

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 22 October 2019 at 10:00am

Present

Helen Taylor (HT)	Acting Chairperson
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Megan Niven (MN)	Member
Lynne Walker (LW)	Member
Jim Rogers (JR)	NT Government (NTG) Representative
Christine Arnold (CA)	Member
Mark Renwick (MR)	Manager – Strategic Infrastructure
Stacie Irving (SI)	Secretary

1. Apologies

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Zenel Bajraktari (ZB)	Member

JR and CA noted that they needed to be excused at 10:30am due to previous commitments.

2. Conflict of Interest

None Recorded

3. Confirmation of Minutes – 24 September 2019

Moved: MC

Seconded: LW

Carried 6/0

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List September 2019*).

27/17: Buku-Larrnggay Arts Centre Signage – Signage has been received and NC will install during last week of October– *Review November 2019*

35/18: Town Centre and Industrial Signage – All signage has been installed with one change to the large sign – the overlay sticker with ‘Melville Bay’ has arrived and subject to availability of elevated work platform will be installed during last week of October. *Review November 2019*.

45/18: Industrial Estate Signage – MSI and CEO visited area and selected a suitable proposed site for installation. AM to confirm with design with stakeholders then design needs to go through NC & RTA building approval process. - *Review November 2019*.

53/19: Fluoridation Forum – GHD have been contracted and are preparing final engagement plan. Engagement due to begin mid-November. NC received \$5K from NTG to fund community engagement plan. – *Review November 2019*

56/19: Discussion Paper on Constitutional Changes to include Yolngu Representation – AM has lodged the change with the NTG and are awaiting confirmation from them. - *Review November 2019*

Secretary:
Date:

Chairperson:
Date:

57/19 Pedestrian Crossing on Chesterfield Circuit – MSI noted the design has been completed, the project was not included in 2019 budget, together with the Arnhem Road pedestrian crossing and will put forward in NC 2020 budget – *Review November 2019*

64/19: Issues with Carparking near Church on Chesterfield Circuit – AM updated that the Manager of Strategic Infrastructure has met with Mrs Jennifer Laverty and resources permitting works will commence soon. Works will consist of using road sweeper to clean and prepare area and backfill any voids. Cordon off area to give time to regenerate and place ‘no parking’ signage in the area. MSI will update in monthly operations report. – *Completed October 2019*

It was resolved that the following from the **Action List** to be added.

66/19 Develop media protocol – NC will draft media protocol, supporting the existing NC external communications and media policy to provide guidance for Town Board members.

67/19 Networking session between Town Board members and NC BOD - An additional networking session will be co-ordinated between the Town Board and Board of Directors prior to year-end

For Noting: Chris Arnold (CA) had to leave the meeting at 10:35am due to prior commitments.

For Noting: Jim Rogers (JR) had to leave the meeting at 10:40am due to prior commitments.

5. Correspondence

Out

Community Assistance Grant – Letters of Support

- Arafura Dance Association
- Arnhem Coast Clean-up
- Arnhem Land Historical Society
- Gove Peninsula Golf Club
- Gove Junior Football Club Incorporated
- Nhulunbuy High School

In

Application for Home Trading Permit – Gove Tidy Bags

The following documentation was tabled:

- Home Trading Application Form
- Aerial Photos of premises
- Policy Schedule for Insurance
- Letter of permission from homeowner.

It was resolved that:

Town Board members support the application for home trading permit in principle, pending an insurance certificate of currency be supplied to the Nhulunbuy Corporation on purchase of home trading permit.

Moved: LW

Seconded: MN

Carried 5/0

Monthly Ops Report September 2019

- *Lighting of pathway Miwatj to South* – MSI updated Town Board members that there has been RFQ process conducted with final recommendations being drafted today to accompany the application for capital expenditure and be presented to the Board of directors for approval out of session. The works will be completed by the end of 2019.
- *BBQ's Skate park and Hagney Park* – MSI updated the Town Board that these projects have now been combined with the town board requested parks upgrade and a request for quotation has been completed for the works and an application for capital expenditure will be presented out of session to board of directors.
- *Recycling* – MSI noted NCL are considering a proposal to address recycling of scrap metal at the waste management facility..
- *Green Waste Bins* – the removal of the green waste bins on track for removal by 1 November 2019 there will be a trial of a green waste bin to be located at the front of WMF to allow residents access to dispose of green waste out of tip operation hour.
- *Waste Management Facility* – Application for capital expenditure for fencing approved. Eftpos facility now approved. The waste management facility is meeting its obligations from the environmental protection agency.
- *PACOM acronym* – LW queried what it relates to brand name for the access system for the airport terminal.
- *Other Dog related Matters* – HT provided an update regarding where the process is at and possible outcome expected.

6. General Business

CA and LW raised concerns regarding a negative media report and related social media. In response to the concerns, NC will draft a media protocol, supporting the existing NCL media policy, to provide guidance for Town Board members. The protocol will be presented to the Town board for review. An additional networking session will be co-ordinated between the Town Board and Board of Directors prior to year-end, to facilitate further opportunities for discussion and feedback.

Community Assistance Policy – for Information

- There were two main changes to the policy which will be presented to board of directors for their approval, the annual limit is being increased to \$2,500 from \$1,250 and requiring the applicants to demonstrate efforts to buy locally.

Courts for Basketball for possible Town Board projects

- CA presented some quotes that were provided by NC community engagement facilitator around provision & installation of the courts in Nhulunbuy. JR mentioned a possible opportunity to apply for funding through the Commonwealth building better regions fund have small community grants program which is generally for projects under \$100K. JR will be advised by RDANT when applications open, applications need to be ready, usually there is only a small window of opportunity.

Secretary:
Date:

Chairperson:
Date:

Community Directory

The draft was presented to Town Board for review. Town Board endorsed the concept and design, SI updated members that the directory will be presented in the welcome pack and will be available from the Nhulunbuy Corporation office.

There being no further business, the Chairperson declared the meeting closed at 11:25am.

Next meeting: Tuesday 26 November 2019, commencing 8:30am.

Secretary:
Date:

Chairperson:
Date: