

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 27 August 2019 at 8:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Megan Niven (MN)	Member
Lynne Walker (LW) By phone	Member
Donna MacMahon (DM)	NT Government (NTG) Representative
Stacie Irving (SI)	Secretary

1. Apologies

Zenel Bajraktari (ZB)	Member
Christine Arnold (CA)	Member

2. Conflict of Interest

No conflicts of interest were recorded.

3. Confirmation of Minutes – 6 August 2019

Moved: LW

Seconded: MN

Carried 5/0

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List July 2019*).

27/17: Buku-Larrnggay Arts Centre Signage – Proofs have been approved so the signs have now been ordered. – *Review September 2019*

35/18: Town Centre and Industrial Signage – Large Sign has been installed. Waiting on brackets to install smaller signs. *Review September 2019*.

45/18: Industrial Estate Signage - NC to facilitate concept design and costing to obtain building application approval and ensure compliance of the signage. CEO had discussions with Chamber of Commerce & Industry regarding involvement and possible funding - *Review September 2019*.

53/19: Fluoridation Forum – NC has been posting regularly on social media and AM has had communications from the health department through the CEO's office and the contact LW provided at the last Town Board meeting. We received an immediate response, they stated that they may have a vested interest as they support Fluoridation to continue in communities. The health department will provide information for distribution but feel it's not appropriate for them to attend a community presentation. However the health department offered to contact independent water experts. NC passed on contact details to the health department of water experts who visited the community and conducted independent research into water fluoridation previously. Town Board asked for an update from the health department by 30 September 2019. – *Review September 2019*

54/19: Alcohol Reference Group – AM updated the board members on the groups wishes to change their name to Gove Peninsula Harmony Group. There was discussion regarding

Secretary:

Date:

Chairperson:

Date:

Yolgnu representation within the alcohol reference group. Kylie Tune has taken the secretarial role within the group. - *Review September 2019*

56/19: Discussion Paper on Constitutional Changes to include Yolgnu Representation – AM updated that the Nhulunbuy Town Board need to hold a special meeting and present special resolution. AM has noted that RTA legal are finalising the wording of the resolution currently. - *Review September 2019*

57/19 Pedestrian Crossing on Chesterfield Circuit – AM stated the survey has been completed and received. NC will present the options to the Nhulunbuy Primary School to see if it meets their needs and NC Manager of Strategic Infrastructure needs to cost out the required works. - *Review September 2019*

62/19: Communications Groups Communications – AM noted that DEAL is sponsoring training as a part of October Business Week this year. LW asked if NC staff would attend – *Review September 2019*

64/19: Issues with Carparking near Church on Chesterfield Circuit – AM updated that the Manager of Strategic Infrastructure has been forwarded Mrs Jennifer Laverty's details as a contact for the Catholic Church. – *Review September 2019*

It was resolved that the following from the **Action List** to be completed and removed.

59/19: Clean-up of Directional sign at Melville Bay & Matthew Flinders Way: - New signs have been installed. - *Completed August 2019*

It was resolved that the following from the **Action List** to be added.

5. Correspondence Out

Letter to Baniritjpi Aboriginal Corporation

- Regarding Yolgnu representation on the Nhulunbuy Town Board.

Letter to Gumatj Aboriginal Corporation

- Regarding Yolgnu representation on the Nhulunbuy Town Board.

Letter to Rirratjingu Corporation

- Regarding Yolgnu representation on the Nhulunbuy Town Board.

Letter to Propellerz – Town Board Approval of Malpi Village Trading

Letters of Support for Home Trading Permits

- A & M Home Clean
- Arafura Surf and Turf

Letter of Support for Mobile Vendor & Service Provider

- Gove Boat Hire.

Monthly Ops Report July 2019

- *Health and Safety EWP at the Nhulunbuy Aquatic Centre* – LW questioned where the elevated work platform is usually stored. AM stated that it historically has been stored at the aquatic centre compound especially during cyclone season with the need to engage the equipment to lower the shade sails when on cyclone watch. The EWP has now been moved to the NC depot;
- *Meeting with Air North* – AM updated the topic of a local rate for airfares was raised, AM said that she came from an area where a local rate was introduced, and it was very successful.
- *Aged Care Facility meeting with ARRCs* – AM has provided contacts for community engagement in previous discussions. MC stated that the original design was distributed approximately 12 months ago, and they are calling for community consultation regarding final design after recent changes.
- *Catshed* – MC updated board members on the background of the Catshed, currently a Rio Tinto asset. Recent refurbishments to the facility have now been completed under RT community funding for the benefit of the Nhulunbuy community. NC are seeking Town Board support to manage the facility, establishing processes and procedures for booking along with setting appropriate fees and charges. Town Board were supportive.
- *Alcohol Reference Group* – Discussion on the request for Town Board to engage with community around restrictions and supply. It was felt this could best sit with the group with Nhulunbuy Corporation at the table.
- *Non-compliance of buildings* – A range of properties that have very little documentation, boundaries may not be accurate etc. Many of these compliance matters are being addressed during the NC Sub-lease transfer inspection process.
- *Town Lagoon Guided Tours* – NC conducted these tours on a trial basis to gauge the interest levels, we have had discussions with various organisations regarding taking over the tours and to also expand the service offered maybe with a nominal fee involved.

