

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 23 June 2020 at 8:30am

**Present**

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Lynne Walker (LW)	Member
Megan Niven (MN)	Member
Mandy Crow (MC) Phone	Member
Lance Thomas (LT) Video	NC Manager – Strategic of Infrastructure
Dwuwalpi Marika (DM)	Rirratjingu Aboriginal Corporation Representative
Stacie Irving (SI)	Secretary

**1. Apologies**

Christine Arnold (CA)	Member
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative

**2. Conflict of Interest**

None Recorded

**3. Confirmation of Minutes – 26 May 2020**

**Moved: MC**

**Seconded DM**

*Carried 8/0*

**4. Business Arising from Minutes**

It was resolved that the following from the **Action List** were updated (see *Action List May 2020*).

*45/18: Industrial Estate Signage* – AM met with Dave Suter Chamber of Commerce and Hannah Fincham-Thomson who raised the Industrial Estate signage whilst a Town Board Member in 2019. An application has been submitted to Northern Land Council for a building permit to install the signage. Funding of \$3,000 has been secured from the Chamber of Commerce and Industry. - *Review July 2020*.

*57/19 Pedestrian Crossing on Chesterfield Circuit* – Request for Quotation process has closed with two submissions received. Application for Capital Expenditure will go to NC Board of Directors for discussion - *Review July 2020*

*66/19 Develop media protocol* – AM to schedule test of protocol with procedure has been on hold due to COVID-19 updated review date to July 2020 - *Review July 2020*

*68/20: Bench Seating for Matthew Flinders Way* – LT updated Town Board that two bench seats have been received and will be installed in the next week – *Review June 2020*.

*69/20: - Bollard removal near Catholic church* – NC Manager – Strategic Infrastructure updated Town Board members that works had almost been completed, bump blocks will be installed near catholic church, bollards have been purchased for lions park to replace

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Secretary:  
Date:

Chairperson:  
Date:

broken bollards and all bollards have been repainted, a community consultation to be conducted regarding options to change the existing bollards. – *Review July 2020*

*71/20: - Town Board Projects* – Town Board supported the recommendation from discussion paper tabled as follows:

*Town Board request the Board of Directors support the allocation of funds to enable the projects as presented to be funded and implemented by 31<sup>st</sup> December 2020.*

*79/20: - Dumping of vehicles* – BOD & NC working together drafting letters with correct wording to be distributed to industrial estate tenants. Priority will be given to vehicles that are located in critical areas.

*81/20: - Off Road Vehicles* – Stakeholder meeting has been conducted AM updated board members regarding the actions that came out of the meeting.

## **5. Correspondence**

*In*

### **Application for Home Trading – Sweet Bites**

#### **Documents Tabled were:**

- Home Trading Application Form
- Email Correspondence regarding DEAL approval
- Detailed Plans of property
- Certificate Registration of food business
- Insurance Certificate of Currency

#### **It was resolved that:**

Town Board members support the application for home trading permit in principle, subject to justification from DEAL regarding their approval to conduct the home trading business.

**Moved:** MC

**Seconded:** JR

*Carried 8/0*

### **Letter of Concern – Leopard Lounge**

Town Board members understand the concerns raised, AM will respond in writing to Leopard Lounge business owner regarding Home Trading policy review points and suggested resources that may be available from DEAL and Department of Trade, Business and Innovation to help business with contractual issues.

**Moved:** MC

**Seconded:** JR

*Carried 8/0*

## **Correspondence**

*Out*

### **Letter of Support Home Trader**

- Arnhem Collective

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Secretary:

Date:

Chairperson:

Date:

## Monthly Ops Report May 2020

- *Social Media Data* – MC commented on the great information NC are collecting and asked whether we were reviewing analytics and comments as do Gove communities team.
- *Anti-Social Behaviour in Town Centre* – AM suggested the Traditional Owners wish to address these instances in the permit review and possibly consider permanent restrictions.
- *Waste Vouchers* – Trial will be conducted from 1<sup>st</sup> July 2020.
- *Gove Peninsula Harmony Group Update* – Funding for permit review, engagement to be conducted with communities and consultation with aboriginal corporations.
- *Smoke free Town Centre* – Correspondence to be drafted to main employers in the area regarding implementation of the smoke free town centre.
- *Stakeholder Meeting (Off Road Vehicles)* – Meeting raised various issues including hunting on Town Lease and management of Buffalo and unregistered off road vehicles.

### For Decision – Discussion Paper – Town Board Projects

#### **It was resolved that:**

Town Board members support the recommendation from this discussion as follows:

*Town Board request the Board of Directors support the allocation of funds to enable the projects as presented to be funded and implemented by 31<sup>st</sup> December 2020.*

**Moved:** MN

**Seconded:** LW

*Carried 8/0*

## 6. General Business

### DCM Update

- JR updated Town Board regarding additional night patrol services announced by Commonwealth during COVID-19. JR to check on reinstatement of night patrol services for Nhulunbuy.
- Updated local pandemic plan transit centre and Department of Chief Minister monitoring closely interstate scenarios ahead of planned NT border opening.

### RTA Update

- RTA Gove Operations are implementing COVID-19 control phase, slowly winding back restrictions this relaxation of controls means health restrictions will be implemented personal temperature checks and declarations of personal health prior to entering RTA sites.
- Restrictions will still be in place for interstate employees and contractors.

## **Other Business**

### **Community Feedback from Elected members**

- *Facebook Reminder of Next Meeting* – NC to publish meeting reminders on Gove Notice Board.

There being no further business, the Chairperson declared the meeting closed at 10:45am.

Next meeting: Thursday 30 July 2020, commencing 8:30am.

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Secretary:  
Date:

Chairperson:  
Date: