

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 22 May 2018 at 8:41am

Present

Adam Seiler (AS)	Chairperson (Nhulunbuy Corporation)
Zenel Bajraktari (ZB)	Member
Hannah Fincham-Thomson (HFT)	Member
Megan Niven (MN)	Member
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Alyce Fredriksen (AF)	Secretary

1. Apologies

Jim Rogers (JR)	NT Government (NTG) Representative
Lynne Walker (LW)	Member

2. Conflict of Interest

Nil

3. Teleconference - Tredwell (8:43am-8:59am)

Annie and Neil from Tredwell Management presented an overview to all members on the Feasibility Study that was conducted in Nhulunbuy early 2017 on Recreation Facilities and Open Spaces.

The purpose of the study was to better understand the current and likely future recreation needs of the community and develop a framework for the effective provision, management and development of recreation facilities, open spaces and services.

The presentation highlighted several areas:

- Project objectives
- Project priorities
- Strategic Initiatives
- A combined concept plan for Hindle Oval 1 and 2
- Develop a concept plan for the enhancement and future development of the Nhulunbuy Aquatic Centre
- Develop a trail and pathway plan for the Nhulunbuy Township to improve tourism, heritage, cycling, walking and running opportunities
- Develop a Town Square concept plan to revitalise and enhance the formal open spaces and key linkages including the Town Centre, Endeavour Square and Arafura Memorial Park
- Continue to explore options and seek funding for an East Arnhem Community Heritage Hub/Centre and Trail in Nhulunbuy
- Enhance the amenities and facilities at the Town Hall to cater for dance performances, theatre shows and cultural events

An action was taken for AF to send all members a copy of the Tredwell Alignment Report - Community Projects Consideration 2018.

Members did not have any further questions.

4. Confirmation of Minutes - 24 April 2018

Moved: MN

Seconded: ZB

Carried

5. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List May 2018*).

2/18: Arnhem Road between Miwatj Health and Gove Toyota – Manager – Strategic Infrastructure undertaking an assessment and will provide a report to the Town Board *June 2018*

05/18: Hydramet Water Fluoridation – awaiting Scope of Works *Review June 2018*

12/18: Community Projects 2018 - CEO to schedule a presentation with Tredwell Management and Town Board members to discuss the findings from the feasibility study conducted in early 2017. Teleconference scheduled for the May 2018 meeting. *Complete*

Monthly Operations Report - April 2018

Monthly Operational Report for April 2018 was tabled, and the following matters highlighted:

- 1 high-risk interaction - working close to high voltage power lines (40km signage school zones)
- Liaised with consultants conducting work on Community Heritage project (on-ground). Consultants being Tredwell Management
- Airport Operations Officer - Bradley White commenced employment with the Nhulunbuy Corporation on Friday 18 May 2018
- Mechanic - Nathan Mercer is due to commence employment with the Corporation on Monday 28 May 2018
- Finance Business Partner - Helen Taylor has committed to a start date of Wednesday 4 July 2018
- Development & Compliance Officer - potential candidate conducted a site visit on Saturday 19 May 2018 for 2 days. Further update to be provided next meeting
- Electrician - interviews conducted on Monday 14 May 2018, site visit scheduled for week commencing Monday 21 May 2018. Further update to be provided next meeting
- Works Supervisor - interviews were conducted on Wednesday 16 May 2018

Town Feedback (complaints/compliments/feedback/suggestions)

1 complaint was received in April:

- Mowing of lawns on the back track behind 6 Pandanus Close (Lot 517). Complaint was addressed to the satisfaction of the complainant

1 compliment was received in April:

- Resident requested for the Nhulunbuy Corporation to install a baby swing in Lions Park as there are currently 3 swings however they are all for ages 3 plus. Baby swing was ordered and installed. Resident sent through the below photo with the caption "Thank you so much 😊. Very much appreciated. My son loves the new swing"

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
13/04/2018	Super Sport Arnhem Region	BBQ	Yes	\$51
13/04/2018	Super Sport Arnhem Region	Hindle Oval 1	Yes	\$157
28/04/2018	Nhulunbuy Speedway	Use of Loader	Yes	\$253
Month Total				\$461
Year to Date				\$3,777

6. Correspondence*Nil***7. Community Heritage update**

AS tabled the Arnhemland Historical Society Overview report.

