

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 28 April 2020 at 8:30am

Present

| | |
|--------------------------------|---|
| Allison Mills (AM) | Chairperson (Nhulunbuy Corporation) |
| Melissa Cruickshank (MC) Phone | Rio Tinto (RT) Gove Operations |
| Jim Rogers (JR) | NT Government (NTG) Representative |
| Lynne Walker (LW) Phone | Member |
| Megan Niven (MN) Phone | Member |
| Christine Arnold (CA) Phone | Member |
| Mandy Crow (MC) Phone | Member |
| Lance Thomas (LT) | NC Manager – Strategic of Infrastructure |
| Dwuwalpi Marika (DM) | Rirratjingu Aboriginal Corporation Representative |
| Michael Yunupingu (MY) Phone | Gumatj Aboriginal Corporation Representative |
| Stacie Irving (SI) | Secretary |

1. Apologies

None Recorded

2. Conflict of Interest

None Recorded

3. Confirmation of Minutes – 24 March 2020

Moved: CA

Seconded MN

Carried 9/0

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List March 2020*).

45/18: Industrial Estate Signage – Engineering drawings have been received. We have received a quote from Darwin and a local quote, NC will lodge a building application - *Review May 2020*.

57/19 Pedestrian Crossing on Chesterfield Circuit – Request for Quotation process has started. -- *Review May 2020*

66/19 Develop media protocol – AM to schedule test of protocol with procedure. - *Review May 2020*

68/20: Bench Seating for Matthew Flinders Way – LT updated Town Board that two bench seats will be received in approximately 3 to 4 weeks - *May 2020*.

69/20: - Bollard removal near Catholic church –NC Manager – Strategic Infrastructure to investigate further solutions to replace existing bollards in Melville Bay Road area and near the Catholic Church on Chesterfield Circuit. Town Board members requested NC seek community feedback regarding the bollards at Lions Park on Banyan Road. - *Review May 2020*

Secretary:

Date:

Chairperson:

Date:

71/20: –Each Town Board member to come up with three priorities for town board projects
– Projects are on hold due to COVID-19 and review of capital and operational expenditure
– Review May 2020

72/20: – AM to draft a letter supporting Dhimurru’s approach to land management -
Completed April 2020

74/20 –AM to arrange development of procedure for board members with regard to media
protocol and media matters, and to conduct a test of this. – Completed April 2020

75/20: - Letter of condolence to be drafted to OIC of NTFES, Colin Snowden’s family from
the Nhulunbuy Town Board. – Completed April 2020

76/20: - Listing of current Mobile Traders and Home Trading businesses to be provided to
Town board at April meeting – Completed April 2020

77/20: House Numbering – AM to investigate lack of house numbers on Leach Road in
Nhulunbuy – MN updated the board members that historically the kerbside installation was
instigated as part of the RTA Housing Improvement Plan, in order to make it easier for
emergency services to locate properties. NC will investigate sourcing and installation of
house numbers in Leach Road area. – Review May 2020

78/20: Disposal of Waste oils – AM updated town board members that local business is
shipping out waste oils as part of recycling initiative. – Completed April 2020

79/20: - Dumping of vehicles – AM noted that there is a non- compliance process that NC
can implement, MC to provide RTA process to AM. – Review May 2020

It was resolved that the following from the **Action List** were added (see *Action List March
2020*).

80/20: - Notification of to Mobile Traders of Changes to trading times in Hindle Oval Area –
AM to draft letters to home traders approved to trade in Hindle Oval area notifying them of
changes to operating times. – Review May 2020

5. Correspondence Out

Letter of Support

- Letter of support to Dhimurru supporting their approach to land management

Letter of Acknowledgment – Regarding Fluoridation

Letter of Condolence – Colin Snowden’s Family

Monthly Ops Report March 2020

- *Airport operators* – JR stated that Commonwealth had announced support for local
airline in the wake of COVID-19 reduction in services, this will ensure a limited service
continues.
- *HT And MT information* – NC have eight Mobile Traders registered currently AM
updated NTG environmental health certify business before applications come to TB and
then once the business approval is granted additional operational checks are
completed.

Secretary:
Date:

Chairperson:
Date:

- *Town Board Projects Update* – AM listed the projects previously tabled as, bus shelters, town centre review and refresh, movie screen and playground equipment renewal.
- *BOD meeting update* – AM said in previous meeting extensive consideration of COVID-19 and the impacts on our organisation, they requested a review of capital expenditure program with consideration given to accelerating works that support local businesses.

For Information – NC manager of Strategic Infrastructure update

- *NC manager of Strategic Infrastructure update* - All BBQ's and shade structures have been installed, BBQ's only need to be connected to power, bubblers are all installed and awaiting connection.

For Discussion – Smoke Free Policy

- *Making Town Centre a smoke free area* – AM noted that we have had a smoke free policy in place for quite some time. Monitoring, educational awareness and enforcement of the policy and installation of signage has been lacking throughout the town centre. This has led to smoking happening in inappropriate areas in the town centre.
- *NC to work with Miwatj health* – CA to provide contact from Miwatj Health to AM to help communicate and promote the smoke free town centre.
- *The only change necessary to the policy is the mention of E cigarettes* – These have gained popularity and E cigarettes are considered as damaging as cigarettes.

6. General Business

COVID- 19 DCM Update

- JR updated Town Board regarding closure of borders and biosecurity areas will remain the same for the foreseeable future.
- DCM are addressing travel questions and approving Essential Worker cards.
- Commonwealth announcement of financial support for community routes for local air services.
- JR stated that COVID-19 has had some impact on the area, such as smaller barges coming to the area and less air services with air freight also being affected.

Other Business

Community Feedback from Elected members

- *Vegetation from vacant block* - LW followed up email sent to NC regarding an owner occupier issue of vegetation from a vacant block, AM to follow-up with property owner.
- *Alcohol Restrictions in Nhulunbuy Area* - DM noted the reduction in violence, AM mentioned the Gove Peninsula Harmony Group and their alcohol permit subcommittee indicate it may be beneficial to continue the restrictions.

AM updated Gove Peninsula Harmony Group have sourced funding to review the alcohol permit process which will consider issues of humbugging and review the permit approval processes.

- *Street lighting in Nhulunbuy* - MC bought up street lighting and RTA are conducting an audit of street lighting currently, they encourage members of the public to report lighting that is out to RTA communities phone line.

- *Update on Aged Care Facility other business* - DA for aged care facility has progressed through to RTA. MC provided update that approval will be given by RTA when contract obligations are met.
- *Concerns around Children in the Hindle Oval Area at late hours* –DM will raise TB members concerns at Miwatj Health meeting. AM has raised various concerns with Hostel officer, NC will review the trading hours that NC have currently approved for the food vans, and notify the traders that we are reducing the hours to 7:00pm at the latest.

RTA Communities Team update

- *Team update* – Currently working with their global supplies team to source essential supplies for community donation such hand sanitiser, detergent, masks etc that are currently in transit to Gove.
- *Arnhem Village kitchen and loading dock* – in preparation for a request from the emergency management committee in the event they may need a distribution centre.
- *Extra measures* – RTA have put in place extra measures to protect staff that have self-identified or self-declared that they are a vulnerable person to COVID-19.
- *Temporary Workforce* – have completed isolation and are free to leave Gove house.
- *Messaging on Yolgnu Radio* – Regarding the fact that Gove house is being used as an isolation facility under our COVID-19 management plan, to avoid people using the area as a thoroughfare.

NC Management Team update

- LT updated town board members on proposal to complete some replenishment of soft fall in the playground areas around town along with planting etc. in and around the Town centre. Labour will be secured through casual workers from affected local airline operators.
- AM stated that NC have completed a RFQ process to re-design our website and a RFQ for corrosion control of our Terminal building at Gove Airport.
- Joint promotion with RioTinto offering relief on the commercial rent on properties owned by Rio and also relief on electricity, water and rates, primarily for businesses and not-for-profit organisations, application is by online form on NC website.

There being no further business, the Chairperson declared the meeting closed at 10:20am.

Next meeting: Tuesday 26 May 2020, commencing 8:30am.

Secretary:
Date:

Chairperson:
Date: