

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 26 February 2019 at 8:45am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Hannah Fincham Thomson (HFT)	Member
Lynne Walker (LW) By Phone	Member
Megan Niven (MN)	Member
Zenel Bajraktari (ZB)	Member
Jim Rogers (JR)	NT Government (NTG) Representative
Stacie Irving (SI)	Secretary

1. Apologies

No apologies recorded

2. Conflict of Interest

No conflicts recorded. HFT made note of her relationship to the author of correspondence received. (Mrs Jennifer Laverty).

The board agreed there was no personal gain to HFT regarding the matter.

3. Confirmation of Minutes – 8 January 2019

Moved: MC

Seconded: HFT

Carried 6/6

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List January 2019*).

27/17: Buku-Larrnggay Arts Centre Signage – NC CEO will obtain a Building Application install a brown tourism sign and consult with Buku-Larrnggay Arts Centre to ensure accuracy and cultural protocol is observed. *Completed February 2019*

29/18: Town Centre Beautification – NC CEO presented review in general business seeking Town Board feedback at next meeting. *Review March 2019*

35/18: Town Centre and Industrial Signage – Town board are happy to progress with NC Manager of Strategic Infrastructure presented option of larger sign design that could be located back along Melville Bay Road near the existing 'Welcome to Nhulunbuy' sign indicating the whole intersection with directions and facilities available. Location of additional indicative signs with aerial photo noting detail of locations. *Completed February 2019.*

37/18: Recycling – NC Manager of Strategic Infrastructure provided an update that the tyre shredder is operational at the Waste Management facility. EARC have installed a recycling cage at the Waste Management Facility for residents' access. *Review March 2019.*

38/18: Home Trading – NC's draft non-compliance procedure is with Rio Tinto legal for final review to make sure this procedure addresses a range of compliance issues. *Review March 2019.*

Secretary:

Date:

Chairperson:

Date:

45/18: *Industrial Estate Signage* – NC CEO and HFT met with Dave Suter with regard to moving on with the project. NC CEO also met with Chamber of Commerce and Industry in Darwin who said they will investigate budget options to contribute to signage. NC to facilitate concept design and costing to obtain building application approval and ensure compliance of the signage. *Review March 2019.*

51/18: *CCTV in Nhulunbuy* – AM received a response regarding the Grant application. Safer Communities indicate that we were unsuccessful in obtaining the grant funding on the grounds that the round was highly competitive. *Completed February 2019.*

5. Correspondence

In

Email from Mrs Jennifer Laverty regarding seating along Matthew Flinders Way.

- Town Board resolved that they could consider installing concrete tables, additional seating or bus stops with the expansion of the current YBE community bus service and considering the recent installation of the five walking trails with regard to potential rest stops. DCM, RTA and NC MSI to develop a proposal regarding the placement options.

Home Trading Application – Beautiful Nail

The following documentation was tabled:

- Home Trading Application Form
- Plan of Area of Use
- Letter of support from Sodexo
- Quote for Insurance

It was resolved that:

Town Board members approve in principle the home trading application subject to valid Certificate of Currency for insurance and Health Certification from the Environmental Health Officer being provided to NC.

Moved: JR

Seconded: MC

Carried 6/6

Mobile Trader and Service Provider Application – Jimmys Mowing

The following documentation was tabled:

- Mobile Vendor and Service Provider Application Form
- Certificate of Currency for Insurance

It was resolved that:

Town Board members approve in principle the mobile trading application pending valid letter of permission from the landlord to conduct the business.

Moved: ZB

Seconded: MC

Carried 6/6

Mobile Trader and Service Provider Application – Arnhem Clean Air

The following documentation was tabled:

- Mobile Vendor and Service Provider Trader Application Form

Secretary:

Date:

Chairperson:

Date:

- Certificate of Currency for Insurance
- Letter of support from NT Government
- Correspondence from Environmental Health Officer

It was resolved that:

Town Board members approve the application in principle.

Moved: ZB

Seconded: JR

Carried 6/6

Monthly Ops Report December 2018

- *NC Road sweeper* – NC received an offer from the other insurance company which was unacceptable. NC will instruct our insurance company to replace the plant and then NC's insurance will negotiate to recoup the plant costs.
- *Road Kerbing in Fusina* – NC Manager of Strategic Infrastructure noted that this area of particular concern was on NC works program. NC experiencing a small delay due to lack of concreting contractor.
- *Table Tennis Table* – Arrived slightly damaged. The damage is being rectified currently by a local contractor and the concrete slab will be installed within a week of the table being repairs being completed.

6. Community Heritage update

- *Walking Trail Bollards* – installation of bollards is done. NC Chief Executive Officer stated a small revision of reflectors are to be installed on the bollards to insure they're visible in low light.
- *Walking Trail Launch* – Date has been set for the launch to happen in Town Centre Thursday 28 February 2019.

7. General Business

Memo form NC Manager of Strategic Infrastructure – Green Waste Collection

- NC Manager of Strategic Infrastructure to install signage on vacant concrete pads to stop residents dumping green waste on these concrete pads. Town board resolved there needs to be Community education around the stages of process of removal of existing green Waste Bins beginning with installation of signage.

It was resolved that:

Town Board members decided they would support this proposal in principle subject to community education around removal of green waste skip bins as required.

Moved: HFT

Seconded: LW

Carried 6/6

For information – Location of Water Meters on Properties on Town Lease

- CEO reported that during discussions with DEAL CEO this topic was raised. NC Chief Executive Officer to seek specific factual information and going forward for NC depot staff to inspect individual cases as situations arise with regard to water meters.
- MC noted RTA town condition report contained recommendations around the meter locations and further investigation & information would be obtained.

For information – Corporate Plan 2020

- CEO stated that the Corporate plan has been reviewed by NC managers and BOD. CEO also proposed a meeting with BOD, NC managers and Town Board to focus on priorities regarding both 1 year and 5-year timeframes.

For information – Town Board Summary

- Town Board notice board implemented at NC offices where the Town Board summary is displayed.

For Discussion – Nhulunbuy Recreation Facilities and Open Space Plan Review

- Town Board received an update internally which contains comments with regard to the plans progress.
- CEO seeking feedback on the review for comment in March Town Board meeting.

For Discussion – Dhimurru Presentation and Request for In Kind Support to dump waste collected on beaches.

- Luke Playford and Christine Burke presented results of Dhimurru's recent marine debris survey to town board as background detailed information to support their request.
- CEO presented a summary outlining Dhimurru's request and approximate value support requested.
- Christine outlined Dhimurru's challenge is covering the costs of not only sorting but dumping the rubbish which NCL has provided support previously.
- Town Board offered letters of support to help with grant application moving forward.

Town Board members unanimously decided they would endorse this proposal in principle to provide support to Dhimurru.

For Discussion – Letter of support for Fluoridation in East Arnhem Communities

- CEO presented letter from East Arnhem Clinical and Public Health advisory group.
- Town Board suggested a forum with senior health officials who can provide community with an evidence-based consultation where people with concerns or questions can have their issues addressed.

For Information – Walking Trail launch

Walking Trail launch event will be happening this Thursday 28 February at 10:30am in the Town Centre.

For Information – BOD Structure Update

Kyle Murray and Daniel Abood have resigned the Nhulunbuy Board of Directors and Ben Leis has been appointed as director.

For Information – Elected Member Positions

We had nominations for elected town board nominations open. We had two nominations, one being Lynne Walker and Chris Arnold submitted before the closure date. The returning officer assessed those applications for nomination and made sure they met all the requirements which they did. There were two positions for re-election and with two nominations both the candidates were elected unopposed.

NC CEO thanked HFT for her contribution to the Town Board and the Community and presented flowers as a token of our appreciation.

8. Other Business

Community Engagement Facilitator Update on Youth Advisory Council

- The Town Board was updated that the objective of the initiative was to allow the youth of Nhulunbuy to have a voice and present young peoples' views.
- Nominations close on the 1 March 2019. Lynne Walker offered her support with the initiative. A mentorship program by Gove FM to give young people opportunity to learn to develop talking points and interview etc. There will be 10 positions available for young people.

There being no further business, the Chairperson declared the meeting closed at 11:00am.

Next meeting: Tuesday 26 March 2019, commencing 8:30am.