

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 20 February 2018 at 8:38am

Present

Adam Seiler (AS)	Chairperson (Nhulunbuy Corporation)
Zenel Bajraktari (ZB)	Member
Megan Niven (MN)	Member
Hannah Fincham-Thomson (HFT)	Member
Lynne Walker (LW) (telephone)	Member
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Alyce Fredriksen (AF)	Secretary

1. Apologies

Nil

2. Conflict of Interest

Nil

3. Confirmation of Minutes - 23 January 2018

Moved: MN

Seconded: ZB

Carried

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List January 2018*).

25/17: RV Dump Point - CEO to investigate costings of installing a dump point and provide details to JR. AS mentioned one of the proposed locations for the infrastructure was adjacent the slip-lane on Matthew Flinders Way (South of Arnhem Road). JR to consider opportunities to secure funding. Costings have been obtained and a proposal will be provided to JR for consideration. Schematics were provided to Town Board members in the February meeting. *Complete*

26/17: Mobile Vendor Policy - CEO provided members with a copy of the Mobile Vendor and Service Provider Policy. AF to table at the February meeting a Nhulunbuy Town map with highlighted zoned public areas for consideration. Members are to provide NCL with ideas/suggestions on where they would like to see designated trading locations for Mobile Vendors and Service Providers on the Nhulunbuy Town Lease. Once the locations are established NCL can update the Policy content and map. *Complete*

1/18: Community Projects 2018 - CEO confirmed in the February meeting there is \$100,000 provisioned for community projects in the 2018 Budget. CEO to schedule a special out of session Town Board meeting to discuss the community suggested projects for 2018. Town Board members then have the opportunity to suggest their top 3 community projects they would like to see progress in 2018. *Due March 2018*

2/18: Arnhem Road between Miwatj Health and Gove Toyota - CEO to have the Manager-Strategic Infrastructure once commenced in his role investigate options the Nhulunbuy Corporation can look at to make Arnhem Road between Miwatj Health and Gove Toyota a safer area for pedestrians and drivers. Examples no standing signage, pedestrian crossing, parking restrictions. *Due May 2018*

Secretary:

Date:

Chairperson:

Date:

3/18: Water Fluoridation: AF to add water fluoridation to the February Town Board agenda for further discussion. *Complete*

4/18: Sophie Szykarski - AF to invite Sophie Szykarski, Chairperson of the Board of Directors to attend the next Town Board meeting in February. Sophie has confirmed and will attend the March 2018 meeting after the Board of Directors - Meet and Greet. *Complete*

5. Monthly Operations Report - January 2018

Report tabled and noted.

Town Feedback (complaints/compliments/feedback/suggestions)

1 complaint was received in January regarding a water leak at 18 Pandora Circuit. Corporation employees attended the water leak and repaired the issue.

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
18/01/2018	Nhulunbuy Motorcycle Club	Carry out Earthworks	Yes - Motocross Track	\$250
Month total				\$250
Year to Date (final):				\$250

6. Correspondence

In

- N/A

Out

- Email update - Sandy Laverty Mobile Vendor
- Email update - Poppy Thai Mobile Vendor

7. Town Vision update

AS provided updates for the following streams;

Community Participation:

- Australia Day Activities - Nhulunbuy Aquatic Centre - Free admission
 - Fun Run - 52 competitors
 - Citizenship Ceremony at the Town Hall
 - Big Breakfast - Rotary Club of Nhulunbuy
 - Ambassador - Bridie Duggan
 - Australia Day Awards - Young Citizen, Citizen and Community Event of the Year
- Community Markets - 10 February 2018 hosted by East Arnhem Rugby Union
- Clubs Day - 24 February 2018, BBQ hosted by the Clontarf Foundation

Unique Lifestyles Stream:

- Establish final placement of the concrete tables around community parks and gardens, these are to improve the amenity in the community
- Bins placement around Hindle Ovals 1 and 2
- Bins upgrade at the Town Flats from 140 litre bins to 660 litre bins (2 per flat block)

8. General Business

8.1. Water Fluoridation

AS tabled the last action that was taken for water fluoridation in the August 2017, Town Board meeting.

Secretary:
Date:

Chairperson:
Date:

Action item 07/17: Members would like an explanation as to why the Nhulunbuy Corporation (NCL) have stopped treating the water with fluoride in Nhulunbuy? Is it government requirement to have water fluoridated?

CEO obtained information from NCL Contractor, advising the system was switched-off approximately four years ago and has requested a scope of works identifying the remedial works required to bring the system back online for consideration.

In the interim, NCL Town Board need to consider engagement strategies to glean feedback from the community about whether fluoridation is to be re-enacted or not.

LW advised water fluoridation is an important public health matter and would like to know why the action or process for water fluoridation in Nhulunbuy ceased. LW said further information needs to be available to members.

