

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 20 November 2018 at 8:45am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Lynne Walker (LW)	Member
Hannah Fincham Thomson (HFT)	Member
Megan Niven (MN)	Member
Donna MacMahon (DM Proxy)	NT Government (NTG) Representative
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Stacie Irving (SI)	Secretary

1. Apologies

Zenel Bajraktari (ZB)	Member
Jim Rogers (JR)	NT Government (NTG) Representative

2. Conflict of Interest

Donna MacMahon declared a conflict of interest due to the Community Assistance Application due to being on the committee of Nhulunbuy BMX Club.

3. Confirmation of Minutes – 22 October 2018

Moved: HFT
Seconded: MN
Carried

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List October 2018*).

27/17: Buku-Larrnggay Arts Centre Signage –HFT noted this action should stay on the Town Board action list to be reviewed by NCL Manager of Strategic Infrastructure. *Review December 2018*

11/18: Darwin Cooling off Plans – JR tabled information consisting of a poster detailing changes to Cavenagh Street in Darwin and a Study from University of NSW known as Darwin Cooling Off Plan.

24/18: Lighting Miwatj South – Due to the high cost of these works, approximately \$170K and in order to meet Australian Standards they have been written into the Nhulunbuy Corporation Draft Budget for 2019. *Review December 2018*

26/18: BBQ's Skate and Hagney Parks – NCL Manager of Strategic Infrastructure is progressing with ordering of BBQ and costings of shade structures in parks possibly obtaining some drawings. *Review December 2018*

29/18: Town Centre Beautification – Town Board wanted an understanding of which recommendations from the Tredwell Recreation Plan NCL have resolved to put in place. AM to update Town Board on strategies. *Review December 2018*

35/18: Town Centre and Industrial Signage – NCL Manager of Strategic Infrastructure is progressing by ordering distance signage and liaising with road owners NT government and Rio Tinto regarding placement.

36/18: Registration Cats – NCL Chief Executive Officer provided general information to Nhulunbuy Town Board regarding animal management by-laws and cat registration if we decided to progress by-laws need to be developed and gazetted which is costly and could take 6 to 12 months. AM to seek feedback from NCL Animal Management Officer regarding this. *Review December 2018*

37/18: Recycling – NCL has had conversations with East Arnhem Regional Council acting CEO and director regarding their current recycling initiatives. AT a waste site level NCL are seeking outside consultation, recycling will be part of this consultation process. *Review December 2018*

38/18: Home Trading – MC provided update that a draft procedure for escalation is in progress RTA & NCL still refining the procedure and draft is set to be reviewed on NCL Chief Executive Officers Return. *Review December 2018*

39/18: 100km Dirt Track –MC to consult with Rio Tinto and update Town Board with regard to concerns with the condition of the track from Gove Airport to Gulkula Mine entrance. Grading was scheduled for the 4 November 2018. HFT noted that as of a recent trip on the track it was in reasonable condition but not freshly graded. *Review November 2018*

42/18: Rates Notices – LW requested an update on anecdotal feedback regarding the collection of information for the progression of digital invoicing. CEO confirmed that feedback regarding digital invoices and the information collection associated was very positive. *Review November 2018*

43/18: Inform Thai Mobile Vendor breach of NCL Policy - Completed November 2018

44/18: Arnhem Road Pedestrian Access – A secondary design option for the pedestrian access has been drafted and is going through the costing process and will be presented to the Board of Directors in the NCL Draft Budget for 2019. *Review December 2018*

45/18: Industrial Estate Signage – NCL Manager of Strategic Infrastructure is progressing and engaging with Rio and Northern Land Council, Dhimurru regarding the possibility of installing a sign noting details of the businesses located in the industrial estate. *Review December 2018*

It was resolved that the following from the **Action List** were added.

46/18: Clarification on Safety Houses Program Closure – NCL Chief Executive Officer to follow up requesting additional information and questioning Neighbourhood Watch's communication plan, visits to Nhulunbuy, schools, councils etc, in the immediate future. *Review December 2018.*

47/18: Quotes and Costings for Bike Racks in Town Centre – Nhulunbuy Town Board requested NCL Manager of Strategic Infrastructure to obtain quotes and review suitable locations for the Bike Racks. *Review December 2018.*

48/18: Complaint received Caravan in Gungunnu - MC to look into a complaint received by a Town Board member regarding a person residing in a caravan long term in Gungunnu Close, Nhulunbuy.

5. Monthly Operations Report - June 2018

The Monthly Operations Report was included within the agenda and referenced by the Town Board members with responses provided on exception.

Animal Management

Secretary:
Date:

Chairperson:
Date:

- Town Board requested an update on implementation of crocodile traps.
- CEO updated that two traps have been fabricated and purchased locally.
- Since the traps have been in situ NCL has caught and euthanised 3 crocodiles.
- Statistics of the crocodiles that are being recorded and strict NT Parks and Wildlife guidelines and cultural protocols are being followed.

Infrastructure

- Mowing Contract has been awarded to Gove Area Services.
- LW asked if was NCL policy to award contracts locally?
- CEO stated that NCL Procurement Policy is being reviewed currently with regard to regional price preference, local preference, local indigenous preference and disability preference. This will allow NCL to include criteria regarding benefits to the local community and sustainable benefits.
- MC offered to provide AM with a copy of Rio Tinto's local procurement policy for reference.

Community

- CEO noted the Ping Pong table is ordered and currently being shipped to Nhulunbuy.
- LW brought to the Nhulunbuy Town Board attention the recognition NCL Community Engagement Facilitator received the Chamber of Commerce Customer Service Award and the Aquatic Centre receiving their award for Best Non – Government Department Category.

6. Correspondence

In

Memo Regarding Closure of Safety House Program:

- CEO stated the memo sound more like a revamp of the current Safety House program.
- LW suggested a new action to follow up requesting additional information on communication and Neighbourhood Watch visits to the Nhulunbuy Community.

7. Community Heritage update

MR tabled the Community Heritage Overview report for October 2018.

- Town Lagoon Interp signs being installed, each sign has the Yolngu name and a small description of the plant.
- AHS received a grant through Rio Tinto to help develop some more permanent safety signs at the site which will help get the site ready to open to the public.
- Internal walls of the control tower have been prepped to be painted by Datjala work crew.
- AHS also received \$1000 donation from Darwin in recognition of Phil Herdman's Guidance during a recent trip to the Nhulunbuy region.
- Walking Trail bollards being installed.
- Samples of eight trail head signs designed for the walking trails mapped by Tredwell presented for viewing to the Nhulunbuy Town Board.
- Benches made of Mahogany and milled by Gumatj Aboriginal Corporation at the Gove Airport have been installed and are being used, eventually USB charge points will eventually be installed.

8. General Business

Community Assistance Application – Culture College

The following documentation was tabled:

- Community Assistance Application Form
- Certificate of Liability Insurance

It was resolved that:

Town Board members decided they could not support this application due to the policy clearly stating there needs to be a clear benefit to the Nhulunbuy community rather than outside communities.

Moved: LW
Seconded: MN
Carried 5/0

Community Assistance Application – Halloween at the Garlands

The following documentation was tabled:

- Community Assistance Application Form
- Receipts for purchases
- Email regarding purchases

It was resolved that:

Town Board members unanimously supported this application and noted that this is a valuable community event and NCL provided traffic management which made the event a much safer one.

Moved: MN
Seconded: LW
Carried 5/0

Community Assistance Application – Nhulunbuy BMX Club

DM declared a conflict of interest due to be an elected member of the BMX Club committee and left the room.

The following documentation was tabled:

- Community Assistance Application Form
- Quotes for Purchases
- Certificate of Currency

It was resolved that:

Town Board members unanimously supported this application and noted that BMX is a costly exercise and to encouraging new membership by having a pool of bikes is a positive and inclusive move for families who may not be able to afford their children to participate in the sport ordinarily.

Moved: LW
Seconded: HFT
Carried 4/0

DM was invited back into the room and informed that the BMX Club had been successful in their Community Assistance Application.

9. Any other business

Functions of Urban Trees Discussion Paper – For Information and Further Discussion

- Town Board noted a possible Tree Replacement Policy could be good for future implementation with preferred species listed.
- A Tree replacement policy would also assist in cooling off certain Nhulunbuy town centre areas.

NT Government - Central Arnhem Road Maintenance Summary

- DM noted that there had been no decision made thus far regarding the federal spend and which parts of the Central Arnhem Road would be allocated this funding.
- There is a regional roads committee that will hold on going meetings between various stakeholders canvassing for funds to be spent at the Nhulunbuy End of the Central Arnhem Road with no resolution to be reported as yet.

General Business Updates

Meeting Dates for 2019

- These were circulated to Town Board members.

MN identified new action to be raised.

- MC to look into a complaint received by a Town Board member regarding a person residing in a caravan long term in Gungunnu Close, Nhulunbuy. (*Action 48/18*)

LW requested an update regarding the letter NCL sent to Senator Nigel Scullion about night patrol ceasing in Nhulunbuy at the end of August 2018.

- AM also requested DM check with JR regarding follow up to NCL's recent grant application to Safer Communities Program for installation of CCTV in Nhulunbuy.

Bike Racks for Town Centre.

- Town Board requested an action to be raised for NCL Manager of Strategic Infrastructure to obtain quotes and review suitable locations for bike racks in the Nhulunbuy town Centre. (*Action 47/18*)

There being no further business, the Chairperson declared the meeting close at 10:55am.

Next meeting: Tuesday 18 December 2018, commencing 10:30am.