6. General Business

For Information – Nhulunbuy Welcome Pack

- *Welcome to Nhulunbuy Pack & Morning Tea event* - AM stated that the Welcome Pack will be closely linked with an event NC will conduct at the Aquatic Centre, for residents new to the community. The event will provide opportunities for organisations to send representatives to speak about various topics regarding their organisations. MC to keep AM updated regarding RTA compendium that has recently gone to print. It was noted to include the business directory and the Rio Tinto welcome book.

Special Meeting Notice – 24 September 2019

AM called a special Town Board meeting to be held Tuesday 24 September 2019 at 8:20am to change the Nhulunbuy Town Board Incorporated constitution, Part 4, 15.1, to enable the inclusion of Traditional Owners.

Special Resolution: *That the Town Board Incorporated change the constitution to add under section 15.1, Composition of Board:*

- *“a Senior decision-making person to be nominated by Rirritjingu Aboriginal Corporation or appointed proxy”, and,*

Secretary:
Date:

Chairperson:
Date:

- *“a Senior decision-making person to be nominated by Gumatj Aboriginal Corporation or appointed proxy” and*
- *“a Senior decision-making person to be nominated by Galpu Aboriginal Corporation or proxy”.*

CEO Update on Catshed

NC are seeking Town Board support of Nhulunbuy Corporation managing and administering the asset on behalf of Rio Tinto. The Catshed will remain RTA asset but NC will process applications to hire the facility. The Town Board supported the involvement of Nhulunbuy Corporation.

Skate Park Project

AM noted that since the last meeting there has been concern raised by the Town Board around the longevity of any paintwork etc planned for the Skate Park. CEF started to research possible warranties available on the type of works being conducted at the Skate Park, NC became aware of an incident that occurred at Hindle oval stage area where the ramps were painted, the painted surfaces became wet during irrigation and a worker slipped on the surface.

AM stated that during extensive research skate parks across Australia are moving away from painting but are installing art around the facility, whilst anti-graffiti coatings are being applied to skate surfaces to stop any painting occurring on the surfaces which can become hazardous. NC need to consider this as an option, but we need to look at other similar suppliers to satisfy parameters of NC procurement policy.

Skatecon do conduct audits of Skate Parks so NC are considering engaging them to conduct a thorough audit of our skate park and we can use that as a basis for how we move forward with proposed works. MC suggested obtaining Australian Standards regarding skate parks and match the audit once completed to compare.

NC will also seek advice regarding the surface at Hindle oval during the audit which has been contained at the present time.

AM suggested hibernating the funds that Town Board was going to allocate to the Skate Park Art Project, AM will consult with BOD to see if the funding can be used next year.

7. Other Business

Town Board Projects

AM updated the Town Board that in the last meeting we were all agreed that we would deliver the park upgrades.

It was resolved that:

Town Board members propose the town board projects 2019 to be completed with town board project funding. This will be the number of park upgrades required to bring all the parks up to standards to include seating, BBQ with shade and additional shade required.

Moved: LW

Seconded: MC

Carried 4/0

DM had NTG updates on a range of topics as follows:

Secretary:
Date:

Chairperson:
Date:

Gove Tourism Precinct - \$8M announcement made May 2019, a partnership between NTG, commonwealth Government, Gumatj Aboriginal Corporation, Gove Boat Club and DEAL. The precinct will bring at least fifty construction jobs to the area. The outcome will provide for increased cruise vessels to ensure the safe tendering of passengers to shore. Increased visitation from private yachts, enhancing opportunities for fishing and tourism with a new rock wall and jetty proposed and landside facilities such as shade structure, seating and signage and amenities block as well as more carparking for light vehicles and buses. There could be the possibility of a small retail and/or fuel outlet.

YBE Gove Peninsula Bus Service – The service is set to run from 6am – 6pm Monday to Saturday and provide linkages to the Bodhi Bus leaving Gapuwiyak to Katherine.

Central Arnhem Road - \$225 Million investment the East Arnhem Arterial and Regional Roads Committee and the Regional Economic Development Committees will receive an update in September from the Department of Infrastructure and Planning around the proposed use and priorities of the funding.

Statistics of Assaults, Domestic Violence and Alcohol related Assaults – DM mentioned how important it is important to note that there has been at times some big reductions in these incidents, particularly with regards to unlawful entries, theft and criminal damage that has reduced by approximately 78% on the previous financial year.

CCTV Cameras – Dan Whitfield - Jones updated DM that cameras are coming but he is unsure of locations or the number of units to be supplied.

MC updated the Town Board to advise that RTA have now completed the 1st stage of the Town Feeder upgrades, with new poles now installed in the HV corridor opposite the hospital. Planned outages for this project are almost complete. Planned outages for future power projects will have reduced exposure areas with less properties affected, due to the recent installation of power isolators.

LW referenced the lack of communication from RTA regarding the unplanned power outage which occurred on 11 August 2019 for most of Nhulunbuy. RTA have redeveloped their procedures for out of hours and on-call power outages or unplanned power outages that occur out of business hours.

There being no further business, the Chairperson declared the meeting closed at 9:43am.

Next meeting: Tuesday 24 September 2019, commencing 8:30am.