

**Nhulunbuy Aquatic Centre
Out of Hours User Access Agreement 2025**

I **(Name OUT OF HOURS USER) [A]**

Of **(Postal address)**

(Telephone)

(Email)

And **THE FOLLOWING DEPENDENTS (children UNDER 18 years of age) [B]**
.....
.....
.....

I acknowledge and agree that:

- (a) I have received an access card, and am entitled to access the Nhulunbuy Aquatic Centre outside of designated lifeguard hours, on the basis of this Access Agreement
- (b) the Dependents identified on this form [B] are also entitled to access the Nhulunbuy Aquatic Centre outside of designated lifeguard hours under this Access Agreement, provided that I accompany them at all times;
- (c) I have knowledge of the pool safety features, rules, emergency procedures and rescue techniques that enable me and the Dependents identified on this form [B], to safely use the Nhulunbuy Aquatic Centre;
- (d) I have read the Out of Hours User Access Conditions (attached) (**Conditions**);
- (e) I will abide by the Conditions, and will ensure that all Dependents identified on this form [B] abide by the Conditions, at all times when accessing the Nhulunbuy Aquatic Centre outside of designated lifeguard hours;
- (f) I provide the Release set out in clause 6 of the Conditions on my own behalf and on behalf of the Dependents identified on this form [B]; and
- (g) this Access Agreement, and my entitlement to access the Nhulunbuy Aquatic Centre outside of designated lifeguard hours on the basis of this Access Agreement, will be cancelled for any breach of the Conditions by myself or the Dependents identified on this form [B].

Out of Hours User signature..... **Date**

Office use only

Details have been entered:

INDUCTION COURSE COMPLETED DATE: (Valid 1 year)

Titan: Yes / No

Access Card Number #1..... #2.....

Excel: Yes / No

User Number #1..... #2.....

Member Number

Nhulunbuy Corporation Name: Signature:

Comments

nhulunbuy corporation

Nhulunbuy Aquatic Centre Out of Hours Access Conditions 2024

The Nhulunbuy Corporation provides lifeguards to actively patrol the Nhulunbuy Aquatic Centre (Pool) during set hours each day. Outside of these hours, there is no lifeguard on duty at the Pool.

By entering into the Access Agreement attached to this document and agreeing to comply with these conditions set out below, the Out of Hours User (as identified in the Access Agreement) is granted approval for extended access to the Pool. The Out of Hours User will then be eligible to have their membership FOB hours extended to from Monday 4am - 8pm, Tuesday - 2.30-10.00pm, Wednesday, Thursday, Friday, Saturday, and Sunday, 4am - 10pm.

1.0 User Access and Induction

The Out of Hours User must successfully complete and maintain, as a minimum, the Nhulunbuy Aquatic Centre Induction Course (which is described in the **Attachment**).

2.0 Pool Usage and Access

- (a) The Out of Hours User is entitled to use the Pool in line with the membership/pass type that they have purchased from the Nhulunbuy Corporation, unless otherwise determined by the Nhulunbuy Corporation.
- (b) The Out of Hours User agrees to only use the Pool during the span of access hours set by the Nhulunbuy Corporation.
- (c) The Nhulunbuy Corporation reserves the right to amend the span of access hours from time to time as required. Where at all possible, these changes will be communicated to all users.
- (d) Out of Hours User access to the Pool is based on an ethos of sensible family use and a desire to undertake the following activities only:
 - i) Lap swimming, and/or
 - ii) Recreational swimming.
- (e) Access will only be provided to an Out of Hours User who is 18 years or older who has completed the Pool Induction Course or higher.
- (f) **The access card is not to be given by the Out of Hours User to another person.** The Out of Hours User must always retain possession of their access FOB – access FOBS are not transferable and are not to be lent to others.

3.0 General Undertakings by the Out of Hours User

- (a) The Out of Hours User will abide by all posted advisory signs.
- (b) The Out of Hours User is an active participant in monitoring and policing pool behaviour.
- (c) The Out of Hours User will notify the Nhulunbuy Corporation of all incidents and safety matters regarding the pool.
- (d) The Nhulunbuy Corporation reserve the right to eject anyone from the Pool and/or revoke Out of Hours User privileges in circumstances where there has been a failure to observe any conditions of use or terms of this agreement.

Lifeguard initial_____

Out of Hours User initial_____

- (e) The Out of Hours User agrees to help the Pool be a good neighbour and will endeavour to limit undue noise when using the Pool.
- (f) The Out of Hours User will be considerate of other pool users. Offensive behaviour may result in the confiscation of the Out of Hours User's FOB.
- (g) The Out of Hours User must leave the Pool premises (including the Pool, surrounding grass area, toilets and change rooms) in a clean and tidy condition.
- (h) The Out of Hours User must not abuse or misuse any first aid, rescue, or emergency equipment, and if any of these items are used or materials consumed, must notify the Nhulunbuy Corporation.
- (i) Spot checks will be made periodically by the Nhulunbuy Corporation to ensure compliance with the conditions of use. Failure to comply with any of the above conditions can result in cancellation of the Out of Hours User's right to use the Pool.
- (j) The Out of Hours User is responsible for following the Emergency Procedures set out in the Nhulunbuy Aquatic Centre Emergency Action Plan, which is available outside of the Kiosk.
- (k) The Out of Hours User will notify the Nhulunbuy Corporation of any changes in their ability to complete the requirements of the Induction Course.
- (l) The Out of Hours User will adhere to the warning siren & or clock that the facility gates will lock at precisely 10pm.
- (m) The Nhulunbuy Corporation reserves the right to impose any other reasonable rules or requirements from time to time on the proviso that these changes are communicated to all users.

4.0 Restrictions

- (a) Children under 14yrs must be listed as dependents on the Out of Hours User's Access Agreement and must be accompanied by that Out of Hours User (≥ 18 yrs) outside of designated lifeguard hours.
- (b) Children under 14yrs must be under direct supervision of the nominated Out of Hours User ≥ 18 years, who is prepared to enter the water and is maintaining constant surveillance of the Pool and dependent swimmers that he/she has brought to the Pool (i.e. not left while swimming laps or reading a book) outside of designated lifeguard hours.
- (c) Dangerous diving is not permitted at any time.
- (d) Smoking and the consumption of alcohol is **not** permitted within the Nhulunbuy Aquatic Centre at any time.
- (e) The Out of Hours User must decide to ensure family picnics and other activities do not compromise parental supervision at any time.
- (f) No dive bombing, running or rough play is allowed in the Pool or Pool Area at any time.
- (g) Surfboards and other large flotation devices are not allowed in the Pool or Pool Area outside of designated lifeguard hours.
- (h) Animals are not permitted in the Nhulunbuy Aquatic Centre at any time. Disability companions are permitted.
- (i) Drinking glasses and glass bottles are not permitted in the Nhulunbuy Aquatic Centre at any time.

Lifeguard initial _____

Out of Hours User initial _____

- (k) A person must not enter or use, or attempt to enter or use, a water body of an aquatic facility if the person is:
- Suffering from any gastrointestinal disease, skin infection or other disease that is communicable in an aquatic environment, or
 - In an unclean condition, or
 - Wearing unclean clothes, or
 - Under the apparent influence of drugs or alcohol.
 - If the person is a baby or young child who ordinarily wears a nappy, is not wearing an aqua nappy.

5.0 Ability to raise the alarm in an emergency.

- (a) Appropriate signage of what to do in an emergency is on display at the Pool and must become known to Users (including basic CPR and First Aid).
- (b) Emergency contact numbers are prominently displayed.
- (c) A telephone is installed at the pool for **emergency use only**. This telephone only dials 000 for emergency services. All users are asked to not use this phone **unless** it is an emergency requiring immediate response from essential services (e.g. Ambulance, Police etc). A sign will be erected above the telephone explaining its purpose.
- (d) The Out of Hours User has ready access to the First Aid kit and rescue equipment located outside the kiosk and shall make themselves familiar with the location of these.
- (e) A sign will be located on the Westal Street Gate advising all users when the Pool is closed for maintenance, emergencies, group bookings etc and as deemed necessary by the Nhulunbuy Corporation, and all users must abide by that direction.
- (f) The Out of Hours User agrees to notify the Nhulunbuy Corporation as soon as is practicable post injury to any person while using the Pool, and to provide statements from witnesses and the injured person as required. These should be recorded in a Nhulunbuy Corporation Incident Report and signed and dated by the witness, and
- (g) The Out of Hours User shall notify the Nhulunbuy Corporation if they notice any nuisance activity and or damage to the Pool or Pool Area and/or if they become aware of anything that may affect any other user's enjoyment and or safe use of the Pool.

6.0 Release

- (a) The Nhulunbuy Corporation accepts no responsibility for the safety of the Out of Hours User, or for the safety of the Out of Hours User's dependents, at any time when a Nhulunbuy Corporation lifeguard is not on duty. All Out of Hours Users will be using the Pool at their own risk.
- (b) The Out of Hours User agrees to release, discharge, and indemnify Nhulunbuy Corporation and Rio Tinto for any claims for loss, damage or personal injury arising out of or in connection with the use of the Pool by the Out of Hours User at any time when a Nhulunbuy Corporation lifeguard is not on duty.

Lifeguard initial_____

Out of Hours User initial_____

Nhulunbuy Aquatic Centre Induction Course (Course outline)

The Nhulunbuy Aquatic Centre Induction Course is valid for one year and comprises of:

(a) **POOL RULES AND SAFETY SIGNS**

Reading and noting location of signs around pool confines. (Including DRSABCD flow charts, No Lifeguard on Duty, Pool Rules, Pool Conditions of Use, No Diving, No Smoking, No Drinking, No Glass)

(b) **FAMILIARISATION OF POOL STATISTICS**

1. Baby Pool is 0.2m deep.
2. Main Pool is 22.8m x 50m.
 - Shallow end 1.2m
 - Deep end 1.7m

(c) **LOCATION OF RESCUE EQUIPMENT**

Reach lifesaving equipment, defibrillator, First Aid, and emergency phone.

(d) **EMERGENCY PROCEDURES**

(i) **Recognise an Emergency:** characteristics of a person in difficulty and the order of rescue.

1. Non-swimmer
2. Weak swimmer
3. Injured swimmer
4. Unconscious swimmer

(ii) **Using First Aid (Demonstration)**

1. A phone for emergency use is located next to the kiosk.
2. A First Aid box is located outside the kiosk.
3. Lifesaving equipment is situated on the backstroke flags (rescue ropes) and a rescue tube is located outside the kiosk and at the BBQ Pergola.

(iii) **Emergency Contact Procedure**

As per Emergency Action Plan

(iv) **Incident Reporting**

As per Nhulunbuy Corporation WHS (See Emergency Plan)

Lifeguard initial_____

Out of Hours User initial_____

(e) RESCUES (Demonstration)

1. Dry Rescue
 - Use Rope or
 - Rescue Tube
2. Accompanied Rescue
 - Wade and swim to the person
 - Throw the aid to the person and instruct in use of the aid.
 - Accompany person to safety.
 - Secure person at a point of safety
3. Recover and Resuscitate
 - Secure person at a point of safety

Lifeguard initial _____

Out of Hours User initial _____

(f) PRACTICAL (Demonstration)

- Show evidence that the participant can enter the pool safely and swim from one end of the pool to the other without stopping.
- Show evidence that the participant can tread water for 2 minutes without touching the pool sides or bottom.
- Show evidence that the participant can jump into the deep end and recover to the surface (deep water plunge)
- Float on back and roll to front (shallow water)
- Recover from floating position to standing position (shallow water).

Lifeguard initial _____

Out of Hours User initial _____

(g) RESUSCITATION & FIRST AID (Verbal/Demonstration)

- Explain the steps of the DRSABCD flow chart.
- Demonstrate the recovery position.
- Explain the treatment required of someone with breathing problems (i.e. choking, near drowning and anaphylaxis)
- Explain the treatment required of someone with a heart condition.
- Demonstrate CPR on a mannequin.

Lifeguard initial _____

Out of Hours User initial _____

Acknowledgement of after-hours closure time, & alarm.

Full Name _____

Supervising lifeguard _____

Signature _____

Lifeguard Signature _____