

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 23 January 2018 at 8:32am

Present

Adam Seiler (AS)	Chairperson (Nhulunbuy Corporation)
Zenel Bajraktari (ZB)	Member
Megan Niven (MN)	Member
Hannah Fincham-Thomson (HFT)	Member
Lynne Walker (LW)	Member
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Alyce Fredriksen (AF)	Secretary

1. Apologies

Nil

AS welcomed the new elected member of the Nhulunbuy Town Board, Lynne Walker to the meeting.

2. Conflict of Interest

HFT declared a conflict of interest regarding the Home Trading and Mobile Vendor applications submitted by Sandy and Brenton Laverty.

Nature of conflict – HFT declared she was a relative of the applicants associated with the Home Trading and Mobile Vendor application

3. Confirmation of Minutes - 21 November 2017

Moved: MN

Seconded: MC

Carried

4. Business Arising from Minutes

It was resolved that the following from the **Action List** were updated (see *Action List November 2017*).

21/17: Night Patrol - CEO to write a letter to Nigel Scullion expressing concerns on the loss of Night Patrol Service in Nhulunbuy. CEO understands other parties are dealing with Night Patrol as a matter of priority at a political level (regarding funding, etc). JR informed members negotiations are continuing to happen between the Commonwealth and Council around the service but effectively Night Patrol wont cease. *Complete*

25/17: RV Dump Point - AS to investigate costings of installing a dump point and provide details to JR. AS mentioned one of the proposed locations for the infrastructure was adjacent the slip-lane on Matthew Flinders Way (South of Arnhem Road). JR to consider opportunities to secure funding. *Due February 2018*

26/17: Mobile Vendor Policy - AS provided members with a copy of the Mobile Vendor and Service Provider Policy. AF to email members a Nhulunbuy Town map with highlighted zoned areas that clearly indicated public space. Members are to provide NCL with ideas/suggestions on where they would like to see designated trading locations for Mobile Vendors and Service Providers on the Nhulunbuy Town Lease once they have received the zoned map. Once the locations are established NCL can update the Policy content and map. *Due February 2018*

Secretary:

Date:

Chairperson:

Date:

27/17: Buku-Larrnggay Art Centre Signage - MC informed members she has spoken with the Communities Team at Rio Tinto and they are not aware of any missing signage or a request to have any signage replaced at the Buku-Larrnggay Art Centre. MC is going to contact the Arts Centre to encourage a Sponsorship and Donations application, so they can seek assistance to have the signage replaced. *Complete*

Extraordinary Election January 2018 - LW raised concerns around the timing of the extraordinary election held on the 13 January of 2018 after the resignation of Christopher Putland.

LW's concerns related to the election being conducted during school holidays and indicated she had been approached by residents wishing to cast a vote in the election and being unable to. LW said if the Town Board want to see eligible electors participate, the Town Board need to consider making the process easier to cast a vote.

AS advised the Extraordinary Election timeframe was at the discretion of the Nhulunbuy Town Board and the timeframe on this election was determined and aligned following resignation of Mr Christopher Putland. Further, once determined a very comprehensive advertising campaign was commenced to support the extraordinary election.

MC asked if there are any restrictions around online voting in an election given the Nhulunbuy Corporation are a not-for-profit entity. Consideration surrounding alternate voting mechanisms in an effort to generate greater voter turnout can be considered in the future.

The Town Board, when considering the election process for 2019, should have regard for the school holiday period in an effort to ensure the process occurs outside of these periods.

5. Monthly Operations Report - November and December 2017

Report tabled.

Effluent Incident - LW questioned where, if any, does liability rest with residents negatively impacted in regards damage or loss to personal effects as a result of the effluent incident that occurred 16 November of 2017.

AS responded, advising individual residents affected by this or any other emergency where personal effects have the potential to be impacted need to ensure they have appropriate mechanisms in place to respond to loss (ie. Home and Contents Insurance or other mechanism).

Town Feedback (complaints/compliments/feedback/suggestions)

No complaints, compliments, feedback or suggestions received for November or December.

