

FRM – RC06 Home Trading Application

If you have any questions, please contact the Nhulunbuy Corporation office on 8939 2200 or via email office@ncl.net.au.

Application Type					
<input type="checkbox"/> Home Trading					
Applicant Details					
Title:	Mr	Mrs	Ms	Miss	Other (specify)
Family Name:					
Given Name(s):					
Business Name:			ACN/ABN:		
Property Address:					
Postal Address:					
Contact Number:			Email:		
Property Owner Details:					
Requirements/Certifications					
FRM RC06 Home Trading Application Form (this form)					
Brief Business Plan					
<ul style="list-style-type: none"> • Hours & days of trading • Consideration of disruption to neighbourhood (Parking/ Deliveries or Collections / Utility load & Waste disposal or noise disturbance) • Effect on other businesses in Town (Mobile, Retail & Home traders) 					
Plan to scale of property and buildings within property					
Plan to scale of floor area to be used for Home Trading					
Property owners' letter of approval for Home Trading					

<p>Health Certificate / Relevant Licence (for human services and food services businesses) For information regarding health certification for your business please contact the Environmental Health Officer on 8922 7377 envirohealthte@nt.gov.au You can also visit https://nt.gov.au/industry/hospitality/register-or-renew-a-food-business</p>
<p>Copy of liability insurance</p>
<p>Payment of fee as per Nhulunbuy Corporations Schedule of Fees and Charges Please Note: Home traders are required to re-register with the Nhulunbuy Corporation annually on/before the permit expiry date. No additional permit fees are require to be paid.</p>

Description of Business	
<p>Purposed Business/Trading Hours:</p>	
Signature of Applicant	
<p>I _____ certify that the above information and information on any attachments, to the best of my knowledge is true and correct.</p>	
<p>Signature:</p>	<p>Date:</p>

Office Use Only:	
<p>Date Approved:</p>	<p>Date Paid:</p>
<p>Permit/Receipt Number:</p>	<p>Permit Expiry Date: 12 Months from Date of Approval</p>
Documents Received:	
<p><input type="checkbox"/> FRM RC06 Home Trading Application (this form)</p>	
<p><input type="checkbox"/> Brief Business Plan (including COVID Safety protocols & procedures)</p>	
<p><input type="checkbox"/> Plan to scale of property and buildings within property</p>	
<p><input type="checkbox"/> Plan to scale of floor area to be used for Home Trading</p>	

<input type="checkbox"/> Property owners' letter of approval for Home Trading	
<input type="checkbox"/> Health Certificate / Relevant Licences (for human service and food services businesses)	Expiry Date:
<input type="checkbox"/> Copy of liability insurance	Expiry Date:
<input type="checkbox"/> Copies of any relevant qualifications, memberships to industry associations etc.	
<input type="checkbox"/> Payment of fee as per Nhulunbuy Corporations Schedule of Fees and Charges	