

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 30 March 2021 at 8:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Vicky Blackler (VB)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR) Video	NT Government (NTG) Representative
Megan Niven (MN)	Member
Lynne Walker (LW)	Member
Stacie Irving (SI)	Secretary
Tamara Rolph (TR)	Observer

1. Apologies

Christine Arnold (CA)	Member
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative
Dwuwalpi Marika (DM)	Rirratjingu Aboriginal Corporation Representative

2. Conflict of Interest

None Recorded

3. Confirmation of Minutes – 23 February 2021

4.

Moved: JR
Seconded LW
Carried 5/0

5. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List February 2021*).

45/18: Industrial Estate Signage – AM noted that a local company has almost finished fabrication and NC will begin approaching businesses to assist with funding to finalise the project. - *Review April 2021*.

57/19 Pedestrian Crossing on Chesterfield Circuit – AM updated board members that these works have been placed on hold as potential project for 2021 a review by NC Manager of Strategic Infrastructure will be conducted upon return from leave. - *Review April 2021*

66/19 Develop media protocol – AM contacted other local government organisations to obtain policies as a guide in developing a separate media protocol for the use of elected members when required to provide comment to media agencies. - *Review April 2021*

82/20 – Home Trading and Mobile Trading Policies – The Mobile Trading Policy was approved by the Board of Directors in January Meeting. Communication regarding the new policy and fee changes to begin with existing mobile traders. Internal review of Home Trading Policy has started and will be fed through next TB meeting for discussion. - *Review April 2021*.

Secretary:
Date:

Chairperson:
Date:

88/20 – *Fencing Policy Query on Policy and Practice* – AM stated that the Fencing Policy in place at present is due for review in April 2021. NC Development and Compliance Officer will meet with building contractors in town to clarify obligations under NC fencing policy. AM will review references to residential fencing in SPL214 lease documents. JR will source local government references to fencing policy and regulations. Traditional owner consultation may be necessary as part of the review of all of these documents.

It was resolved that the following be added to the **Action List** (see *Action List March 2021*).

91/21 – *Letter to Chairperson of Youth Council* – AM to draft a letter of congratulations on behalf of Nhulunbuy Town Board to Nhulunbuy Youth Council Chairperson Kyarnie Reynolds for being selected as a member of the 2021 Youth Round Table. – *Review April 2021*

92/21 – *Letter to CEO Woolworths* – AM to write a letter to CEO of Woolworths Group to request installation of Satellite Backup Communications at the Gove store and implementing the Services Australia voucher process to ensure community members can make purchases during a communications outages.

93/21 - *Responsibility for maintenance Scout Hall building and grounds* - VB to seek clarification on responsibility for maintenance of the Nhulunbuy Scout Hall building and grounds to present at next meeting – *Review April 2021*.

94/21 – Letter to Minister for Police and Police Commissioner - JR suggested with the recent rise in property crime statistics compared to previous years, Town Board members should revisit a preceding letter sent and request a formal response from the Minister for Police, Fire and Emergency Services and NT Police Commissioner. TB also requested attendance of the Superintendent of police at the April board meeting. - *Review April 2021*.

6. Correspondence

In

Community Assistance Grant – Gove country Golf Club

Documents Tabled were:

- Community Assistance Grant Application Form
- Insurance Certificate of Currency
- Quotes for Sanitiser Products to be purchased

It was resolved that:

Town Board members support the application for Community Assistance Grant funds from the Gove Country Golf Club for the purchase of touch free floor standing sanitiser stations.

Moved: JR

Seconded: LW

Carried 5/0

Letter Regarding change of RTA Representative from Mel Cruickshank to Vicki Blackler.

Town Board members noted the correspondence as presented and congratulated Vicki on her appointment as designated RTA Representative on the Nhulunbuy Town Board.

Out

None Recorded

7. Monthly Ops Report February 2021

Items referenced regarding operations report.

- **Overgrown Vegetation** - Compliance issue of two properties on Town Lease being notified regarding overgrown vegetation. Board members requested clarification around NC's process of notification and non-compliance. LW referenced the Nhulunbuy Scout Hall (South Nhulunbuy) in relation to the overgrown vegetation discussion.

New Action: 93/21 – Responsibility for maintenance Scout Hall building and grounds.

- **Kiosk Break In** – Town Board requesting information around this incident and the amount if any damage was caused to the Nhulunbuy Aquatic Centre.

New Action: 94/21 – Correspondence to Minister for Police Fire & Emergency Services requesting response to previous communications regarding CCTV in Nhulunbuy

- **Welcome to Gove Event** – Board members noted the success of the event and asked for information around the frequency of these events in the future. AM noted the events will be held quarterly and NC are looking into producing a video of the stakeholder information offered at the inaugural event that can be included on our website and/or played at future events.

8. General Business

For Discussion: Proposed Working Group – Town Centre Revitalisation Project

AM called for volunteers from Town Board members to be part of the working group Lynne Walker and Megan Niven both accepted. An introduction meeting will be scheduled shortly.

For Discussion: Dog Issues on Nhulunbuy Town Lease

LW updated board members on email correspondence she had received from a concerned resident regarding dangerous dog issues. NC CEO and Animal Manager Officer will be presenting a discussion paper around issues like this and the lack of reporting of dog related incidents on Nhulunbuy Town Lease.

NC Animal Management By-laws are being reviewed currently with a view to limiting the number of dogs allowed per property and setting prescribed breeds that cannot be kept on Town Lease.

DCM Update

- Information regarding implementation of Phase 1B of the COVID-19 vaccination program will be communicated shortly to the Nhulunbuy Community. A vaccination site is being prepared in Nhulunbuy and further sites have been identified to service community areas such as Yirrkala and Gunyangara.
- Communications Outage on 18 March 2021, JR asked for feedback from board members on the improved communication strategy DCM implemented during this most recent outage.

Secretary:
Date:

Chairperson:
Date:

- The fibre optic cable is well marked throughout Arnhem land but there needs to be more awareness around contractors conducting works near these areas.

RTA Update

- VB updated town board members that RTA has engaged a new contractor to conduct their civil works.

Other Business

Community Feedback from Elected members

Local Business Owner Enquiry – MN mentioned a local business owner approaching NC regarding operation of a retail business in industrial estate. AM provided information on NC consultation process with RTA regarding these type of lease issues.

Health Screening Airport Masks – LW mentioned mandatory wearing of masks in Airports and Airfields and requested clarification on who can enforce the laws. Board members were informed NC are making facemasks available to people who do not have them when entering the Gove Airport. The two organisations that can enforce the mandatory wearing of face masks are NTG Health representatives and NT police at screening locations.

Vehicle on Melville Bay Road for Sale – LW requested that NC look into the long period of time the boat has been in the area adjacent to Melville Bay Road. AM will ask NC Development and Compliance Officer will investigate the matter and contact the owner to have the boat removed.

Traditional Owner Vision added to NC Website – AM noted the great positive content and agreed to make the document available on the NC website for community information.

Taxi Regulators – AM had communications with the Northern Territory governing body regarding Taxi licencing and regulations, code of conduct and complaints around taxi services board members welcomed the idea of a representative attending the April Town Board meeting.

There being no further business, the Chairperson declared the meeting closed at 9:45am.

Next meeting: Tuesday 27 April 2021, commencing 8:30am.