

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 18 December 2018 at 10:45am

**Present**

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Lynne Walker (LW)	Member
Megan Niven (MN)	Member
Jim Rogers (JR)	NT Government (NTG) Representative
Stacie Irving (SI)	Secretary

**1. Apologies**

Zenel Bajraktari (ZB)	Member
Hannah Fincham Thomson (HFT)	Member
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations

**2. Conflict of Interest**

No conflicts recorded

**3. Confirmation of Minutes – 20 November 2018**

**Moved:** LW

**Seconded:** MN

*Carried 4/4*

**4. Business Arising from Minutes**

It was resolved that the following from the **Action List** were updated (see *Action List November 2018*).

*27/17: Buku-Larrnggay Arts Centre Signage* –AM noted there is an Arts Centre sign on left of roadside travelling towards Yirrkala, there is no ‘brown’ tourism sign. NCL will look at installing a tourism sign and consult with Buku-Larrnggay Arts Centre to ensure accuracy and cultural protocol is observed. *Review January 2018*

*24/18: Lighting Miwatj South* – AM updated Town Board the NCL BOD have approved these works in NCL Draft Budget 2019. *Completed December 2018*

*26/18: BBQ’s Skate and Hagney Parks* – NCL Manager of Strategic Infrastructure has ordered the BBQ’s and cyclone rated shade structures. Skate park BBQ will be installed on existing concrete pad with new shade structure over the BBQ. Hagney Park BBQ will be located between two picnic tables. MSI noted that an extra shade structure will be fitted over the Lions Park BBQ already in situ. *Completed December 2018*

*29/18: Town Centre Beautification* – NCL BOD have endorsed the Tredwell plan in principle and have asked NCL CEO to review the actions and present back to Town Board and BOD. *Review January 2019*

*35/18: Town Centre and Industrial Signage* – NCL Manager of Strategic Infrastructure presented options for signage at T intersection of Melville Bay Rd and Arnhem Road. MN suggested due to the large amount of signage located in the position at present, possibly a larger sign could be located back along Melville Bay Road near the existing Nhulunbuy sign indicating the whole intersection with directions and facilities available. *Review January 2019.*

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Secretary:  
Date:

Chairperson:  
Date:

*36/18: Registration Cats* – NCL Chief Executive Officer stated that during consultation with NCL Animal Management Officer, that there were no immediate concerning issues. EARC have some by-laws in place, but they responded to NCL CEO by noting the difficulty to manage cat registration by-laws. *Completed December 2018*

*37/18: Recycling* – NCL will continue to progress into 2019 with various other organisations *Review January 2019.*

*38/18: Home Trading* – NCL CEO has drafted a non-compliance procedure so that NCL can deal with these situations when they arise. MC is currently conducting final review. *Review January 2019.*

*44/18: Arnhem Road Pedestrian Access* – MSI presented secondary design to Town Board detailing all elements of the design. *Completed December 2018.*

*45/18: Industrial Estate Signage* – NCL CEO noted that this should be a business led initiative. AM will consult with Greg Bicknell CEO of NT Chamber of Commerce. *Review January 2019.*

*46/18: Broader Pathway Plan for Nhulunbuy Area* – Funds have been allocated in the NCL Budget 2019 for a consultant to conduct a review and assessment. *Review 2019.*

*47/18: Clarification on Safety Houses Program Closure* – NCL Chief Executive Officer received a response with no specifics regarding a new program but indicated risks with keeping the program as it sat. AM has notified NT neighbourhood watch that the Town Board wish to be communicated with regarding future initiatives. *Completed December 2018.*

*48/18: Quotes and Costings for Bike Racks in Town Centre* – MSI presented quotations, Town Board approved five bay bike rack to be installed at stairs near Arafura Dance. The Town Board resolved to purchase water bubblers for Hindle Ovals (previous project suggested) and an additional water bubbler and Bike Rack to be installed in locations yet to be determined. *Completed December 2018.*

*49/18: Complaint received Caravan in Gungunnu* - MC conducted a site visit and was unable to locate the caravan. AM has provided MC with a photo and MC will further the investigation in the new year. *Review January 2019.*

*50/18: Update Letter to Senator Scullion* – AM has not received feedback directly from Senator Scullion. EARC provided AM with an update that the night patrol service is continuing under existing funding arrangements. JR noted that EARC have not had a reduction in funding, but the service is now outposted from Yirrkala. DCM are consulting with NT police around the needs and effectiveness of the current service. Future support and advocacy from NCL will be required into 2019. *Completed December 2018.*

*51/18: CCTV in Nhulunbuy* – AM received a response regarding the Grant application. Safer Communities indicate a decision will be reached February/March 2019. *Review February 2019.*

## 5. Monthly Operations Report - November 2018

The Monthly Operations Report was tabled by NCL Chief Executive Officer and referenced by the Town Board members with responses provided on exception.

### External Meetings

- AM met with Barry Bonthys from EARC to discuss the ability for collaboration in the future around various topics including waste management, environmental health and also planning and building services.
- NCL have had communications with the NT Government youth centre within the office area at 19 Westal street around their compliance issues and helping with the design and zoning of their building.
- Proposal was put forward by ARDS to establish a combined radio communications antenna. NCL and Gove FM antennas have enough capacity so NCL declined the offer from ARDS to jointly upgrade.
- NCL CEO involved in counter disaster meetings with NCL Manager of Aviation and Compliance in preparation for possibility of cyclones.

### Animal Management

- AM stated that since installation of the Croc traps on 5 November 2018 in the Town Lagoon we have captured and euthanised 9 crocodiles.

### Infrastructure

- We had an incident where a malfunction at the Waste water treatment plant which occurred and had a detrimental effect on wildlife at the Gove Golf Club.
- The incident was reported and rectified within 48 hours.
- Low Chlorine at the Aquatic centre due to a water leak and miscommunication between departments which has been rectified by training Aquatic Centre staff to order their own supplies in future.

### Community

- CEO noted the Ping Pong table has arrived, unfortunately it has arrived damaged. The supplier is working with Seaswift to achieve a resolution regarding the repair of the damage.
- Nhulunbuy won Tidy Towns award for Best Large Community, we also received commendation for the Waste Management Facility and for community involvement in keeping Nhulunbuy tidy.

## 6. Correspondence

### **Out**

Community Assistance Program Application letters

- Culture College (Unsuccessful)
- Halloween at the Garlands (Successful)
- Nhulunbuy BMX (Successful)

Letter of Support – Kylie Abood (Home Trading Application)

**In**

Home Trading Application – Kellys Creamy Creations

The following documentation to be tabled:

- Home Trading application
- Certificate to operate Food Business from the Department of Health
- Letter from Landlord – Permission to trade from premises
- Certificate of Currency - Insurance
- Plan to scale of property, buildings and floor area to be used for trading within the property

**It was resolved that:**

Town Board members decided they would support this Home Trading Application.

**Moved:** MN

**Seconded:** JR

Carried 4/4

**7. Community Heritage update**

AM tabled the Community Heritage Overview report for November 2018.

- Town Lagoon Interp signs has been installed, each sign has the Yolngu name and a small description of the plant.
- Bollards for the walking trail will be completed in January 2019.
- Driving trail stalled due to EALTA not currently functional.

**8. General Business**

**Ralph's Park – Memo from NCL Manager of Strategic Infrastructure**

- Ralph has recently complete 30 years of service with the Nhulunbuy Corporation.
- The park is known by all NCL employees informally as Ralph's Park.
- Ralph has developed the park over a significant amount of time.
- AM highlighted the need to check into the NCL process for naming parks and review with the NCL BOD.

**It was resolved that:**

Town Board members decided they would support this proposal in principle to rename the park as suggested.

**Moved:** LW

**Seconded:** MN

Carried 4/4

**Maria Robbins – Community Heritage Advocate Presentations**

- NCL presented Certificates of Appreciation to Dave Brooks and Gareth Wise for their work in locating, translating and installing the interpretive signage in the Town Lagoon.

**Town Board Vote – Australia Day Awards**

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Secretary:

Date:

Chairperson:

Date:

- NCL Town Board voted on three awards Community Event of the Year, Young Citizen of the Year and Citizen of the Year.
- Awards will be presented on 26 January 2019.

## 9. Any other business

### Dhimurru – Developing MOU

- AM has met with Christine Bourke from Dhimurru Aboriginal Corporation regarding animal management, weed management, ghost waste management and potential funding sources.

### Nhulunbuy Corporate Plan 2020

- BOD and NCL managers will be reviewing in January and it will invariably be presented to Town Board for consultation and the community to establish priorities.

### Tourism Information

- AM suggested that NCL do already offer tourist information if the Town Board are comfortable the CEO suggested advertising this to the public.
- AM stated the NCL need to collect data on the current service we are providing in order to prove the need and capacity required and possibility for future funding that may be required.

### PAWS MOU Questions

- NCL has met with PAWS to discuss current MOU and expectations around the agreement.
- A possibility of a register of people using the PAWS dog wash was suggested.
- More regular meetings between NCL and PAWS have been scheduled with the line of communication open.

### General Business Updates

There being no further business, the Chairperson declared the meeting close at 12.50pm.

Next meeting: Tuesday 22 January 2019, commencing 8:30am.