

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 25 February 2020 at 8:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Melissa Cruickshank (MC) Phone	Rio Tinto (RT) Gove Operations
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative
Lynne Walker (LW) Phone	Member
Megan Niven (MN)	Member
Stacie Irving (SI)	Secretary

1. Apologies

Jim Rogers (JR)	NT Government (NTG) Representative
Dwuwalpi Marika (DM)	Rirratjingu Aboriginal Corporation Representative
Christine Arnold (CA)	Member

2. Conflict of Interest

LW noted possible conflicts of interest with regard to two items on the agenda:

- Arnhemland Historical Society – Letter requesting funding, LW noted that she is the secretary for the Historical Society.
- Community Assistance Application – Optimal lifestyle & Wellness, LW checked the application for the applicant prior to submission to Nhulunbuy Town Board for consideration.

3. Confirmation of Minutes – 21 January 2020

Moved: LW

Seconded MY

Carried 5/0

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List December 2019*).

45/18: Industrial Estate Signage – Engineering drawings have been received and were sent, one quote has been received from Darwin company and we are waiting on a local quote. - *Review March 2020*.

53/19: Fluoridation Forum – AM presented new draft report that was received to town board members. AM to update wording of Town Board recommendation and present to board members approval before submission to Town Board – *Review March 2020*

57/19 Pedestrian Crossing on Chesterfield Circuit – AM asked for this action to be put on hold until NC Manager – Strategic Infrastructure returns from leave -- *Review March 2020*

66/19 Develop media protocol – AM to highlight changes to External Communications Policy and send to Town Board members out of session - *Review March 2020*

68/20: Bench Seating for Matthew Flinders Way – Resident updated on positions for installation by end of 1st quarter 2020.

Secretary:

Date:

Chairperson:

Date:

69/20: - *Bollard removal near Catholic church* – Board members expressed concern regarding possible damage to reticulation and risk to children in park and reserve areas. AM to speak with NC Manager – Strategic Infrastructure regarding further solutions to replace existing bollards.

70/20: *Town Board to draft a letter of concern to Woolworths regarding shopping trolleys* – Correspondence was sent to Woolworths Manager. AM met with NC Community Engagement Facilitator and Manager of Woolworths. The outcome being that Woolworths are exploring strategies to address the 'stray' trolley problem.

It was resolved that the following from the **Action List** were added (see *Action List January 2020*).

New Action 71/20 – *Each Town Board member to come up with three priorities for town board projects – Review March 2020*

New Action 72/20 – *AM to draft a letter supporting Dhimurru's approach to land management - Review March 2020*

New Action 73/20 – *AM to arrange a social media post to seek feedback from the community on priorities. – Review March 2020*

5. Correspondence

Out

Application for Public Mobile Vendor and Service Provider Letter of Support – Letter of Support

- Bub's Chicken
- Gove Mobile Food Van

In

Application for Public Mobile Vendor and Service Provider – Territory Fitness

The following documentation was tabled:

- Public Mobile Vendor and Service Provider Application Form
- Certificate of Currency & schedule of insurance.
- Certificates & Industry qualifications

It was resolved that:

Town Board members approve the Public Mobile Service Provider application for Territory Tough Fitness.

Moved: MN

Seconded: MY

Carried 5/0

Application for Public Mobile Vendor and Service Provider – Gove Mobile Food Van

The following documentation was tabled:

- Public Mobile Vendor and Service Provider Application Form
- Letter of permission from landlord
- Registration of Business Name ASIC
- Insurance Details
- Registration of a food business.
- Photos of Food Van

Secretary:

Date:

Chairperson:

Date:

It was resolved that:

Town Board members approve the Public Mobile Service Provider application for Gove Mobile Food Van. Furthermore, there needs to be concern expressed around and restriction of the approval to sale of food items only.

Moved: MY

Seconded: MC

Carried 5/0

Application for Public Home Trading – Sewing 4 Fun

The following documentation was tabled:

- Home Trading Application Form
- Letter of permission from landlord
- Certificate of Currency Insurance
- House Plans
- Neighbourhood Feedback regarding parking
- NC Compliance officer feedback

It was resolved that:

Town Board members approve the Home Trading application for Sewing 4 Fun.

Moved: LW

Seconded: MN

Carried 5/0

Application for Public Home Trading – Beauty on Banksia

The following documentation was tabled:

- Home Trading Application Form
- Letter of permission from landlord
- Certificate of Currency Insurance
- House Plans
- Certificates & Industry Qualifications
- Health Certification & Registration of Beauty Business NTG

It was resolved that:

Town Board members approve the Home Trading application for Beauty on Banksia.

Moved: MY

Seconded: LW

Carried 5/0

Community Assistance Application – Gove Country Golf Club

The following documentation was tabled:

- Community Assistance Application Form
- Certificate of Currency Insurance
- Quotes for proposed purchases

It was resolved that:

Town Board members approve the Community Assistance Grant to purchase night golfing equipment.

Secretary:

Date:

Chairperson:

Date:

Moved: LW

Seconded: MN

Carried 5/0

Community Assistance Application – Optimal Lifestyle & Fitness

The following documentation was tabled:

- Community Assistance Application Form
- Certificate of Currency Insurance
- Overview and calendar of Program.

It was resolved that:

Town Board members approve the Community Assistance Grant to purchase boxercise equipment conditionally that a clause be added to the letter of support stating that should the activity cease and equipment no longer be required that said equipment purchased through the community grants scheme should be donated to an appropriate not-for-profit organisation.

Moved: MN

Seconded: MY

Carried 4/0

Letter from Arnhem land Historical Society requesting Financial Support

AM to respond to Arnhem land historical on behalf of Town Board Members seeking information of funding from other organisations to the project and the request for some surety regarding the project commencement.

Monthly Ops Report December 2019

- *Catshed Fees* – AM stated that the rates to hire the Catshed once NC are managing the bookings fees will be in line with the Town Hall & Hindle Oval hire fees and are yet to be determined.
- *Pump track @ South* – NC Works Co-ordinator meeting with parents and young people regarding keeping the pump track that they have built and NC have sought legal advice on our responsibilities as an organisation.

6. General Business

For Information - Letter Regarding Sobering Up Shelter from Gove Peninsula Harmony Group

- Board members noted that it is an important facility in Nhulunbuy and they want the funding for the facility in Nhulunbuy to remain.

For Decision - Discussion Paper on Bollard Removal

- Board members were reluctant to endorse the removal without further advice regarding the risks of possible damage to reticulation and of injury to park patrons. AM will liaise with NC Infrastructure team regarding developing further solutions for the three areas requiring maintenance or removal.

For Information – Photos of Park Upgrades

- AM tabled pictures of park shade structures and park upgrades etc that Town Board initiated as part of their projects completed in 2019.

Secretary:

Date:

Chairperson:

Date:

For Decision – Town Board & Board of Directors Networking Session Tentative Date

- AM noted the need to set a date early in the year for the networking session, town board members would like to hold off setting a date until April 2020.

Town Board Projects 2020

- AM tabled the list of previous years Town Board Projects to introduce the item, board members tabled a new action as follows:

New Action 71/20 – Each Town Board member to come up with three priorities for town board projects – Review March 2020

For Decision – Discussion Paper – Results of Fluoridation Consultation Process

- AM tabled the GHD report with the recommendation being drafted from the consultation process findings that:

The Town Board supports the recommendation of the consultant, “there is not support for fluoridation of Nhulunbuy’s town water”.

- Town Board requested some changes to the recommendation to be presented to the Nhulunbuy Corporation Board of Directors.
- AM to draft changes to recommendation and circulate to Town board members for approval out of session before presenting to board of directors.

Other Business

Dhimurru Visit – Discussion of changes to recreation and visitor permit fees & conditions

- Dhimurru outlined the changes to land management and the permit system. There will be development of a new online booking system for recreation areas. This delegation is now in place for the next 20 years from the Northern Land Council for Dhimurru to manage these recreation areas and the permit system.
- Town Board members noted their support for the changes and tabled a new action out of the discussion as follows:

New Action 72/20 – AM to draft a letter supporting changes to Dhimurru’s land management approach. - Review March 2020

New Action 73/20 – AM to arrange a social media post to seek feedback from the community on priorities. – Review March 2020

Nhulunbuy Police Officer in Charge Update on Crime in Nhulunbuy – Mick Milde

- MM update Town Board members on the statistics in detail, the main outcomes is that in the last financial year offences against property are down by 29.5% in the area and offences against people are down by 19.17%.

Community Feedback from Elected members

- *Property rates* – Matters were raised regarding 2020 property rates from LW and MN.

Secretary:
Date:

Chairperson:
Date:

- *Australia Day Nominees* – LW noted that during the presentation of Citizen of the year Award Ceremony that nominees were not mentioned, NC to develop an internal process for future ceremonies to ensure a consistent approach.
- *Night Patrol* – MN requested an update on night patrol services on the Gove Peninsula area, AM to source clarification on existing service.
- *Number of Mobile Vendor Approvals* – MN updated the board members that some business owners in the Town Centre had raised concern regarding the number of Mobile vendors and service providers being approved and the impacts these can have on fixed businesses in the town centre.
- *Vacant Elected Member Position* – AM advised that two nominees had been received, Jordy Bowman and Mandy Crowe and that an election date was set for 14th March 2020.

There being no further business, the Chairperson declared the meeting closed at 10:48am.

Next meeting: Tuesday 24 March 2020, commencing 8:30am.