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
9/11/2017	Careflight	Raffle	Pool Membership	\$404
9/11/2017	Arafura Dance	Raffle	Pool Membership x2	\$808
Month total				\$1,212
Year to Date				\$23,196.92

Date received	Organisation	Activity	Support granted	Financial cost
16/12/2017	Women's Gift Exchange	Event	Town Hall	\$800
16/12/2017	Women's Gift Exchange	Raffle	Pool Membership	\$404
23/12/2017	Jayrow Helicopters	Santa Arrival at Hindle Oval	Use of Kiosk Area	\$71
Month total				\$1,275.00
Year to Date (final):				\$24,471.92

6. Correspondence***In***

- N/A

Out

- Community Assistance Letter of Support - Melville Bay Navy Cadets
- Community Assistance Letter of Support - Nhulunbuy Police Station
- Community Assistance Letter of Support - Nhulunbuy BMX Club
- Community Assistance Letter of Support - Garland Haunted House

AS advised the Community Assistance Program (CAP) 1st Quarter was now open for 2018, with applications closing Friday 9 March 2018. AS elaborated to state there are two components to the CAP Program:

- Community Support - This grant provides amounts of up to \$1,250 for one-off activities or projects that benefit the Nhulunbuy community. These may include (but are not limited to) events, community projects or purchasing of equipment. Applications are assessed for eligibility by the Nhulunbuy Corporation and merit by the Nhulunbuy Town Board.
- The second component is the Partnership Program - This grant aims to invest in the development of the Nhulunbuy community by offering amounts of up to \$2,500. Applicants applying under the Partnership Program must match their submission on a dollar-for-dollar basis.

Secretary:
Date:

Chairperson:
Date:

7. Town Vision update

AS provided updates for the following streams;

Community Participation:

- Town Centre BBQ - Celebrating the great new changes
- Town Community Markets - 10 December 2017 (Host - Gove Touch Association)
- Christmas Lights Competition for 2017
- Citizenship Award Nominations - Special Meeting conducted 11 January 2018
- Song Competition - Winner (Jolie Ross) and Runner-Up (Baru Class at Yirrkala School (Years 7,8 and 9))
- December School Holiday Program - Inflatable and "Elf" the Movie
- Ongoing Radio Spot - CEO interview on Gove FM

Unique Lifestyles Stream:

- Celebration of Town Centre - BBQ 30 November 2017
- Christmas Decorations - Town Centre to be removed by the Rio Tinto High Voltage team week commencing Monday 22 January 2018
- Final Bin currently being painted by Datjala Workcamp for the Town Centre
- Concrete Table and Seat Combination currently being painted by the Nhulunbuy Corporation Depot team and another being painted by Miwatj Health

8. General Business

8.1. Acceptance of Appointment - Lynne Walker

AS tabled an endorsed copy of the Acceptance of Appointment form completed by LW.

8.2. Updated Contact List 2018

AS tabled an updated Nhulunbuy Town Board Contact List as of January 2018.

8.3. Meeting Dates 2018

AS tabled the Town Board Meeting Dates for 2018.

MN informed members she will be an apology at the March 2018 meeting. HFT informed members she would be an apology at the April 2018 meeting.

LW mentioned her schedule is contingent upon travel. AF provided LW with all details required to dial into the Town Board meetings externally when needed.

Prior to consideration of Item 8.4, HFT reaffirmed her Conflict of Interest and vacated the Boardroom at 09:02

8.4. Home Trading and Mobile Vending application - Sandy and Brendon Laverty

Sandy and Brendon Laverty are requesting the Town Board provide 'in principle' support regarding their application to operate a Mobile Vending Food business selling take away coffee, shakes, ice-creams and food from their trailer around various places on the Nhulunbuy town lease.

Sandy and Brendon Laverty have stated that they will obtain the required liability insurance in both their names following finalised production of the food trailer they will be utilising.

