

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 24 March 2020 at 8:30am

**Present**

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Joey Chalk (JC) Phone	Rio Tinto (RT) Gove Operations
Jim Rogers (JR) Phone	NT Government (NTG) Representative
Lynne Walker (LW) Phone	Member
Megan Niven (MN) Phone	Member
Christine Arnold (CA)	Member
Mandy Crow (MC)	Member
Stacie Irving (SI)	Secretary

**1. Apologies**

Dwuwalpi Marika (DM)	Rirratjingu Aboriginal Corporation Representative
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative

**2. Conflict of Interest**

None Recorded

**3. Confirmation of Minutes – 25 February 2020**

**Moved: LW**

**Seconded MN**

*Carried 5/0*

**4. Business Arising from Minutes**

It was resolved that the following from the **Action List** were updated (see *Action List December 2019*).

*45/18: Industrial Estate Signage* – Engineering drawings have been received. We have received a quote from Darwin and we are waiting on a local quote. - *Review April 2020*.

*53/19: Fluoridation Forum* – AM noted that social media notifications have been posted to community regarding the result of the consultation on fluoridation of Nhulunbuy town water supply. Correspondence has been received from local doctor regarding outcome of fluoridation consultation. NC will respond in terms of future plans regarding fluoridation in Nhulunbuy – *Review March 2020*

*57/19 Pedestrian Crossing on Chesterfield Circuit* – AM asked for this action to be put on hold until Manager – Strategic Infrastructure returns from leave -- *Review April 2020*

*66/19 Develop media protocol* – AM provided draft with tracked changes to Town Board members. Board members discussed a procedure to be developed outlining how board members can respond to media matters, and a possible test of this. - *Review April 2020*

*68/20: Bench Seating for Matthew Flinders Way* – Two bench seats have been ordered February 2020. They haven't arrived yet but installation to begin on receipt.

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69/20: - *Bollard removal near Catholic church* – AM to speak with NC Manager – Strategic Infrastructure regarding further solutions to replace existing bollards and board members concerns regarding safety.

71/20: –*Each Town Board member to come up with three priorities for town board projects* -  
– *Review March 2020*

72/20: – *AM to draft a letter supporting Dhimurru’s approach to land management on hold until next meeting-* *Review April 2020*

73/20: –*AM to arrange a social media post to seek feedback from the community on priorities.* – *Completed March 2020*

It was resolved that the following from the **Action List** were added (see *Action List January 2020*).

**New Action 74/20** –*AM to arrange development of procedure for board members with regard to media protocol and media matters, and to conduct a test of this.* – *Review April 2020*

**New Action 75/20:** - *Letter of condolence to be drafted to OIC of NTFES, Colin Snowden’s family from the Nhulunbuy Town Board.* – *Review April 2020*

**New Action 76/20:** - *Listing of current Mobile Traders and Home Trading businesses to be provided to Town board at April meeting* – *Review April 2020*

## 5. Correspondence Out

### **Community Assistance Letters of Support**

- Gove Country Golf Club
- Optimal Lifestyle and Wellness

### **Application for Public Mobile Vendor and Service Provider Letter of Support – Letter of Support**

- Territory Tough Fitness
- Gove Mobile Food Van

### **Application for Home Trading Letter of Support**

- Sewing 4 Fun
- Beauty on Banksia

### **Letter of Support for Arnhem Land Historical Society**

#### ***In***

### **Letter on behalf of Medical Practitioners of Gove – Discussion on Fluoridation**

## **Monthly Ops Report December 2019**

- *Board of Directors Update* – AM stated that the BOD are considering relief measures for the community in light of COVID – 19 situation with details yet to be finalised.

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- *Airport Restructure* – NC has changed the structure, now the Senior Airport Operations Officer will manage operations of the Airport and CEO to handle strategic management of the Airport.
- *Compliance Process for Development Applications* – LW noted that construction works have begun on a residential address without a development application being presented to Town Board for community feedback and requested clarification on the process.
- *Alcohol and purchasing* – Two extra officers to manage matters relating to alcohol purchasing and supply.

## 6. General Business

### For Information – RTA Update to Town Board from Communities Team

- Employees, contractors and visitors returning from leave or coming too work with Rio Tinto have had quarantine processes in place since the beginning of March 2020.
- Additional port controls have been in place since January 2020.
- Workers FIFO have been relocated temporarily to Gove and are subject to screening and health checks since the beginning of March with the RTA medical staff.
- Splitting of teams and staggering pre-start meetings at RTA locations.
- All ships are required by maritime law to quarantine for 14 days before entering Australian waters.
- Pilots of all ships are required to declare the health of ships crew to border security.

### For Decision – Development Application Aged Care Facility

- AM to present via email out of session regarding timeframe for feedback and decision.

### For Information – Photos of Park Upgrades

- AM tabled pictures of park shade structures and park upgrades etc that Town Board initiated as part of their projects completed in 2019.

### For Decision – Town Board & Board of Directors Networking Session Tentative Date

- AM noted the need to set a date early in the year for the networking session, town board members would like to hold off setting a date until April 2020.

### Town Board Projects 2020

- AM to provide a list of information regarding town board projects and community projects to Nhulunbuy Youth Council meeting

*New Action 71/20 – Each Town Board member to come up with three priorities for town board projects – Review March 2020*

## Other Business

### Community Feedback from Elected members

- *House Numbers* – LW noted the lack of house numbers at properties on Leach Road.
- *Number of voters in Town Board Election* – AM updated the Town Board on election results and that there were 45 valid votes and 1 invalid vote.

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- *Disposal of Cooking Oil on Town Lease* – MC requested information on cooking oil and motor oil, LT stated that GAS is now accepting cooking oil and on lease users can dump up to 20 litres of motor oil at the Gove Peninsula Waste Management Facility. MC also expressed concern regarding the illegal dumping of white goods. AM noted that bulk degassing may be considered rather than it being up to residents to degas individual white goods.
- *Vehicles Dumped Illegally near Industrial Estate* – MN tabled a complaint from community member of vehicles dumped illegally near Fincham Close in the industrial estate.
- *Distance Mobile Service Providers need to be from Businesses* – MN asked for clarification on the policy details regarding minimum distances and AM noted that NC are in regular contact with Mobile traders and service providers regarding information on COVID-19 and social distancing.
- *Town Centre Planning* – CA requested information regarding whether Nhulunbuy has a Town Plan that looks at expanding the business centre to ensure space for new business enterprises.
- *List of Home and Mobile Traders* – Town board members requested a listing of all current traders.

***New Action 76/20: - Listing of current Mobile Traders and Home Trading businesses to be provided to Town board at April meeting – Review April 2020***

There being no further business, the Chairperson declared the meeting closed at 10:28am.

Next meeting: Tuesday 28 April 2020, commencing 8:30am.

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Date:

Chairperson:  
Date: