

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Monday 29 May 2023 at 8:32am

1. Present

Shane Whitten (SW)	Acting Chairperson (Nhulunbuy Corporation)
Nathan Graetz (NG) Teams	Member
Megan Niven (MN)	Member
Ineke Wallis (IW)	Member
Jessica Wentzel (JW)	RTA Representative (Proxy)
Stacie Irving (SI)	Secretary

2. Apologies

Jim Rogers (JR)	NTG Representative
Vicki Blackler (VB)	RTA Representative

3. Conflict of Interest

None noted.

4. Confirmation of Minutes – 26 April 2023

Moved: NG
Seconded: SW
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List April 2023*).

57/19 Pedestrian Crossing on Chesterfield Circuit – SW noted the review date, board members agreed on a deferring the discussion due to date of June 2023 – *Review June 2023*.

111/22 – Recycling Storage in Wet Season – NC has spoken to a contractor already processing recyclables about using their area as a hub for recycling with no agreement in place at present. SW noted that this action is closely related to the NC's review of the Waste Management plan to be finalised by August 2023, and will remain a work in progress with a formal presentation will go to the Nhulunbuy Corporation BOD and Town Board members before next wet season. – *Review June 2023*.

112/22 – Changes to Town Board Agenda items for TO Inclusion – Discussion paper was presented to the Nhulunbuy Corporation Board of Directors (*DIS - BOD269 - 01 Proposed Amendments to Town Board Constitution*) an Update will be provided in the June town board meeting, board members agreed to update the review date till June 2023. – *Review June 2023*.

6. Correspondence - In

For Decision: Application for Home Trading Permit – Honed Edges Sharpening Services

Secretary: *Stacie Irving*
Date: 27 July 2023

Chairperson: *Shane Whitten*
Date: 26 July 2023

Documents Tabled were:

- Home Trading Application Form
- Certificate of Currency – Public Liability Insurance

It was resolved that:

Town Board members support the application from Honed Edges to conduct a Home Trading Business as a sharpening business.

Moved: IW

Seconded: MN

Carried 5/0

For Decision: Application for Community Assistance Grant – Runners North

Documents Tabled were:

- Community Assistance Grant Application Form
- Certificate of Currency – Public Liability Insurance

It was resolved that:

Town Board members support the application from Runners North for Community Assistance Grant funding to help run the half marathon event to be conducted in town.

Moved: MN

Seconded: JW

Carried 5/0

Town Board members noted the correspondence as tabled.

7. Correspondence – Out

For Noting: Letter of Support – Community Assistance Grant Application – Halloween @ The Garlands Annual Event.

Town Board members noted the correspondence as tabled.

For Noting: Letter of Thanks– Linda Alexander – Service to Nhulunbuy Town Board and the Nhulunbuy Community.

Town Board members noted the correspondence as tabled.

8. Monthly Ops Report April 2022

Items referenced by exception in the April operations report:

- **Installation of Replacement Playground** – Board members discussed the installation of the new playground equipment at the Nhulunbuy Aquatic Centre, SW updated members that the installation will be completed this week and NC in conjunction with Nhulunbuy Primary School will conduct an opening ceremony on 1 June 2023.
- **Play Equipment at Banyan Park** – IW noted that the play equipment located in this park needed some urgent assessment and possible maintenance, SW to investigate with NC Works Coordinator and feed any further information necessary back to the Town Board members.

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- **Discussion Regarding BA and SLT Process** – Board members briefly discussed that NC have engaged an outside contractor to complete Building Applications and Development Applications. MN commented that Sub-Lease Transfer inspections were being completed by a couple of different staff members, SW updated the board members that consideration has been given to allocating the inspections to staff with the appropriate skills set.

9. General Business

Community Forum Meeting Update

SW noted that responses to specific questions and feedback had been published on the Nhulunbuy Corporation website and through our various social media channels.

Election for New Town Board Member

SW update Town Board on the proposed process and timeline for election of new member for Town Board.

Review of the Town Board Constitution

In line with the action SW to provide an update in the June Town Board meeting with regard to the Board of Directors feedback and engagement with traditional owner groups to follow this.

Town Centre Revitalisation Committee Discussion

SW to request an update from Jim Rogers in the June Town Board meeting with regard to the reinvigoration of the committee.

Bin Sticker Project Update

SW to noted that NC have submitted an application to Road Safety NT and are awaiting notification of acceptance of this grant funding. SI noted that a small change to the artwork that board members approved to include NTG branding may need to be affected if the funding is approved.

RTA Update – Jessica Wentzel

- **Increased Mining Operations on SM11** – JW noted that Rio Tinto have completed negotiations with the Gun Club and various stakeholders regarding necessary closure times required due to increased mining activities on other areas of SM11 (special mineral lease operated by RTA). The communities' team have increased their communications regarding activities impacting community areas throughout the Gove Peninsula.

NC Update – Shane Whitten

- **Traffic Management and Issues** - SW referenced the installation of the no parking zone and signage outside of the Marlin apartments has been well received by stakeholders and residents.

Feedback from Elected Members

- **Traffic Management on Matthew Flinders Way** – MN thanked NC for their stakeholder engagement and resolution of the problem of parking on Matthew Flinders Way near the

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Marlin Apartments. Board members requested SW to investigate whether the taxi rank near the PFES car park can be reclaimed as parallel parking.

- **Crime / Break ins in Nhulunbuy & Surrounding Communities** – IW brought the level of crime and number of break-ins and requested further information regarding how Nhulunbuy Town Board can help. SW noted that NC can invite the OIC of NT Police Nhulunbuy to attend the Town Board meeting in coming months, town board members to develop an action in the June meeting to reflect this discussion.
- **Broken Residential Waste Bins** - MN raised that tenants have been reporting an increased number of breakages of residential waste collection bins during twice weekly collections. SW and SI outlined the reporting process for such events and reiterated that NC's waste collection contractor has video footage of waste collection and NC can request such evidence, however the footage is only available in a short-term timeframe.

There being no further business, the Chairperson declared the meeting closed at 10:12 am.

Next meeting: 8:30am Tuesday 27 June 2023.

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