

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Monday 14 December 2020 at 10:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Christine Arnold (CA)	Member
Megan Niven (MN)	Member
Lance Thomas (LT) Video	NC Manager – Strategic of Infrastructure
Dwuwalpi Marika (DM)	Rirratjingu Aboriginal Corporation Representative
Mandy Crow (MC) Phone	Member
Lynne Walker (LW)	Member
Michael Rogers (MR)	Community Engagement Facilitator Guest Speaker
Stacie Irving (SI)	Secretary

1. Apologies

Michael Yunupingu (MY) Gumatj Aboriginal Corporation Representative

2. Conflict of Interest

None Recorded

3. Confirmation of Minutes – 24 November 2020

4.

Moved: LW
Seconded MC
Carried 8/0

5. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List November 2020*).

45/18: Industrial Estate Signage – AM noted that the action is still a work in progress and quote has now been received from a local supplier and purchase order completed. - *Review January 2021.*

57/19 Pedestrian Crossing on Chesterfield Circuit – AM updated board members that these works have been placed on hold as potential project for 2021. - *Review January 2021*

66/19 Develop media protocol – AM to contact town board elected members for a suggested media item and schedule test of protocol with procedure - *Review January 2021*

82/20 – Home Trading and Mobile Trading Policies – Review of these policies is a work in progress NC draft was presented at today's meeting and has been deferred for decision until February 2021. - *Review February 2021.*

It was resolved that the following be added to the **Action List** were updated (see *Action List December 2020*).

Secretary:
Date:

Chairperson:
Date:

86/20 – *Town Centre General Safety Concerns* – JR updated the town board that NT police mobile unit will be positioned on Westal Street, but permanent CCTV is not on program for current financial year. AM to draft a letter to the commissioner and Northern Territory Police, to express concern and request support for CCTV. - *Review January 2021*.

87/20 – *Airport Security Screening* – AM to draft a letter separating the two issues of changes to security screening at the airport and concerns with the air carrier on behalf of the town board to Department of Home Affairs and Minister for Transport regarding feedback from Nhulunbuy Community. – *Review January 2021*

6. Correspondence

In

Letter to Air North

Home Trading Application – *Melaleuca Therapies*

Documents Tabled were:

- Home Trading Application Form
- Evidence of membership to professional organisation
- Insurance Certificate of Currency

It was resolved that:

Town Board members support the application from Melaleuca Therapies for home trading permit in principle.

Moved: LW

Seconded: DM

Carried 7/0

Home Trading Application – *Tiny Adventurer*

Documents Tabled were:

- Home Trading Application Form
- Letter of Permission from Landlord
- Registration of Business Name
- Plan of the premises where business is being conducted

It was resolved that:

Town Board members support the application from Tiny Adventurer for home trading permit in principle, conditional to there being a Certificate of Currency for insurance supplied.

Moved: MN

Seconded: MC

Carried 7/0

Out

Letter of Support - Community Assistance Grants

- The Combined Churches – Christmas Carol Event
- Halloween @ the Garlands

7. Monthly Ops Report November 2020

Items referenced regarding operations report.

- Liquor Permit Review underway.
- Town Centre Application for Capital Expenditure presented to BOD.
- Town Board meeting with Liquor Permit Consultant update for members unable to attend, AM noted that consultant will combine report and survey results.
- Depot Office extension – options being looked at with local builders.
- Senior First Aid Courses possibly being offered @ high school to assist with building a pool of candidates for casual lifeguard roles at the Aquatic Centre.

8. General Business

Email from CEO Rirratjingu Aboriginal Corporation – Dartnell Close Works

AM received notification of intention to develop a lot on Arnhem Road adjacent to Dartnell Close. RAC CEO and commercial manager outlined future options for the site. BOD do not have Dartnell Close as a priority for road works in the next twelve months. NC to draft reply to Rirratjingu Aboriginal Corporation regarding a commitment to engaging consultants to conduct an assessment of the road.

Australia Day Awards

- MR presented nominees to town board members and explained voting process.
- Town Board members asked that all nominees for each award be recognised in the 2021 process and announced at the awards ceremony on 26 January 2021.

Mobile Vendor and Service Provider Policy

The town board have decided to defer decision to February meeting to give adequate time for review of draft for comments.

2021 Town Board Budget Allocation

AM updated members that NC budget for 2021 has been adopted by BOD. BOD have allocated town board funds for community event in the budget. Town Board members chose to defer decision on funding till February 2021.

DCM Update

- Regional cyclone plan has been reviewed during auditing of Nhulunbuy cyclone shelters with the capacity in the existing strong building being for only 300 people. The review has highlighted reduced capacity and need for new evacuation plan for CAT 3 system to be tested with NT Police. Existing hospital shelter is currently being bought up to standard for use in short term.
- Police will develop register of vacant houses for extended period over school holidays, form to come from DCM.

RTA Update

- MC updated town board members on RTA end of year function at the Surf Club. Community Stakeholders to attend by invitation.

Secretary:
Date:

Chairperson:
Date:

Other Business

Community Feedback from Elected members

Drains in Industrial Estate – MN updated the Town Board that with the recent downpours down of drains are flooding and may need unblocking.

Elections – There will be elections for two candidates – early 2021.

Theresa Marchesi – To visit town board meeting and give members overview of respite centre. AN invite to be extended for January meeting.

Town Centre – LW received feedback from community members regarding town centre looking tired with empty garden beds and peeling paint. AM suggested this feedback is very important in terms of town centre planning project. It was also noted NC is not the property owner of the buildings and that there would need to be communications with these in future planning.

RAC Representative – Raised concerns regarding safety and security in the town centre for Yolgnu and other residents.

There being no further business, the Chairperson declared the meeting closed at 10:25am.

Next meeting: Monday 14 December 2020, commencing 10:30am.