

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Wednesday 26 April 2023 at 8:32am

1. Present

Shane Whitten (SW)	Acting Chairperson (Nhulunbuy Corporation)
Nathan Graetz (NG) Teams	Member
Jim Rogers (JR)	NTG Representative
Vicki Blackler (VB)	RTA Representative
Stacie Irving (SI)	Secretary

2. Apologies

Megan Niven (MN)	Member
Ineke Wallis (IW)	Member

3. Conflict of Interest

None noted.

4. Confirmation of Minutes – 21 February 2023

Moved: JR
Seconded: VB
Carried 4/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List March 2023*).

57/19 Pedestrian Crossing on Chesterfield Circuit – SW requested that in the absence of the chair, board members agreed on a revised due date of June 2023 – *Review June 2023*.

111/22 – Recycling Storage in Wet Season – NC has spoken to a contractor already processing recyclables about using their area as a hub for recycling with no agreement in place at present. Work in Progress and a formal presentation will go to the Nhulunbuy Corporation BOD and Town Board Members before next wet season. – *Review June 2023*.

112/22 – Changes to Town Board Agenda items for TO Inclusion – Discussion paper was presented to the Nhulunbuy Corporation Board of Directors (*DIS - BOD269 - 01 Proposed Amendments to Town Board Constitution*) an Update will be provided in the May town board meeting, board members agreed to update the review date till June 2023. – *Review June 2023*.

6. Correspondence - In

For Noting: Letter from the Leader of Opposition - Citizen of the Year Awards.

Town Board members noted the correspondence as tabled.

For Noting: Letter from Minister for Youth - Youth Week Colour Run Finding.

Secretary: *Stacie Irving*
Date: 27 July 2023

Chairperson: *Shane Whitten*
Date: 26 July 2023

Town Board members noted the correspondence as tabled.

Resignation of Elected Town Board Member – Linda Alexander

Documents Tabled were:

- Email Correspondence

It was resolved that:

Town Board members noted and accepted the resignation from Linda Alexander and requested that correspondence from Town Board be drafted and sent to Linda thanking her for her contribution as an elected member on the Nhulunbuy Town board and service to the wider community.

Moved: JR

Seconded: VB

Carried 4/0

Application for Community Assistance – Halloween @ The Garlands

Documents Tabled were:

- Community Assistance Application Form

It was resolved that:

Town Board members support the application from Mr Len Garland to conduct the Halloween @ The Garlands Haunted House Event in October 2023, in particular noting the enjoyment and community spirit the long-standing Nhulunbuy tradition promotes within the community.

Moved: VB

Seconded: JR

Carried 4/0

Email Correspondence regarding Inclusive Playgrounds for Children with Disabilities.

Town Board members noted the correspondence as tabled; JR suggested a broader action for the Nhulunbuy corporation to review and present a business case for future inclusive playground equipment projects. SW suggested NC gain access to other grant resources such as easy grants to help identify potential funding opportunities open to these projects.

7. Correspondence – Out

For Noting: Letter of Support – Home Trader Application – Holistic Care Cleaning.

Town Board members noted the correspondence as tabled.

For Noting: Letter of Support – Home Trader Application – Arnhem Electrical & Refrigeration Pty Ltd.

Town Board members noted the correspondence as tabled.

For Noting: Letter of Support – Community Assistance Grant Application – Nhulunbuy BMX Club.

Town Board members noted the correspondence as tabled.

Secretary: *Stacie Irving*
Date: 27 July 2023

Chairperson: *Stacey Whitten*
Date: 26 July 2023

For Noting: Letter of Support – Mobile Trading & Service Provider Application – Triple M Kebab & Taste of Asia.

Town Board members noted the correspondence as tabled.

For Noting: Letter of Support – Community Assistance Grant Application – Gove Touch Football Association.

Town Board members noted the correspondence as tabled.

8. Monthly Ops Report March 2022

Items referenced by exception in the March operations report:

- **Pre-qualified suppliers Tender** – Discussion Paper (*DIS - BOD270 – 02 Preferred Supplier Tender*) regarding the evaluation of the Pre-qualified Supplier tender will be presented in the April meeting of the Nhulunbuy Corporation Board of Directors, with decision on the outcome presented to board members in the May meeting.
- **Abandoned Vehicles** – SW noted that NC have been approached by stakeholders regarding several abandoned vehicles in the Town Flats carpark areas. NC has liaised with NT police to progress locating the vehicle owners and requesting the removal. NC are progressing two suites of by-laws with NTG in 2023, abandoned vehicles and environmental health issues such as industrial waste oils and other substances.
- **GPHG** – NC to liaise with NTG representative as a meeting was going to be scheduled in April but will now be postponed to May due to the pause on proposed liquor permit changes throughout the territory.
- **Airport Terminal Works** – Stage 1 of the works have been completed with the final review of the project sent to the contractor. The RFT for stage 2 of the works closes in early May 2023.
- **NAC Playground Equipment** – Slight delay of two weeks on delivery of materials for the project due to transport through areas that have experienced significant adverse weather conditions and flooding. The completion date of the project is not significantly impacted and is expected to be June 2023.

9. General Business

Community Forum Meeting Update

SW requested that this item be deferred for discussion till the Chairperson returns from leave.

NTG Update – Jim Rogers

- JR noted that he had been approached by a resident regarding a mobile trader selling tobacco products from an address on Nhulunbuy Town lease. SI noted that an update can be provided out of session to the town board regarding the mobile trader.
- VB suggested a combined source of community engagement regarding Home & Mobile Trading permits may be required to ensure community understanding around the application process and requirements of businesses to obtain the correct permits.

RTA Update – Vicki Blackler

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- **Increased Communications regarding Gove operations** - VB noted that Rio Tinto communities' team have increased their communications regarding activities impacting community areas throughout the Gove Peninsula.
- **East Arnhem Live** – VB requested information regarding the location of the music event in 2023. SI to send information from NC Manager Community Development regarding the proposed event and communicate out of session.

NC Update – Shane Whitten

- **Traffic Management and Issues** - SW referenced and near miss incident that NC had been made aware of that occurred on Matthew Flinders Way recently. It has been requested that NC install no parking signage and review and add appropriate line marking in the immediate area.

NC will reach out to St John Ambulance regarding emergency vehicle parking requirements and the property manager of the Marlin Apartments (Lot 1531) in the area to communicate the installation of signage and line marking.

NT police have sent approval to NC to commence the works necessary to implement the no parking zone.

There being no further business, the Chairperson declared the meeting closed at 9:35 am.

Next meeting: 8:30am Tuesday 30 May 2023.

Secretary: *Stacie Irving*

Date: 27 July 2023

Chairperson: *Shane Whitten*

Date: 26 July 2023