

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 28 May 2019 at 8:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Zenel Bajraktari (ZB)	Member
Lynne Walker (LW)	Member
Christine Arnold (CA)	Member
Stacie Irving (SI)	Secretary

1. Apologies

Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Megan Niven (MN)	Member

2. Conflict of Interest

None Recorded

3. Confirmation of Minutes – 23 April 2019

Moved: ZB

Seconded: AM

Carried 4/0

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List April 2019*).

27/17: Buku-Larrnggay Arts Centre Signage –NC have ordered a sign to be installed on the intersection signpost still waiting for the sign to arrive. *Review June 2019*

35/18: Town Centre and Industrial Signage – CEO updated that quotes have been sort and have yet to come back from NC's usual supplier. *Review June 2019.*

45/18: Industrial Estate Signage –NC to facilitate concept design and costing to obtain building application approval and ensure compliance of the signage. *Review June 2019.*

52/19: Corporate Plan Review Discussion – Discussion was held Thursday 23 May 2019 review will now go to Board of Directors for approval. *Completed May 2019*

53/19: Fluoridation Forum – CEO had a conversation with Juliet Mundy from Miwatj Health who has some information regarding fluoridation. The information was in a complicated format but had liaised with the DCM on possible community distribution. AM to speak with her about how NC can assist with distributing accurate information that could precede an organised forum type discussion regarding fluoridation. – *Review June 2019*

54/19: Alcohol Reference Group – AM has confirmed a meeting is set for 26 June 2019. *Review July 2019* JR to provide a relevant contact, and initiate conversation with the Community Public Health Action Group regarding alcohol reference group reinvigoration.

Secretary:
Date:

Chairperson:
Date:

It was resolved that the following from the **Action List** be completed and removed

29/18: Town Centre Beautification – NC CEO to present quarterly review in operations report. *Completed May 2019*

38/18: Home Trading – NC are implementing the non-compliance procedure within two areas of the organisation, building works and Mobile service providers and Home trading businesses. *Completed May 2019.*

51/18: CCTV in Nhulunbuy – AM sent out letters regarding a range of 2019 Federal election commitments and Town Board concerns, the decision on the Safer Communities grant was included in these letters. *Completed May 2019.*

It was resolved that the following from the **Action List** added.

58/19: Liaise with Dept of Health regarding Fluoridation – AM to contact the Department of Health for information and stance on fluoridating the community water supply. *Review June 2019*

59/19: Clean-up of Directional sign at Melville Bay & Matthew Flinders Way: - AM to contact Works Coordinator about the clean-up of the sign. The three Town Centre signs have been bent. *Review June 2019*

60/19: Tourism Stand at Gove Aerodrome Terminal: - AM to liaise with Manager of Aviation and Compliance regarding the current position of the tourism stand and investigate if it can be located in a more prominent position. *Review June 2019*

61/19: Gym Equipment on Beagle Back Track – AM to liaise with NC Manager of Strategic Infrastructure regarding how research can be conducted to monitor the frequency of use of the equipment. *Review June 2019*

5. Correspondence

In

Revised Application for Mobile Vendor and Service Provider – Beached As

The following documentation was tabled:

- Mobile Vendor and Service Provider Application Form
- Community Market Form
- Food Registration confirmation letter and Certificate NTG
- Certificate of Registration Food Van
- Letter of Support Rirratjingu to operate at Galaru & Middle Beach locations
- Certificate of Currency Insurance

It was resolved that:

Town Board members approve the changes to the original application to include cabinet making services noting no objections.

Moved: ZB

Seconded: LW

Carried 4/0

Monthly Ops Report April 2019

- *General Non-Compliance* – AM stated that historically NTFRS would provide a certificate of compliance. Going forward legislation has changed, and they are no longer required to issue those certificates. NC questioned who is responsible for this area of compliance and NTFRS are still required to conduct 6 monthly and annual inspections on properties, if they find noncompliance those cases should be reported to NTFRS building section.
- *Crocodile Management* – LW noted the great work by NC getting the process in place and working with other key stakeholders such as Dhimurru to observe cultural sensitivities and manage the crocodile numbers appropriately.
- *Green Waste Bins Removal* – AM stated that NC have conducted communication such as radio interviews we have fact sheets on NC website and social media messages. Signs with the finish date of the service are ordered and will be placed where the bins are currently situated.
- *Gym Equipment on Beagle Back Track* – ZB questioned the popularity and use of the gym equipment, could it be better utilised at the Aquatic Centre. AM said she can liaise with NC Manager of Strategic Infrastructure about NC's ability to use temporary cameras to monitor the level of use.
- *Update of play equipment at park near Melaleucca & Lillipilli Close* – LW brought up concerns from community about the equipment at this park. AM stated all the playground equipment is audited regularly and that she would speak with NC Manager of Strategic Infrastructure and ask him to present some information around the timeframe when the playground audits are completed and what plans are in place to spend the funding they have for this year.
- *Town Centre Lighting* – AM noted that the lighting in Town Centre has come up before and was included in the Grant application to Safe Communities for the CCTV for which NC were unsuccessful. AM to check who installed the pathway lighting between the hospital and Arnhem Road and obtain clarity on the responsibility of specific lighting around town lease.
- *Lack of parking Centrelink and Anglicare* – AM will speak to Manager of Strategic Infrastructure to gain information regarding people parking on the verge and NC's responsibilities relating to this parking issue.

6. General Business

For Information – Luis De Araujo update Town Board on general Building matters and Processes

- Luis has been in position for 8 months with some involvement in prior projects on town lease before relocating.
- Previously engineering certificates have been issued for building works and mistakenly it has been assumed that the building works conducted are compliant with the building code. Engineering certification is only one part of the building code there are a considerable number of other factors before the building work can be deemed compliant with the building code.
- Community education with building works applicants bridging the gap left by predecessors and explaining what is expected when conducting building works and the certification processes that are required to be followed to gain a certificate of compliance.
- Overall the community is responding well to understanding the stages and inspections necessary to complete building works on town lease that meet compliance.
- NC can issue Certificate of Occupancy for Group 1 and 2 building works. Group 3 and 4 building works need to be certified by an NT registered building certifier.

Secretary:
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- Sub lease transfers of properties both residential and commercial are subject to all of the same documentation in order for the property to be sold/transferred. If the documentation regarding compliance is not on file inspections will need to be conducted to determine the compliance of the buildings.

7. Other Business

Discussion Paper – Nhulunbuy Town Board Constitution, changes

- CEO presented the discussion paper to seek consideration of the Town Board to include Yolgnu representation. AM has been having conversation with the Traditional Owner groups and they are very supportive of the approach given the amount of TO people gravitating towards the Town lease area.
- The three options that the Town Board have as follows:
 - a) *No Change*
 - b) *Add more elected members with a specification for TO's*
 - c) *Add nominated representatives from TO corporations or organisations.*
- Craig Bonney from the NLC has informed AM that the Traditional Owner groups were Gumatj, Rirratjingu and Galpu and has forwarded contact details for each of the groups to AM.
- The recommendation is to change the constitution, offering an opportunity for each of the aboriginal corporations to nominate a representative or a proxy. The wording will be similar to the two representatives that currently sit on the town board from NT Government and Rio Tinto.

It was resolved that:

Town Board members approve the recommendation of change to the constitution as follows;

RECOMMENDATION:

That the Town Board resolve to seek authorisation from the Board of Directors to change the constitution to add, under section 15.1 Composition of Board:

- ***“a person to be nominated by Rirritjingu Aboriginal Corporation or appointed proxy”, and,***
- ***“a person to be nominated by Gumatj Aboriginal Corporation or appointed proxy” and***
- ***“a person to be nominated by Galpu Aboriginal Corporation or proxy”.***

Moved: LW

Seconded: CA

Carried 4/0

Crime Rates in Nhulunbuy

AM tabled the crime statistics on behalf of Dan Whitfield-Jones.

- The statistics do indicate a decrease in offences overall. This highlights the importance of residents reporting every incident for these statistics to remain accurate.
- AM has extended the invitation for Dan Whitfield-Jones to attend the next Town Board to provide background information regarding the statistics.

Dog Off Lead Map

LW also had feedback on the Dog off Leash map not being located on the NC website, the areas that were changed were because of incidents occurring in those areas. AM noted that the map can be updated on NC website.

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Communication linking Organisations

LW tabled social media feedback that other councils link together organisations from a communications perspective for the town community. AM suggested the community members suggestion around some training in utilisation of social media is a good one, NC may be able to work with chamber of commerce on gaining some training of this nature.

Support of the Introduction of RTO in Nhulunbuy

NC would be supportive of a training provider situated in town due to Charles Darwin University providing limited training opportunities.

Town Board Member Communication

AM explained that NC can promote the elected members of the town board, that the community may want to contact. One week before the meeting we can post on social media notice of the upcoming meeting and also be responsible for posting the minutes once they are ready on NC website.

Removal of Election Posters

LW raised the information that parties, or candidates are not permitted to place posters on Town Lease. The posters legally need to be removed from their locations within two weeks of the election date.

There being no further business, the Chairperson declared the meeting closed at 10:35am.

Next meeting: Tuesday 25 June 2019, commencing 8:30am.