AS spoke about the following highlights:

- Walking trails map and site master template in draft
- Nhulunbuy Primary School history excursion request: History Plaques and Historical Society site
- Three grant applications submitted - huge support from Regional Development Australia NT

Emerging issues:

- Access to Town Lagoon
- Bird Hide infrastructure repairs/Town Lagoon walk clearing/reposition of interpretation signs

Top priorities:

- Walking trails map, signage template and signage content
- Working bee to prepare at Arnhemland Historical Society site for self-guided tourism
- Contact Outback Spirit regarding Arnhemland Historical Society site tourist visit potential

What I need from you:

- Arnhemland Historical Society working bee promotion and support for Saturday 30 June 2018
- Arnhemland Historical Society fundraising BBQ, Woolworths Sunday 1 July 2018

8. General Business**Chief Executive Officer Resignation**

AS informed members he has resigned from his position of Chief Executive Officer at the Nhulunbuy Corporation.

AS provided over four months' notice and will be concluding his appointment on Friday 24 August 2018, the outcome of the recruitment process.

AS thanked all Town Board members for their support over the last two years.

Secretary:

Date:

Chairperson:

Date:

9. Any other business

Community Projects for 2018

MC questioned what are the next steps that need to be followed in terms of the Community Projects for 2018.

AS reminded members there is \$100,000 (one hundred thousand dollars) available for Community Projects in 2018. Members need to achieve consensus on what those projects look like and were members and the community would like to invest the allocated funds.

HFT informed members she launched a post on the Gove Notice Board on Sunday 20 May 2018, seeking recommendations for Infrastructure requirements on the township of Nhulunbuy. HFT said there was great interaction on the post with the following recommendations mentioned:

- Splash pad
- Gove Peninsula Festival recovery
- Water bubblers at Hindle Ovals and recovery of the water bubblers at South Oval
- Jetty to fish off
- Carwash
- Toilet in Lions Park
- Shade over the carpark at Woolworths and the Town Flats
- Bike path that linked up near Nhulunbuy BMX to the beach

Grant Writer Nhulunbuy

HFT asked members and the Nhulunbuy Corporation's CEO if anyone had given any thought to organising a grant writer for the Nhulunbuy community who can help sporting clubs and associations write and submit funding grants for a small cost/fee.

MC mentioned there are periodical grant writing workshops that are held in Nhulunbuy and organised through the Department of Business. The workshops are a great opportunity for members of the community to learn more about the process and what's available.

MC said there are also some great grant writers in town, who she is sure would be happy to assist and mentor others. This may be another avenue to investigate.

Bituminising of Roads

HFT questioned if the Franklin Street carpark has had any work completed on it. MC informed members all pot holes have been fixed and Rio Tinto are currently working on a scope of works to reseal the carpark.

AS said patching is scheduled to be conducted on Dartnell Place, Sunday 3 June 2018.

Action taken for AS to follow up quotations for the bituminisation of assets (Fincham Close, Dartnell Close and the Surf Life Saving Club Carpark).

Street Lighting

MN tabled concerns for the amount of lighting that is out around town stating there are quite a lot of street lights out during the early hours of the morning.

Along the bike path/walking path strip between Melville Bay Road and Gove Toyota there is no lighting along this area at all. MN asked if NCL could look at installing lights along the path for resident's safety as it is paramount.

There being no further business, the Chairperson declared the meeting close at 9:53am.

Next meeting: Tuesday 26 June 2018, commencing 8:30am.

Secretary:
Date:

Chairperson:
Date: