

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 27 June 2023 at 8:36am

1. Present

Shane Whitten (SW)	Acting Chairperson (Nhulunbuy Corporation)
Megan Niven (MN)	Member
Ineke Wallis (IW) Teams	Member
Jim Rogers (JR)	NTG Representative
Vicki Blackler (VB)	RTA Representative
Lauren Heald (LH)	Acting Secretary

2. Apologies

Nathan Graetz (NG)	Member
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3. Conflict of Interest

None noted.

4. Confirmation of Minutes – 29 May 2023

Moved: MN
Seconded: JR
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List May 2023*).

57/19 Pedestrian Crossing on Chesterfield Circuit – SW investigated and determined that there were no appropriate grants to fund this project and proposed to have the item removed from the action list. The members discussed the project's inappropriateness of addressing the overarching issue of traffic congestion during school drop off and pick up times and the education required around road safety during these periods. JR suggested that SW reach out to Nhulunbuy Primary School Principal, Rachel Blundell, to discuss if the school feels this is an important issue for the Town Board to address. JR also suggested that SW review the selection criteria for the Major Community Benefit Grant to determine eligibility to fund a project of this nature, or a project deemed more appropriate to address the safety concerns raised – *Review July 2023*.

111/22 – Recycling Storage in Wet Season – SW updated the Town Board that a contractor is set to review and update the Waste Management Facility plan, with a site visit scheduled for July 2023 with the updated plan to be finalised by August 2023. This action will remain a work in progress until the formal presentation of the plan to the Nhulunbuy Corporation BOD and Town Board members in September 2023. – *Review September 2023*.

112/22 – Changes to Town Board Agenda items for TO Inclusion – Discussion paper was presented to the Nhulunbuy Corporation Board of Directors at the May 2023 meeting (*DIS - BOD269 - 01 Proposed Amendments to Town Board Constitution*). It was noted by the Chairman that the Town Board's obligation may need to be amended as follows, that the Town Board offers and makes itself available to engage with traditional owner groups on

Secretary:
Date:

Chairperson:
Date:

country an agreed number of times per year. Town Board members discussed their reservations about changing the Constitution without input from the three traditional owner groups, Rirratjingu, Gumatj and Galpu. SW to reach out to the traditional owner groups for their input and feedback to the proposed Constitution amendments and report back to Town Board – *Review July 2023*.

6. Correspondence - In

For Decision: Application for Home Trading Permit – GCD Car Detailing

Documents Tabled were:

- Home Trading Application Form
- Certificate of Currency – Public Liability Insurance
- Letter of Support from Lease Holder– Gove District Hospital
- Email Correspondence from Anonymous Resident

It was resolved that:

Town Board members hold over the decision as further information is required for assessment of the home trader application:

- Town Board require the applicant to provide permission from Territory Housing with regard to operating the home trader business from 21/8 Chippis as they are the owners of the property.
- Confirmation that the business is operated wholly within the property boundary of your home and that no adjoining or neighboring lots are utilised. If this is not the case, please provide the written consent from the owners of any adjoining or neighboring lots.
- Town Board require the applicant to attest to the level of industrial noise that results from the operations of the home trader business so they can assess the appropriateness of these activities within the residential area.

For Decision: Application for Mobile Trading Permit – Momo House

Documents Tabled were:

- Home Trading Application Form
- Certificate of Currency – Public Liability Insurance

It was resolved that:

Town Board members support the application from Momo House to conduct a Mobile Trading Business as a street food vendor.

Moved: JR

Seconded: VB

Carried 5/0

For Noting: CDU Nhulunbuy Corporation Scholarship Letter

Town Board members noted the correspondence as tabled.

For Noting: Correspondence Regarding NPS- NAIDOC Celebration

Town Board members noted the correspondence as tabled.

For Noting: Request by Home Trading Business – Hindle Oval Approval

Town Board members noted the correspondence as tabled.

For Decision: Application for Community Assistance Grant – Nhulunbuy Primary School Council

Documents Tabled were:

- Community Assistance Program Application

It was resolved that:

Town Board members support the application from Nhulunbuy Primary School Council for Community Assistance Grant funding to support the beautification project to brighten up Nhulunbuy Primary School with new murals and floor-based interactive artworks.

Moved: VB

Seconded: SW

Carried 5/0

7. Correspondence – Out

For Noting: Letter of Support – Community Assistance Grant Application – Runners North Marathon Event

Town Board members noted the correspondence as tabled.

For Noting: Letter of Support – Home Trading Business – Honed Edges

Town Board members noted the correspondence as tabled.

8. Monthly Ops Report May 2022

Nil items referenced by exception in the May operations report.

9. General Business

Election for New Town Board Member

SW updated the Town Board that the election of new member for Town Board would be opened in the coming days. The cut off for applicants to be registered on the electoral roll is 30 June 2023.

Town Centre Revitalisation Committee Discussion

JR advised that NTG do not facilitate the Town Centre Revitalisation Committee, rather this is within the NC delegate. SW to review the current members of the committee with regard to the reinvigoration of the committee and report back to Town Board.

Bin Sticker Project Update

SW updated the Town Board that NC were successful in their application to Road Safety NT and were awarded \$5,000 in grant funding toward the bin sticker project, with the funding invitation signed and returned on 26 June 2023. SW noted that a small change to the artwork

that board members approved to include NTG branding needs to be affected now that the funding is approved.

Request to Change Public Officer

NC updated the position of Public Officer of the Town Board with the Territory Business Centre and paid the associated fees. SW is now the registered Public Officer in his position of Acting CEO.

RTA Update – Vicki Blackler

- **Increased Machinery Movement** – VB noted that Rio Tinto have increased machinery movements along the Sea Swift and Overland Track. The communities' team have increased their communications regarding these activities and the impacted community area.

NC Update – Shane Whitten

- **Traffic Management and Issues** - SW to investigate whether the taxi rank near the PFES car park can be reclaimed as parallel parking.

Feedback from Elected Members

- **Traffic Management on Matthew Flinders Way** – MN noted feedback received from the community regarding the back up of traffic along Matthew Flinders in peak morning school drop off time (approximately 8am) due to NC's street sweeper being operated at that time. SW to pass feedback internally to Infrastructure Team to refrain from operating street sweeper at those peak times.
- **Weed Killer Usage in Residential Areas** – MN noted a complaint received from a tenant located in South that reported NC staff used a particularly strong herbicide to kill weeds near the South Playground. Tenant reported inhaling toxic fumes and that all plants within their property boundary were extinguished. Investigation requested due to the proximity to the playground and the risk posed to children. SW requested MN send details of the complaint to facilitate investigation.
- **Repaint of Pedestrian Crossing on Matthew Flinders Way** - JR noted feedback received from a community member who requested the pedestrian crossing on Matthew Flinders Way near the high school be repainted due to the deterioration of the current paint.
- **Gove Futures Community Forum** - JR noted feedback received from the Gove Futures Community Forums held in May 2023 and noted that documents and presentations pertaining to that event would be available from the NTG website soon.
- **Future of Local Government in Nhulunbuy** – JR noted the workstream responsible for the future of local government within Nhulunbuy is yet to commence. The terms of reference for that workstream to be finalised in 2023, with the report set to be finalised in 2024. The decision thereafter may be handed down from 2025 onwards. All deadlines are dependent on a number of sequential milestones being met prior to any decisions being made.

There being no further business, the Chairperson declared the meeting closed at 10:01 am.

Next meeting: 8:30am Tuesday 25 July 2023.

Secretary:
Date:

Chairperson:
Date: