



# Household Emergency Plan

**Be prepared - Complete this plan with all members of your household**

Answer these questions and keep this sheet handy to ensure all members of the household are prepared and know exactly what to do in an emergency situation.

**1.** If we cannot make it home or contact each other we will meet or leave a message at: \_\_\_\_\_  
\_\_\_\_\_

**2.** An out of town person that our family can contact if we lose contact with each other:

Name: \_\_\_\_\_  
Contact details: \_\_\_\_\_

**3.** The person responsible for collecting the children from school :

Name: \_\_\_\_\_  
Contact details: \_\_\_\_\_

**4.** The person responsible for checking and replenishing the emergency survival items is:

**5.** In an emergency we will remain in our home, unless advised otherwise. We will need to prepare to look after ourselves for three days or more. In an emergency we will:

- > Secure our home
- > Collect our emergency survival items for our Emergency Kit
- > Place all valuables for our Emergency Kit into leak proof plastic bags or containers
- > Listen to the radio for advice and information

**6.** If we have to evacuate our home we will:

- > Take our Emergency Kit and important documents with us
- > Turn off water, electricity and gas (always seek professional advice before reconnecting)

**7.** Neighbours that may need our help or can help us:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact details: \_\_\_\_\_  
  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact details: \_\_\_\_\_  
  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact details: \_\_\_\_\_  
  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact details: \_\_\_\_\_

**8.** A plan of our house showing :

- > Places to shelter
- > Exits
- > Assembly area
- > Where to turn off water, gas and electricity

Plan of our house