AS informed members the NCL contractor handling the chlorination system will be in Nhulunbuy late February/early March and will request a detailed assessment on the water fluoridation plant, identifying:

- the cost involved in bringing the plant back on line;
- ongoing maintenance costs; and,
- a timeframe or process that needs to be followed for this to happen.

Members agreed that a detailed assessment report from Hydramet is the best starting point. Once this has been received and reviewed further discussions can be held.

Action reclassified on the action list pending Town Board members confirming an engagement strategy.

8.2. Mobile Vendor and Service Provider - Poppy Thai

Poppy's Thai finalised all outstanding application requests for their Mobile Vendor and Service Provider permit.

AS tabled an updated application with the following included:

- Certificate of Currency - Liability Insurance
- Department of Health Certificate
- Clear photos of the food van/trailer, disclosing the cooking and kitchen facilities

It was resolved that:

The Town Board approve the final application presented by Poppy Thai and confirm trading can commence once the permit has been purchased and issued.

Moved: ZB

Seconded: JR

Carried

8.3. Mobile Vendor and Service Provider Trading Locations

AS tabled proposed trading locations for Mobile Vendor and Service Providers.

Proposed locations included - Lot 488 Lions Park, Lot 457 Banyan Park, Lot 1572 Bunggulwuy, Lot 1192 Rotary Park, Lot 1347 Hindle Oval 1, Lot 1626 Hindle Oval 2, Lot 70 Business carpark, Lot 159 Reserve, Lot 162 Reserve, Lot 163 Reserve and Franklyn carpark (trading must take place along the Aquatic Centre fence line).

AS asked if members are happy with the proposed locations tabled.

JR raised concerns around mobile vendors trading from the Business carpark opposite Woolworths and Franklyn Street carpark during local hospitality hours as there is a possibility this may impact commercial vendors.

It was resolved that:

The Town Board recommend approval of the amended Mobile Vendor and Service Provider Policy, disclosing proposed trading locations, clearly disclosing trading from Lot 70 (NCL Business carpark) and the Franklyn Street carpark is restricted to operation outside normal business hours.

AF to send the new updated Mobile Vendor and Service Provider policy to all existing permit holders for their information.

Moved: ZB

Seconded: JR

Carried

8.4. Community Assistance - 1st Quarter 2018

AS informed members the Community Assistance program for the 1st quarter in 2018 closes Friday 9 March 2018.

AS requested members share this information amongst their respective networks.

JR advised the Territories' Community Benefits Fund program provide both small and large grants to community groups. Only one application has been received from East Arnhem region. JR will provide members with further information out of session.

8.5. Conflict of Interest Declaration

AS tabled the Conflict of Interest Declaration form and information sheet for all Town Board members to complete.

AS informed members it is an annual requirement for all Town Board members to complete and finalised declarations should be returned directly to the Information Officer.

9. General Business

East Arnhem Regional Economic Development Committee (REDC)

JR informed members REDC made a submission to the Regional Air Services Inquiry regarding the air services in rural, regional and remote communities. JR is encouraging everyone who is interested or has an interest in Regional Air Services to make personal submissions, group or organisational submissions. Every submission helps. JR will provide all members with a copy of the submission, which will be distributed out of session via email.

Airnorth

JR advised REDC met with representatives from AirNorth to discuss the current issues residents are experiencing here Arnhem Land. JR indicated there are currently issues with crewing requirements which means some routes may continue to be affected.

On a positive note, other areas of their operations appear to be improving substantially. AirNorth acknowledged issues with communicating disruption announcements and have undertaken to deliver improvements in this space.

Arnhem Space Centre

JR informed members the proponents of the Arnhem Space Centre are keen to return to Nhulunbuy and gather further engagement about the next phase of their regulatory approvals, which includes the environmental assessment and development application.

JR said the proponents are keen to present to Town Board members at one of the upcoming meetings, covering off on current status and next steps.

AF informed members Melissa Muller from NT Government has been in contact with NCL requesting the Town Board meeting dates for 2018, with all dates forwarded directly.

Aged Care Project

JR advised representatives from the NT Government met with Australia Remote Aged Care Service, and along with the engagement they received from the Corporation and Rio Tinto, the process of finalising the land agreements for the project is in place.

JR confirmed the project is quite large, with a fulltime rotating roster of 15-20 employees.

Arterial Road Strategy - Central Arnhem Road

JR requested time during the next Town Board meeting to present on the arterial road strategy the Minister for Infrastructure has given in-principle support to progress, which involves a range of capital and other improvements to the road around compliance, safety and visitation.

AF to include Arterial Road Strategy in the next Town Board meeting in March 2018.

There being no further business, the Chairperson declared the meeting close at 9:32am.

Next meeting: Tuesday 20 March 2018, commencing 8:30am.