needs with local contract staff in the short term.
- **Drafting of Bylaws** – NC notice of intent to draft bylaws has been accepted, due to a backlog within NTG we may have to wait until early 2024 for a drafts person to be allocated.
- **Bunggulwuy Rubbish Collection** – SW outlined the possible options available, MN to consult with waste collection contractors and property owners for decision regarding possible changes.

## 9. General Business

**Bin Sticker Project Implementation** – The design with the inclusion of NT Road Safety branding added. Board members discussed possible options of implementing the project throughout town lease, SW to investigate the possibility of attaching some of the signs to power

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poles in high traffic zones such as Jasper Road, Chesterfield Circuit, Banyan Road and Whitewood Circuit amongst others.

**NTG Update – Jim Rogers**

JR updated there is an October Business Month event for Business owners to be conducted on 23 October 2023, with a focus on what business owners believe the focus of Gove Futures should be towards transition.

Board members raised the number of surveys community members are being exposed to currently and noted the need for the CDU Gove Futures survey to be publicised on local radio and regularly through social media channels to encourage a high number of resident participation.

There being no further business, the Chairperson declared the meeting closed at 9:40 am.

Next meeting: 8:30am Tuesday 24 October 2023.

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