

## Manager Corporate Services

### Executive Role

The Nhulunbuy Corporation is seeking a professional, positive, engaged and qualified leader to join our team. The Manager Corporate Services is a key member of the Nhulunbuy Corporation's Executive Leadership Team, reporting directly to the Chief Executive Officer.

Recognising talent and experience comes at a price and we have developed a salary package that exceeds industry benchmarks to attract the right person to become part of our Leadership team working directly alongside experienced individuals.

In addition to a market-competitive base-salary, the position is afforded remote-area travel assistance, generous superannuation and heavily subsidised executive-style housing with utilities, and a vehicle. The approximate total package range is negotiable depending on qualifications and experience.

#### **About us:**

Nhulunbuy is a community of 3,400 and the regional centre for vast East Arnhem Land, located on the north-eastern tip of mainland Northern Territory. Adjacent to the Gulf of Carpentaria, our nature is rugged, vast in opportunity and exquisite in experience.

As one Corporation, we work in close collaboration, delivering municipal services to the community of Nhulunbuy through our four discrete business units (Aviation, Community, Corporate Services and Infrastructure).

Our town is well serviced with two primary schools, high school, day care centres, hospital, medical centre, allied-health services and associated support industries in addition to several small to medium business enterprises, a variety of support industries and a major supermarket located in the vibrant Town Centre which is the melting pot of our community.

Enjoying your free time, we have a myriad of sporting clubs and associations supporting an active outdoor lifestyle, spectacular beaches within a few minutes' drive and the opportunity to enjoy nature with fishing and camping on your doorstep. When it's time for a getaway, take advantage of our daily jet aircraft services to both Darwin and Cairns, both cities having domestic and international connections available.

#### **Selection Criteria:**

- Tertiary qualifications in accounting and post graduate qualifications (CA) or (CPA) or a relevant discipline with strong financial background, relevant experience at a senior level, with demonstrated commitment to ongoing professional development, experience as a Chief Financial Officer and Company Secretary.
- Local government experience in Governance or Regulatory role will be highly regarded. A basic working knowledge of the Local Government Act and other relevant legislation is desirable.
- Detailed understanding of Regulatory Compliance, Animal Management and the financial requirements for an airport that has both RPT and General Aviation.
- Demonstrated competency in relation to Role Purpose, Key Result Areas and Executive Competencies as follows:
  - Lead and manage Change; Finance: Assets and Tools; Create and Innovate; Deliver Results; Think and Solve Problems; Influence and Negotiate; Work Collaboratively; Act with Integrity; Manage Self.
- Ability to maintain effective and respectful relationships with multiple stakeholders.
- Sound understanding of risk management.
- Sound knowledge and awareness of social, economic, environmental, cultural, and political issues impacting on Departmental programs and service delivery.
- Demonstrated analytical skills and problem-solving capability, outstanding communication and interpersonal skills including self-management and integrity.

If this sounds like you, or you have relevant similar skills and experience, then we would like to hear from you. Obtaining further information is easy, contact us on (08) 8939 2200 or download from our website [www.ncl.net.au](http://www.ncl.net.au) where you can find other information about our fantastic community.

Please submit a covering letter, your CV and your written response – approximately 4 pages (½ page per criteria) to the Selection Criteria by **4 PM Friday 20<sup>th</sup> June 2025** by email to [hr@ncl.net.au](mailto:hr@ncl.net.au).

All offers of employment are dependent on the successful completion of medical (including drug and alcohol) and criminal history checks.

This role was previously advertised.

If you applied earlier, your application has been reviewed and there is no need to resubmit.

Shane Whitten  
Chief Executive Officer