Sandy and Brendon Laverty have stipulated their trading hours would be Monday to Friday 8am-12pm, they would like to trade from both town ovals, Middle Beach (functions only), mobile service around town stopping for 15 minutes at a time and selling ice-creams in the afternoons and in front of Malpi Village on Matthew Flinders Way.

AS advised the land proposed outside Malpi Village is zoned residential and therefore outside the scope of the Mobile Vendor Policy.

AS advised members could approve the Home Trading and Mobile Vending application with the exception of trading on Malpi Village (as disclosed).

AF is to ensure a Certificate of Currency (Liability Insurance) is provided before trading commences.

It was resolved that:

The Town Board Incorporated approve the Home Trading and Mobile Vending applications from Sandy and Brendon Laverty to trade on areas within the Nhulunbuy Townsite zoned public open space.

Moved: MN

Seconded: ZB

Carried

Media Release - Jim Rogers

AF tabled an email received from JR regarding a media release around Facility and Capital Equipment Grants.

JR informed members many Gove Peninsula organisations were successful in securing funding through the Immediate Works Program Grants, and they have been notified with some of the information available on Social Media.

In addition to a number of local organisations, three community organisations benefited from the Immediate Works Program Grants round as follows:

- Gove Country Golf Club Incorporated - upgrade mowing equipment \$63,200
- Gove Yacht Club Incorporated - purchase two x 7 metre keel boats \$96,000
- Nhulunbuy BMX Club Incorporated - upgrade lighting, fencing and amenities \$77,000

9. Any Other Business

Mobile Vendor and Service Provider Policy

AS suggested Town Board members in the February meeting provide their robust ideas on which public areas they would like clearly stipulated in the policy as trading locations for residents. To provide members with guidance, amendments could be made for mobile vending to occur on land zoned community recreation areas as an example. Then the policy could clearly list exclusion areas and potentially certain business hours.

AF will provide members with a Nhulunbuy Town Map that highlights zoned public areas for consideration.

NT Government Treasury Consultation - Revenue

JR informed members there is a NT Government Treasury Consultation workshop with sessions across the Northern Territory providing information relating to Revenue options for the Territory going forward. JR will forward an information link for distribution to all Town Board members out of session. JR advised, Department of Treasury will be holding a meeting on 5 February in the NCL Boardroom and an open invitation is extended to all members to attend.

Hydraulic Fracturing

JR advised upcoming dates for consultation around the Hydraulic Fracturing Independent Report will be provided to members in the near future.

Will Chambers Signage - Gove Airport

ZB questioned the approval process surrounding the 'Will Chambers' signage on Melville Bay Road immediately west of the Stuart Highway T-junction. AS clarified the Town Board only approved the signage located on Hindle Oval, as this was within the remit of Town Board being on SPL 214. Gove Airport is on a separate lease and the location of the sign was outside SML 11.

ZB advised mentioned he was approached by a traditional owner in Yirrkala about the signage that was placed at the Airport and asked if it was possible for the Town Board to approve signage for Magnolia Maymuru. ZB stated he informed the traditional owner to approach the Nhulunbuy Corporation directly to discuss further.

Arnhem Road - Nhulunbuy

ZB informed members he has been approached by Miwatj Health and Dhimurru Aboriginal Corporation regarding vehicle parking at the intersection of Matthew Flinders Way and Arnhem Road between Miwatj Health, Gove Toyota and the Bakery.

ZB advised it had been brought to his attention that there have been quite a few near-misses with traffic traveling along that area and pedestrians also crossing the road. ZB also enquired if there is a pedestrian crossing on that particular section of Arnhem Road.

AS informed members there is not an allocated pedestrian crossing along Arnhem Road with marked pedestrian crosswalks located at the Primary School, High School and Christian College.

AS advised following commencement of the Manager - Strategic Infrastructure, options surrounding the intersection and parking arrangements can be investigated. Suggestions from the Town Board included 'no standing' signage, a pedestrian crossing and parking restrictions.

Indoor Cricket Centre – Nhulunbuy South

HFT raised concerns around the Indoor Cricket Centre, in particular maintenance, debris and personal items surrounding the facility. LW informed members the owner of the Indoor Cricket Centre has a property on Satral Avenue in South with similar issues. HFT advised her principal concern related to the debris being located on the property and not cleaned up prior to the commencement of cyclone season.

