

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 29 August 2023 at 8:47am

1. Present

Shane Whitten (SW)	Acting Chairperson (Nhulunbuy Corporation)
Megan Niven (MN)	Member
Ineke Wallis (IW) Teams	Member
Nathan Graetz (NG)	Member
Jim Rogers (JR) Teams	NTG Representative
Vicki Blackler (VB)	RTA Representative
Stacie Irving (SI)	Secretary

2. Apologies

None Noted.

3. Conflict of Interest

VB noted a possible conflict of interest regarding item 9.2 Development Application for Solar Farm Project.

4. Confirmation of Minutes – 27 June 2023

Moved: NG
Seconded: JR
Carried 6/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List June 2023*).

57/19 Pedestrian Crossing on Chesterfield Circuit – SW reached out to Nhulunbuy Primary School Principal. The principal's feedback was that they had received no indication that the school community wanted an additional pedestrian crossing, in fact she suggested the funds may be better allocated to additional car parking for the Primary school and cited the difficulty in staffing the one school crossing that on Chesterfield Circuit currently. Town Board members agreed on this basis to complete the Action as of August 2023 – *Completed August 2023*.

111/22 – Recycling Storage in Wet Season – SW updated the Town Board that a contractor is set to review and update the Waste Management Facility plan, and that the issue of waste management and recycling is being reviewed on a wholistic basis by the Nhulunbuy Corporation Board of Directors. This action will remain a work in progress until the formal presentation of the plan to the Nhulunbuy Corporation BOD and Town Board members in September 2023. – *Review September 2023*.

112/22 – Changes to Town Board Agenda items for TO Inclusion – SW noted that he had been in discussion with the CEO of Rirratjingu Aboriginal Corporation (RAC) who had received confirmation from the RAC board that a representative had been identified. SW also attended a community function and spoke with Gumatj Aboriginal Corporation CEO

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regarding identifying a representative from their organisation to attend Nhulunbuy Town Board meetings. – *Review September 2023.*

113/23 – *Town Centre Revitalisation Committee* – SW opened discussion to investigate the goals board members were looking to achieve from the Town Centre Revitalisation projects. The following were noted by board members:

- To bring community together to make the Town Centre a more attractive engaging space.
- To instigate painting projects, lighting in trees and / or pop-up cafes or events to bring community members into the Town centre.
- To update / remove garden beds to aid in easier maintenance and become through Thorofare for pedestrians.
- To install shade sails in Endeavour square to provide more useful shaded areas for community members to gather.
- To look at changes possible to traffic management / taxi ranks to make the town centre more easily accessible.
- To look at other NT local government area initiatives for ideas on small scale changes that can make a great impact.
- To review the mobile trading policy to ascertain whether any changes need to be made to facilitate approved areas.
- Reach out to community members via a survey or other community forums / channels to gain feedback / new ideas.

6. Correspondence - In

For Decision: Update to Top End Domestic Duties Home Trading Permit – Lite Bites @ Gove Airport

Documents Tabled were:

- Cover Letter from Business owner
- Updated Business Plan
- Certificate of Currency – Public Liability Insurance

It was resolved that:

Town Board members support the application conditionally from Top End Domestic Duties to conduct a Home Trading Business Lite Bites @ Gove Airport as food vendor pending of the provision of the NTG Certification of a food business to Nhulunbuy Corporation.

Moved: JR

Seconded: VB

Carried 6/0

For Decision: Update to Arnhem Scent Home Trading Permit – Arnhem Fusion Acupressure.

Documents Tabled were:

- Home Trading Application Form
- Letter of permission from the landlord
- Certificate of Currency – Public Liability Insurance

It was resolved that:

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Town Board members support the application from Arnhem Scent to conduct a home trading business delivering Acupressure Services.

Moved: VB

Seconded: NG

Carried 6/0

For Noting: Letter of Support Community Assistance Grant Application – Nhulunbuy Primary School

Town Board members noted the correspondence as tabled.

For Noting: Correspondence Regarding NPS – Community Assistance Grant Thanks

Town Board members noted the correspondence as tabled.

For Noting: Request for further Documentation – Govender Car Detailing Home Trading Business Application.

Town Board members noted the correspondence as tabled.

For Noting: Letter of Support Application for Mobile Service Provider or Trading Permit – Gove Momo House Food Van.

Town Board members noted the correspondence as tabled.

7. Correspondence – Out

For Noting: Letter of Support – Community Assistance Grant Application – Runners North Marathon Event

Town Board members noted the correspondence as tabled.

For Noting: Letter of Support – Home Trading Business – Honed Edges

Town Board members noted the correspondence as tabled.

8. Monthly Ops Report July 2023

The following items referenced by exception in the July operations report.

- **Incidents** – SW referenced one incident reported in July was a contractor who injured himself whilst completing the annual compliance audit for the skate park.
- **Upcoming Election Town Board** - NC have requested an updated Electoral role form the EAC in preparation to open nominations, proposed election date is set for 16 September 2023 if necessary. No nominations were received in the previous nomination process conducted approximately 8 weeks ago.
- **Animal Management Officer** – SW updated that the commencement date of the new officer will be approximately 18 September 2023.

It was resolved that:

Town Board members approve the July 2023 operations report as tabled.

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Moved: VB
Seconded: MN
Carried 6/0

9. General Business

Development Application – Solar Farm – Arnhem Road

SW advised that the application was to be conditionally approved by Nhulunbuy Corporation subject to the survey and creation of administrative lots with change of use approved by NTG to light industrial.

It was resolved that:

Town Board members approve the Development Application as tabled.

Moved: NG
Seconded: MN
Carried 6/0

Development Application – Duplex Development Lot 1439 1 Recreation Close

SW updated the Town Board that NC had received a compliance assessment report against the NT planning scheme 2020 and the Nhulunbuy Town Development Plan 2011 carried out by independent planning consultants. Two conditions were identified:

1. A change to design to include carparking for at least two vehicles per property.
2. A change to the zoning of the lot from Single dwelling residential to low medium residential to incorporate the development of duplex building.

It was resolved that:

Town Board members approve the Development Application as tabled.

Moved: MN
Seconded: NG
Carried 6/0

NTG Update – Jim Rogers

JR updated that the Community Benefits Grant – Major round was about to close with the next round of funding open in February 2024.

RTA Update – Vicki Blackler

- **Facebook Communications**– VB noted the increase in communications around the water heaters and updated that RTA are performing an extensive investigation into the probable causes of the breakages. An update will be provided to stakeholders on conclusion of their investigations.

Feedback from Elected Members

- **Bin Communication** – MN requested an update on any feedback received from the community regarding the communications of placement in cul-de-sac areas. SW noted the only sentiment he had received was queries regarding the safety of the waste collection

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contractors reversing out of these streets.

- **Swapping of larger bins** – MN enquired about swapping the multiple residential size bins to less larger size bins located at lots 1578 & 1579 Bungulwuy Close. NC to investigate the opportunity and implications to service charges for the ratepayers.

There being no further business, the Chairperson declared the meeting closed at 9:53 am.

Next meeting: 8:30am Tuesday 26 September 2023.

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