

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 6 August 2019 at 8:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Megan Niven (MN)	Member
Lynne Walker (LW)	Member
Zenel Bajraktari (ZB)	Member
Stacie Irving (SI)	Secretary

1. Apologies

Jim Rogers (JR)	NT Government (NTG) Representative
Christine Arnold (CA)	Member

2. Conflict of Interest

3. Confirmation of Minutes – 25 June 2019

Moved: ZB
Seconded: MN
Carried 5/0

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List July 2019*).

27/17: Buku-Larrnggay Arts Centre Signage – Awaiting proofs from Norsign for approval. - *Review August 2019*

35/18: Town Centre and Industrial Signage – Most signage has arrived one sign remains on backorder and is due for installation. *Review August 2019.*

45/18: Industrial Estate Signage - NC to facilitate concept design and costing to obtain building application approval and ensure compliance of the signage. CEO had discussions with Chamber of Commerce & Industry regarding involvement and possible funding - *Review September 2019.*

53/19: Fluoridation Forum – NC has been posting regularly on social media and CEO has received two written responses, one of which has been responded to and one we are yet to respond to. The concerns expressed were regarding information and the process of information distribution to the community. LW to provide contact details of Catherine Stoddart CEO, Department of Health to NC – *Review August 2019*

54/19: Alcohol Reference Group – AM in the process of distributing minutes from meeting conducted 26 June 2019 and setting next meeting date. *Review August 2019*

56/19: Discussion Paper on Constitutional Changes to include Yolgnu Representation – AM noted that the Board of Directors have supported the changes to the constitution with minor adjustments. - *Review August 2019*

57/19 Pedestrian Crossing on Chesterfield Circuit – AM stated there has been communications with the school council and school principal regarding meeting the needs

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Date:

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and outcomes the school was wanting to achieve. A surveyor has been contacted to assess options available. - *Review August 2019*

59/19: Clean-up of Directional sign at Melville Bay & Matthew Flinders Way: - AM to ascertain if a new sign has been installed and vandalised yet again or the current condition of the sign is a reflection of the temporary repair job conducted by NC depot until the new signage is installed. - Review August 2019

62/19: Communications Groups Communications – AM approached Chamber of Commerce & Industry who NC have not yet received a response from due to shortage of staff. AM to liaise with Lynda Coates regarding possible funding that may be available. – Review August 2019

It was resolved that the following from the **Action List** to be completed and removed.

61/19: Gym Equipment on Beagle Back Track – Completed June 2019

It was resolved that the following from the **Action List** to be added.

64/19: Issues with Carparking near Church on Chesterfield Circuit – AM updated the that NC has ascertained the area being affected is NC's responsibility as a road verge, NC Manager of Strategic Infrastructure has mapped the area and approached the Catholic church regarding a satisfactory outcome for the them. NC will also communicate regarding the separation of the verge area and church areas so that car parking can remain without damage occurring in these areas and provide consultation and information to regular users of the carpark. – Review August 2019

5. Correspondence

In

Letter from Propellerz – Changes to Mobile Vendor & Service Provider Permit

The following documentation was tabled:

- Correspondence from Proprietor of Propellerz requesting Town board approval to trade on the Malpi Reserve area four mornings a week 7:30am – 11:30am.

It was resolved that:

Town Board members approve the request to trade from Malpi reserve for a limited time. Town Board will review this request in 12 months to assess their concerns of degradation of greenery in the area. Trading will only be permitted between the hours of 7:30am – 11:30am.

Moved: LW

Seconded: ZB

Carried 5/0

Letter from East Arnhem Regional Council – Introduction of New Chief Executive Officer

The following documentation was tabled:

- A letter to introduce their new Chief Executive Officer Mr Dale Keehne commencing on 8 July 2019.

Application for Home Trading Permit – A & M Home Clean

The following documentation was tabled:

- Home Trading Application Form
- Certificate of Currency Insurance
- Business Registration
- Letter of permission to trade from property owner.

It was resolved that:

Town Board members approve in principle the Home trading application for A & M Home Clean.

Moved: ZB

Seconded: LW

Carried 5/0

Application for Home Trading Permit – Arafura Surf & Turf

The following documentation was tabled:

- Home Trading Application Form
- Letter from NT government regarding Fish Retailer Licence
- Fish Retailer Licence
- Insurance Certificate of Currency
- Map and Aerial shot of property with noted trading area
- Registration of Food Business Current to 30 June 2020

It was resolved that:

Town Board members approve in principle the Home trading application for Arafura Surf & Turf.

Moved: ZB

Seconded: LW

Carried 5/0

Mobile Service Provider Application – Gove Boat Hire

The following documentation was tabled:

- Mobile Vendor and Service Provider Application Form
- Certificate of Currency Insurance
- Registration of a Food Business
- Letter from Walkabout regarding boat pick up and drop off.

It was resolved that:

Town Board members approve in principle the Mobile trading and service provider application subject to advice on compliance sought from NC Development and Compliance Officer.

Moved: LW

Seconded: CA

Carried 5/0

Monthly Ops Report June 2019

- *Board of Directors Meeting Update* – Board have approved NC to engage an asset management consultant to work with us around water infrastructure planning and scope of works. AM has been working with an independent consultant and NC Development and Compliance officer on NC's building guidelines which will be presented to the Board of directors and RTA and to the Town Board on conclusion of that process.

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- *Relocation of East Arnhem Vet Services* – LW noted the proposal for relocation of the vet services, MC updated the Town Board that the application was progressing and that a building Certifier has been engaged to address several issues.
- *Water leak on Corner of Franklin Street* – AM stated that emergency works were completed at the time of the leak, new pipes have been ordered due to the progressive leaks in that area and repairs completed. NC have contracted YBE to perform road works and repairs to the dig site.
- *Meeting regarding Chlorine across NC Sites* – AM noted within RTA to move away from Chlorine gas and towards an electrolysis system. Discussion was held by the Board of Directors in a special meeting regarding NC responsibilities, change costs and ongoing maintenance costs. Although the cost of changing the current system is significant, in the long term it will minimize the risk associated with chlorine gas given the proximity to town of the locations. There is also possibly of the reduction in operating cost with the new process.

For Information – Community Heritage Report

- *Town Painting Project* - AM noted that the Community Heritage Advocate has been working on the various painting projects around Town and Hindle oval.

6. General Business

Discussion Paper – Nhulunbuy Town Board Projects

AM referenced the two memos, the parks assessment memo which provides information regarding the current condition of parks and reserves and the parks upgrade costings memo which details the cost of replacing and/or installing new equipment and facilities in our parks.

The Town Board support in principle upgrading the facilities in the parks and gardens areas and skate park area painting project subject to researching warranties on the artwork.

AM to prepare costing for each of the parks of missing equipment etc, including new equipment that could be installed for possible out of session approvals to move on projects quickly.

Cantrell Skate Park Artwork Project

The Town board were presented with an art project to be proposed with funding from RTA and a generous donation from the Debutants Ball. With the Skate park being one of the most utilised park precincts in Nhulunbuy and recently hosting two very successful school holiday skate days activities. Consultation was conducted with the artist and a selection of young skate park users to get them involved as a leadup and working with the artist which promotes community ownership of the facility.

7. Other Business

Pedestrian Crossing on Arnhem Road

AM updated the Town Board that original thoughts were that NC would complete the works, but the works will need to be contracted out this year due to other priorities.

MC Update on RTA Power Upgrade

RTA and contractors have completed stage one upgrades and are moving through the stage two upgrade works which is on time.

Environment Protection Authority regarding leaks of Oil from Substations

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LW received a call regarding leaking oil from substations, MC updated the Town Board that these substations, which are being contained and eventually replaced during RTA's power upgrades.

Green Waste Bins

NC have noticed a reduction in illegal dumping of green waste. A stall was conducted at the last community markets.

Damaged Wheelie Bins

MN noted complaints from residents regarding bins damaged during domestic rubbish pick up to be reported to NC as soon as possible so we can contact the contractors.

Broken Kerb at Fusina Close

Broken concrete kerb that was broken years ago, should have been repaired more than 12 months ago and previously highlighted to Town Board. AM said she will ask for an update from NC depot staff.

New Rio Tinto Gove Operations General Manager

MC updated Town Board members that Alysia Tringrove from the Long Canyon mine has been appointed as the new general manager of Rio Tinto Gove Operations.

There being no further business, the Chairperson declared the meeting closed at 9:43am.

Next meeting: Tuesday 27 August 2019, commencing 8:30am.