

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Monday 22 October at 8:49am

Present

Mark Renwick (MR)	Chairperson (Nhulunbuy Corporation)
Zenel Bajraktari (ZB)	Member
Hannah Fincham Thomson (HFT)	Member
Megan Niven (MN)	Member
Jim Rogers (JR)	NT Government (NTG) Representative
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Helen Taylor (HT)	Finance Business Partner (NCL)
Stacie Irving (SI)	Secretary

1. Apologies

Lynne Walker (LW) Member

2. Conflict of Interest

HFT declared a conflict of interest with Mobile vendor and Service Provider Application.

3. Guest Presentation - Christine Burke

Executive Officer

Dhimurru Aboriginal Corporation

Nhulunbuy Corporation Town Board welcomed Christine Burke from Dhimurru Aboriginal Corporation to speak on the topic of the proposal to provide a pathway linking Nhulunbuy Township to the beaches of East Woody, Middle Beach and Wirrawuy Beach.

Christine provided to the board insight about Dhimurru as an organisation and their vision in the next two to three years with regard to the region. Christine noted that Dhimurru are undergoing a review of their Section 19 delegation from the Northern Land Council to manage the recreation areas and provide access to people via a permit system.

Christine noted that Dhimurru have no immediate plans for the beaches at present but are very interested in collaboration with NCL and other organisations to apply for grant funding and develop a regional pathway plan. Dhimurru would present the idea of a pathway to their board but due to resources it is not something that they as an organisation are driving, but could partner in a pathway plan to provide support and infrastructure to be installed they could potentially help with this and interpretation etc.

The Town Board called for an action to be noted for JR to provide linkages through the Regional Economic Development Committee with regard to a regional pathway plan and to provide feedback through Nhulunbuy Corporation Chief Executive Officers role on the committee.

Lastly Christine mentioned the Crocodile Management Plan and the need for an MOU to be in place between Dhimurru and NCL with regard to the commitment needed from Dhimurru. Christine also mentioned the problem of weeds in the region and the increase in tourism bringing them in, this places a lot of pressure on the environment and Dhimurru would much appreciate NCL's support. MR requested contact details regarding the North East Arnhem Regional Weeds Group that Christine spoke about.

Secretary:

Date:

Chairperson:

Date:

4. Confirmation of Minutes - 25 September 2018

Moved: HFT
Seconded: MN
Carried

5. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List September 2018*).

27/17: Buku-Larrnggay Arts Centre Signage –JR suggested government road signs team could review to meet national signage code around tourism. AM to enquire about NCL's responsibilities on road signage. *Review November 2018*

5/18: Hydramet Water Fluoridation – Completed September 2018

11/18: Darwin Cooling off Plans – JR updated the TB regarding design and some of the solutions used for Darwin's CBD. JR stated that he will resend the information. AM will make JR's information available to the TB for their consideration regarding longer term planning issues. *Review November 2018*

20/18: Crocodile Management Plan – Completed September 2018

24/18: Lighting Miwatj South – It was resolved by the Nhulunbuy Town Board requested for these works to be written into the Nhulunbuy Corporation Draft Budget for 2019. *Review November 2018*

25/18: Hagney Park – Completed September 2018

26/18: BBQ's Skate and Hagney Parks – Nhulunbuy Town Board requested NCL Manager of Strategic Infrastructure to distribute out of session costings regarding placement of BBQ & shade structures in parks possibly obtaining some drawings. *Review November 2018*

28/18: Bike Path –Nhulunbuy Town Board requested this action be closed and replaced with a new action regarding a broader Pathway Plan. *Completed October 2018*

29/18: Town Centre Beautification – More about understanding what NCL have in place as an organisation regarding a town beautification plan and budget. AM to update Town Board. *Review November 2018*

35/18: Town Centre and Industrial Signage – JR to liaise with NCL Manager of Strategic Infrastructure and provide Government signage team contacts. MSI to investigate whether distance signage is possible at intersection of Melville Bay Road and Matthew Flinders Way.

36/18: Registration Cats – Town Board resolved to place this action on hold awaiting return of NCL Chief Executive Officer to provide Board of Directors Feedback. *Review December 2018*

37/18: Recycling - Town Board resolved to place this action on hold awaiting return of NCL Chief Executive Officer to look at NCL's position on recycling in Nhulunbuy. *Review December 2018*

38/18: Home Trading – MC provided update that a draft procedure for escalation is in progress RTA & NCL still refining the procedure and draft is set to be reviewed on NCL Chief Executive Officers Return. *Review November 2018*

39/18: 100km Dirt Track – MC did provide mark up drawings to the NCL Town Board previously. MC to consult with Rio Tinto and update Town Board with regard to concerns with the condition of the track from Gove Airport to Gulkula Mine entrance. *Review November 2018*

40/18: Dhimurru – Completed October 2018

42/18: Rates Notices – HT noted that investigations are under way with ITVision within Synergy our processing system. Update to be provided by Chief Executive Officer. *Review November 2018*

43/18: Inform Thai Mobile Vendor breach of NCL Policy – Town Board asked for Poppy Thai to be formally informed by NCL that they are in breach of the policy by way of their location. *Review November 2018*

44/18: Arnhem Road Pedestrian Access – MSI to present a secondary design option for the pedestrian access and present to the Nhulunbuy Town Board. *Review December 2018*

45/18: Industrial Estate Signage – MC to engage with Rio and Northern Land Council, Dhimurru regarding the possibility of installing a sign noting details of the businesses located in the industrial estate.

6. Monthly Operations Report - June 2018

The Monthly Operations Report was included within the agenda and referenced by the Town Board members with responses provided on exception.

HFT bought up the 6 incidents within the Infrastructure team, 1 high risk and 5 low Risk. MR responded to the Town Board as follows.

1 High Risk – Failure in Mechanism that operates hydraulics from inside the hook truck cabin that caused the skip bin to come down. The Hook truck was taken out of service immediately an incident report done, and malfunction repaired.

Low risk incidents – Member of the public unable to exit the town centre toilet. NCL called to attend and aid with persons exit. NCL electrician thoroughly checked equipment with no faults found.

Two broken windows in town centre NCL reported incidents to relevant organisations.

Work on Chlorinators – One of NCL testing machines found to be not operational, it was taken out of service and work did not proceed at that time.

Breathing Apparatus – One of the breathing Apparatus bottles that needs to be present when working on Chlorinators was found to be empty in a Take 5 so work was unable to proceed.

New procedure being developed to stop this occurring in the future.

Other items the Town Board noted from the Monthly Operations Report were the mowing contract awarded to Gove Area Services and the Christmas decorations being ordered for the town centre.

7. Correspondence

Out

Community Assistance Program Applications

- East Arnhem Futsal Association (Successful)
- Gove Country Golf Club (Successful)

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Secretary:
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Chairperson:
Date:

Observation & Feedback

- Complaint regarding Fogging near Arnhem Club 9 October 2018
- Incident Report Completed
- Contractor advised to stop fogging on NCL behalf while investigation carried out
- ALPC to conduct first fogging run at 6pm, turn off machines in locations where there are no trees, requested not to fog when winds are from South Easterly direction and inform Arnhem Club, Walkabout and Golf Club when fogging is occurring.

8. Community Heritage update

MR tabled the Community Heritage Overview report for October 2018.

- 80% Town Lagoon signs mounted on posts
- MAF films donated to Arnhem land Historical Society
- 2 Grant Applications submitted
- EALTA planning begins on driving trail
- Installation of walking trail bollards

9. General Business

Mobile Trader and Service Provider Application – Beached As

Due to noted conflict of interest HFT exited meeting.

The following documentation was tabled:

- Mobile Trader and Service Provider Application Form
- Fisheries Licence
- Trailer Specifications
- Correspondence with Environmental Health Officer
- Quote for Insurance

It was resolved that:

Town Board members approve in principle the mobile trading application for on-lease use in accordance with the NCL Mobile trading and Service Provider Policy, off-lease approval needs to come from Dhimurru and subject to Certificate of currency and Health Certificate being provided to NCL.

Moved: ZB

Seconded: MC

HFT is invited back to the meeting and informed of resolution regarding Mobile Trader and Service Provider Application.

10. Any other business

Town Board Action Request – Discussion of NCL Signage Policy

- Signage T intersection Melville Bay Road and Central Arnhem Road - MSI responded that off-lease is not NCL jurisdiction.
- Blue Signs - MSI to conduct an update of NCL fees & charges 2019 relating to public information signage installation by the corporation.
- Brown Signs – Not covered in NCL policy but the policy is for review in June 2019 and a suggestion then will be that NCL will install the signs, but costs will be covered by relevant tourism body.

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- Signage on Town Lease – To be managed in accordance with NCL policy and is up for review June 2019.

Development Application – East Arnhem Regional Council - Lot 1A

The Nhulunbuy Town Board resolved that the removal of the tree documented in the DA has had cultural heritage approval to be removed. The Town Board endorsed the Development Application.

Moved: MC
Seconded: JR

Town Board Action Request – Arnhem Road Pedestrian Access

It was resolved that after discussion during this meeting with NCL Manager of Strategic Infrastructure a new action be that a secondary design option for this pedestrian crossing be sought and presented to the board.

Town Board Action Request – Town Lagoon Update

HT responded to town board noting that although the Town Lagoon remains closed a number of steps have been completed towards opening the Lagoon.

- NCL are seeking quotes at present to get two new Crocodile traps for the lagoon.
- Bird Hide has been cordoned off to restrict access until necessary maintenance can be performed.
- Croc wise visits to Nhulunbuy & community schools in last week of October.
- Radio campaign, advertising and public version of NCL Crocodile Management Plan published on NCL Website.
- MOU to be finalised with Dhimurru regarding the support required from them by NCL on commencement of trapping.

Infrastructure Other Business

Grease Waste – MSI informed Town Board that grease waste is detrimental to the successful operation of the sewer ponds and can no longer be disposed of at the waste water treatment plant.

This presents issues of how and where successful disposal can occur and NCL are currently investigating other possible disposal options for businesses on town lease.

Pre-Cyclone Clean Up – The dates have been set for the week of the 5 November to 9 November and appropriate advertising will commence around town.

General Business Updates

HFT requested updates and clarification on the following items:

Night Patrol update, where was Town Board up to with that?

Request to view Walking Trail Signage.

Smoke Free Town Centre – Is it possible we have something similar to on lead stencils around town centre to encourage a smoke free town centre.

MN noted that she had received a complaint from a member of the public regarding a resident living in a caravan in Gungunnu Close. HT confirmed that NCL had recently been made aware of this and she will be consulting with NCL Chief Executive Officer on her return.

There being no further business, the Chairperson declared the meeting close at 10:55am.

Next meeting: Tuesday 20 November 2018, commencing 8:30am.