MC will schedule an out of session meeting with AS to discuss the debris and maintenance hazards at the Indoor Cricket Centre and also 5 Satral Avenue and the process that needs to be followed to resolve the issues.

Culvert Drains

HFT mentioned she has noticed quite a few open drains around town that she has concerned about them not being covered or secured. JR advised he understood NCL were going to undertake an assessment of drains around town prior to the wet season commenced but is unsure of were that is at.

AS advised the Manager - Strategic Infrastructure will be tasked with conducting an assessment of drains and where necessary, grating or access controls. AS advised considerable effort was made by the Depot team prior to the Christmas/New Year period to minimise pooling in open drains around town.

Nhulunbuy Corporation Vacancies

HFT asked if Town Board members are informed when the Nhulunbuy Corporation fill a vacancy they have within the organisation. AS stated once a vacancy is filled all details are entered into the Monthly Operational Report under the relevant department.

Cyclone Clean Up

MN asked if the town cyclone clean up was conducted and has it been completed. AS advised members the clean-up commenced on Friday 12 January 2018 and concluded Tuesday 16 January 2018. MN questioned if the Town Flats were included in the clean up collection to which AS confirmed they were.

Dartnell Drive, Fincham Close and the Surf Club Car Park/Road

HFT questioned if civil contractors had been approached about sealing the Surf Club or Dartnell Drive behind the Bakery. AS responded, advising quotations were being sourced for consideration.

AS further advised the Corporation in response to the 2018 budget was taking a more conservative approach to ensure our long-term obligations were considered.

Whilst bitumen construction works on Dartnell Close, Fincham Close and the Surf Club are considered necessary, they will need to be competitively considered as part of the budget review process against other priorities.

Lynne Walker - Concerns

LW advised the three issues that are important to her as a resident of Nhulunbuy and new Town Board member were:

- Water Fluoridation in Nhulunbuy
- CCTV; and,
- Recycling

Water Fluoridation

LW provided a historical synopsis surrounding water fluoridation and advised several years ago, there was an investment in a water fluoridation plant in Nhulunbuy which received matched funding via the Northern Territory Government.

Water fluoridation was raised as a significant issue in 2007 and community consultation was conducted to gauge resident's views. A decision was made to proceed with the fluoridation of water in Nhulunbuy.

The former action relating to Water Fluoridation will be added to the Action List.

CCTV

JR informed members the NT Government and Nhulunbuy Police are working on a CCTV project for the Nhulunbuy Town Centre, investigating the existing cameras and locations of where cameras may need to be placed around the Town Centre moving forward. The project is underway and an updated will be provided when there are further details at hand.

Recycling

AS advised he has been liaising with the Regional Waste and Environment Manager at East Arnhem Regional Council on the subject of recycling.

Community Projects 2018

LW questioned what the top three community projects for 2018 listed by the Town Board.

AS informed members there was a circulatory email sent out that asked for members to provide their ideas/suggestions.

MC said Town Board can still put forward their three top projects and this information will be collated by the CEO for consideration by the Board of Directors for consideration.

JR suggested for Town Board members view the 2018 budget wish list ideas, so members can discuss in detail which projects they would like to see funds allocated to, ensuring projects can be costed and prioritised.

It was resolved that:

AS will firstly discuss with the Board of Directors if the community projects \$150,000 has or can be retained in the 2018 budget. If yes, AS is to provide members with a copy of the community projects wish list for 2018. Town Board members then will have the opportunity to discuss and table their top 3 projects they would like to see progress in 2018.

Moved: LW

Seconded: HFT

Carried

Sophie Szykarski - Board of Directors Chairperson

AF to invite Sophie Szykarski, Chairperson of the Board of Directors to attend the next Town Board meeting.

There being no further business, the Chairperson declared the meeting close at 9:58am.

Next meeting: Tuesday 20 February 2018 at 8:30am.