

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 22nd March 2022 at 8:30am

1. Present

Max Duncan (MD)	Chairperson (Nhulunbuy Corporation)
Jim Rogers (CM)	NT Government (NTG) Representative
Vicky Blackler (VB)	Rio Tinto (RT) Gove Operations
Megan Niven (MN)	Member
Lynne Walker (LW)	Member
Stacie Irving (SI)	Secretary

2. Apologies

Linda Alexander (LA)	Member
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative
Jay Marika (DM)	Rirratjingu Aboriginal Corporation Representative

3. Conflict of Interest

None Recorded

4. Confirmation of Minutes – 22 February 2022

Moved: JR
Seconded: VB
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List February 2022*).

45/18: Industrial Estate Signage – MD spoke to the signage and NC's lack of capacity to put up the signage. NC have sought quotes for contractors to put the signage up on our behalf. NC hopes the installation of the signage to be possible second quarter 2022. - *Review April 2022.*

57/19 Pedestrian Crossing on Chesterfield Circuit – MD noted discussions with Nhulunbuy Primary School, MD to have detailed costing and plans for Town Board and to present to Board of Directors at the April meetings. - *Review April 2022*

88/21 – Fencing Query on Policy and Practice – MD noted the revision of the policy will be presented to the Board of Directors and approved in the February meeting. – *Completed March 2022.*

98/21 – TO Reps on Town Board – CEO to stated there has been no further movement on representatives despite discussions with both Gumatj Aboriginal Corporation and Rirratjingu Aboriginal Corporation regarding an update on suitable representatives from both organisations to attend Town Board meetings regularly. Work in progress – *Review April 2022.*

Secretary: *Stacie Irving*
Date: 11 May 2022

MD
Chairperson:
Date: 11 May 2022

106/21 – *Missing Curb on Fusina Close* – Works have been finalised but are still delayed due to contractors being engaged in the community. – *Review April 2022.*

111/22 – *Recycling Storage in Wet Season*– NC have offered the laydown yard for storage of recyclables during the wet season, MD to show the setup for the area in April meeting and communicate through social media and radio communications. – *Review May 2022.*

6. Correspondence - In

Application for Home Trading Permit – Anarly Laser

Documents Tabled were:

- Home Trading Application Form
- Home Trading Application Assessment
- COVID safety Plan
- Insurance Certificate of Currency
- Business Plan
- Letter of permission from Landlord to conduct Home Trading Business
- Plan of storage area used at the property

It was resolved that:

Town Board members support the application for Home Trading Permit for laser engraving business Anarly Laser.

Moved: LW

Seconded: MN

Carried 5/0

Application for Home Trading Permit – Holistic Care Foundation Pty Ltd

Documents Tabled were:

- Home Trading Application Form
- Home Trading Application Assessment
- COVID safety Plan
- Insurance Certificate of Currency
- Business Plan
- Letter of permission from Landlord to conduct Home Trading Business
- Plan of storage area used at the property

It was resolved that:

Town Board members deferred decision pending supply of the following documentation:

- Confirmation of Landlords permission – Private owner and tenant
- A detailed business plan – services covered, etc respite services
- Authorisation as an NDIS service provider.

7. Correspondence – Out

Letter of Support: Home Trading Permit – Azalea & Co

Secretary: Stacie Irving
Date: 11 May 2022

Chairperson: MD
Date: 11 May 2022

8. Monthly Ops Report February 2022

Items referenced regarding operations report.

- **Review or organisational structure continues** – Communities stream expansion to focus on service delivery with respect to community engagement, tourism and visitor information centre presentation to Board of Directors for approval in April board meeting.
- **Community Assistance Grants** – MD encourages applications for the grants to qualify young people as lifeguards to work at the Nhulunbuy Aquatic centre.
- **Incident Reporting & WHS online** – MD noted that NC are moving to an online risk management, incident reporting and health and safety registers.
- **GPHG Update** – Meeting to be held tomorrow 23 March 2022, seeking advice from Director of Licencing NT, Philip Timney regarding implementation of Liquor permit changes as recommended by the Gove Peninsula Harmony Groups' report and community consultation through Liquor Permit Review Survey.
- **Home Business - 4 Fusina Close** – MD met with the resident, who gave detail regarding the business being conducted for an extensive period. Resident has agreed to complete the Home Trading Application process. Consideration by Town Board will need to be given as an existing non-conforming use of the property during the application process. If no application is received MD will report on the planning matters around the conducting of such business in residential area.
- **Animal Management By-laws** – Amendments dealing with proposed restricted areas and communications to residents within the restricted areas.
- **Shopping Trolleys** – MD met with Woolworths's manager to formulate a proposal to send to Woolworths's head office with NC employee helping the business collect the trolleys every morning and night.
- **Abandoned Vehicles** – DCO collecting information and tracing last owners of abandoned vehicles to implement cost recovery for removal.
- **Vehicles using Garden Bed as Driveway** – MSI to bring proposal to Town Board members to close off and re plant trees in the area to discourage driving vehicles through the area.
- **Sewer & Water Infrastructure Proposed Works** – MD conducted video information session during the meeting regarding water and sewer infrastructure necessary works and the possibility of seeking Building Better Regions grant funding for some of the works.
- **Town Centre Revitalisation** – NC have put an application in for a recent funding round for works in the Town Centre. MN suggested revisiting the report done several years ago.
- **Overgrown Vacant Residential Lot at Isal Street** – Boat has been removed, MD to contact RTA about mowing of the lot.
- **Indoor Cricket Centre** – NC need to recover rates first then MD will deal with the lease issues separately once outstanding monies are recovered.
- **Street Lighting** – MD contacted RTA regarding lack of lighting in some town lease areas, RTA have conducted an extensive audit and are working towards resolving the issue.

It was resolved that:

Town Board members accept the Operations Report February 2022 with no further items referenced.

Moved: JR
Seconded: LW
Carried 5/0

Secretary: *Stacie Irving*
 Date: 11 May 2022

MD
 Chairperson:
 Date: 11 May 2022

9. General Business

For Noting: Feedback from Resident Regarding Clubs Day 2022 – Investigation Report.

The investigation highlights is that no question at all the event organiser and covid safety supervisor used a systematic approach to COVID safety protocols which is reflected in the correspondence received from NTG environmental health and OIC NT police regarding the complaint.

NC does need to review its feedback policies ie we do want feedback regarding smaller issues but with complaints where there are cause for people to have significant administrative action taken against them including termination procedural fairness goes both ways so although confidentiality needs to be maintained. MD will correspond regarding the findings of the investigation with the complainant.

For Decision: Resignation from Town Board - Christine Arnold

MD has thanked Christine for her significant service and great work on behalf of Nhulunbuy Town Board, MD to circulate correspondence at April Meeting.

NTG Update – Jim Rogers

Festivals NT Grants for Community events – Application details will be provided to MD by JR; Community Benefits Fund also provides up to \$15K for minor community events.

Direct Funding - Designing for Safety – Possible use for moving the Taxi rank on Westal Street, funding available for the end of the 2021/2022 financial year. Applications require costed proposals.

Youth Action Plan Launch – Collaboration between the Nhulunbuy Corporation other various Traditional Owner organisations and stakeholder groups with Minister Moss and Minister Uibo both in attendance. The event will be held at the Nhulunbuy Aquatic Centre on the 5 April 2022 and the Youth Action Plan has some exciting actions around a youth drop in centre, space for youth for positive activities.

RTA Update – Vicki Blackler

VB responded the event to acknowledge the anniversary of the town. NC Coordinator Community Development is working on planning and proposed dates for the event. MD to present at the April meeting.

VB also noted that RTA contract for demolition of the refinery has been awarded to Liberty International.

Feedback from Elected Members

- LW mentioned the Home Trading Policy and the increasing number of home trading applications from Caring Service Providers and compliance of these service providers.
- Briefing of DEAL CEO to Town Board on their progress. MD to circulate topics of Tourism Sector, Housing sector, Revenue to business support, Assumptions in the Destination Management Plan.
- MN to share photograph of vehicle dumping.
- MD to speak with RSL Sub-branch and Navy Cadets VB mentioned liaising with RTA for help with event facilitation.

Secretary: Stacie Irving
Date: 11 May 2022

Chairperson: MD
Date: 11 May 2022

There being no further business, the Chairperson declared the meeting closed at 9:32am.

Next meeting: Tuesday 26 April 2022, commencing 8:30am.

Maxwell Duncan

11 May 2022

Secretary: *Stacie Irving*
Date: 11 May 2022

Chairperson: *MD*
Date: 11 May 2022