

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 21 November 2017 at 8:02am

Present

Adam Seiler (AS)	Chairperson (Nhulunbuy Corporation)
Hannah Fincham-Thomson (HFT)	Member
Megan Niven (MN)	Member
Melissa Cruickshank (MC)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Alyce Fredriksen (AF)	Secretary

1. Apologies

Zenel Bajraktari (ZB) Member

2. Conflict of Interest

Nil

3. Confirmation of Minutes - 17 October 2017

Moved: JR

Seconded: HFT

Carried

4. Senior Sargent Nhulunbuy Police - Daniel Whitfield-Jones (DWJ)

AS welcomed DWJ to the Nhulunbuy Town Board meeting.

DWJ informed members he has come to Nhulunbuy from Alice Springs with the focus very much being on community engagement. Since commencing the role of Senior Sargent in Nhulunbuy, DWJ has developed a Community Engagement team with a leading Community Engagement Officer.

DWJ said his goal is to see how the Nhulunbuy Police can support the community and make it more resilient, a safer place for all residents to work and play.

DWJ stated his team in Nhulunbuy work evening and night shifts with the majority of their business between 16:00 and 02:00, particularly on Friday and Saturday evenings. The Nhulunbuy team have 24/7 coverage from a Thursday morning through to around 4am on Sunday morning.

DWJ mentioned Gapuwiyak and Galiwinku fall within the Nhulunbuy derestriction and the team cover roughly 38,000 square kilometres.

HFT asked DWJ if there is a place the community can visit to view crime statistics and information. DWJ informed members all statistics are published on the Northern Territory Police website and can be viewed by all members of the public. DWJ said he is more than happy to forward the link to all members for any further questions.

5. Business Arising from Minutes

It was resolved that the following from the **Action List** are closed out and completed (see *Action List October 2017*)

28/17: Organisation Chart – Complete

29/17: Dog Off Lead Map – Complete

31/17: Invite MLA – Complete

32/17: Invite Senior Sergeant Police – Complete

Secretary:

Date:

Chairperson:

Date:

- 33/17: Invite GoveFM – Complete
- 34/17: Christmas Flags – Complete
- 35/17: Abandoned Vehicle - Complete

It was also resolved that the following from the **Action List** were updated (see *Action List October 2017*).

21/17: Night Patrol - CEO to write a letter to Nigel Scullion expressing concerns on the loss of Night Patrol Service in Nhulunbuy. CEO understands other parties are dealing with Night Patrol as a matter of priority at a political level (regarding funding, etc). *Ongoing*

25/17: Sewerage Dump Point - AS to investigate costings of installing a dump point and provide details to JR. JR to try and secure funding. *Due January 2018*

26/17: Mobile Vendor Policy - AS provided members with a copy of the Mobile Vendor and Service Provider Policy. Members are to provide NCL with ideas/suggestions on where they would like to see designated trading locations for Mobile Vendors and Service Providers on the Nhulunbuy Town Lease. Once the locations are established NCL can update the Policy content and map. *Due January 2018*

27/17: Buku-Larrnggay Art Centre Signage - MC to arrange for new signage. *Due February 2018*

36/17: Community Projects 2018 -Town Board members to suggest their top 3 community projects they would like to see progress in 2018. *Due Friday 24 November 2017*

6. Monthly Operations Report – October 2017

Report tabled and noted.

Town Feedback (complaints/compliments/feedback/suggestions)

No complaints, compliments, feedback or suggestions received for October 2017.

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
14/10/2017	East Arnhem Business Festival	October Business Week	Waive of Town Hall hire fees	\$300
14/10/2017	Year 12 Formal Committee 2017	Fundraiser	Waive of BBQ hire fees	\$51
Month total				\$351
Year to Date				\$21,984.92

7. Correspondence

In

- N/A

Out

- Resignation of Member – Christopher Putland (CP)
- Letter – Dr Vanessa Hansen (East Arnhem Veterinary Services)

Secretary:
Date:

Chairperson:
Date:

8. Town Vision update

AS provided updates for the following streams;

Community Participation:

- Australia Day Council and Keep Australia Beautiful Conference - Alice Springs – 26 October 2017
- Tidy Town Awards - Alice Springs – 27 October 2017- Nhulunbuy Winners for Best Community Participation and Best Large Community
- Town Markets – 11 November 2017 - Rotary of Nhulunbuy - Market Host
- Liaised with NTG re: training courses in Nhulunbuy for Clubs and Associations
- Citizenship Award nominations - ongoing
- Song competition - ongoing
- Endeavour Square Sign - Town Centre

Unique Lifestyles Stream:

- Reticulation and Lawn complete in front of Mural - Town Centre
- Celebration of Town Centre - BBQ 30 November 2017 at 9.30am - 11pm
- Final Bin to be painted - TBC

9. General Business

9.1. Meeting Dates 2018

AS tabled the proposed Town Board Meeting Dates for 2018. Members were happy to hold Town Board meetings on the fourth Tuesday of each month and approved all proposed dates for 2018.

9.2. Town Board Elections 2017-2018

AS informed members due to the resignation of CP the Nhulunbuy Corporation will need to hold an Election for the remainder of his term (2 years).

AS tabled an Elections 2017 – 2018 document, disclosing the following important dates for members to consider, amend if appropriate and endorse:

Tuesday 21 November 2017

Enrolment period opens, closure date for enrolments will be Tuesday 5 December 2017. Residents can enrol online by visiting <http://www.aec.gov.au/enrol/>. To be eligible to enrol, voters must be over 18 years of age, enrolled on the Commonwealth Electoral Roll for the Northern Territory and a current resident of Nhulunbuy.

Wednesday 6 December 2017

Nomination period opens, closure date for nominations will be Wednesday 20 December 2017. Completed nomination forms must be submitted to the Returning Officer, Alyce Fredriksen at the Nhulunbuy Corporation Head Office by 12 noon on Wednesday 20 December 2017. No nominations will be accepted after this date and time.

To be eligible for nomination, the candidate must be an enrolled voter, not be employed by the Nhulunbuy Corporation and not be disqualified from being a member of the Nhulunbuy Town Board under section 30 or 40 of the Associations Act

Thursday 21 December 2017 –

Election Day advertising will commence. Election Day will be held on **Saturday 13 January 2018.**

The Board consider and endorsed the following Officer Recommendation:

1. That the Nhulunbuy Town Board Incorporated schedule the Town Board Elections 2017-2018 to occur Saturday, 13 January 2018;
2. Acknowledge the timeline prepared, identifying Enrolment Day (4pm 5 December 2017) and Nomination Day (20 December 2017);
3. Appoint Ms Alyce Sandra Fredriksen to the position of Returning Officer; and,
4. Request the Nhulunbuy Corporation provide all necessary assistance in relation to the provision of the Town Board Elections 2018.

CARRIED

9.3. Dog off Lead Map update

At the previous Town Board Meeting it was suggested that the Dog on Lead map be amended to a Dog Off Lead map, indicated the designated Off Lead Areas for dogs.

All members were happy with the new updated map and approved the changes.

9.4. Community Markets

AS held an open discussion with members regarding the Nhulunbuy Corporation's Community Market Day table each month.

AS proposed moving forward, NCL maintain a static display as opposed a manned table each month. The static display will have a different theme each market (ie. cyclone preparation, citizenship, animal control etc.)

All members agreed with the proposed change.

9.5. Mobile Vendor and Service Provider Policy

AS informed members in the previous Town Board Meeting it was raised for NCL to review their Mobile Vendor and Service Provider Policy and clearly stipulate designated trading locations for Mobile Vendors and Service Providers.

Once the locations are established, an update map within the policy can be created, clearly identifying the designated trading locations.

AS tabled a copy of the Policy for all members to view. AS requested for members to provide NCL with ideas/suggestions on where there they would like to see designated trading locations on the Nhulunbuy Town Lease.

9.6. Community Assistance Program Applications - 4th Quarter 2017

▪ **CAP application - Melville Bay Navy Cadets**

The Melville Bay Navy Cadets applied under the Community Support Program requesting assistance to purchase a new BBQ for their unit to help with fundraising and social night events. The value of the application was for \$605.00.

It was resolved that:

The Town Board approved the application presented by the Melville Bay Navy Cadets under the Community Support Program for the value of \$605.00.

▪ **CAP application - Nhulunbuy Police**

The Nhulunbuy Police applied under the Community Support Program requesting assistance to purchase prizes for the Nhulunbuy Police Bike and Road Safety Campaign. The value of the application was for \$1,000.

It was resolved that:

The Town Board approved the application presented by the Nhulunbuy Police under the Community Support Program for the value of \$1,000.

▪ **CAP application - Nhulunbuy BMX Club**

The Nhulunbuy BMX Club applied under the Community Support Program requesting assistance to purchase a new BBQ for the club. The value of the application was for \$1,250.00.

It was resolved that:

The Town Board approved the application presented by the Nhulunbuy BMX Club under the Community Support Program for the value of \$1,250.00.

▪ **CAP application - Garland Haunted House**

The Garland Haunted House applied under the Community Support Program requesting assistance to purchase materials for their display each year at the Haunted House on Banyan Road. The value of the application was for \$1,250.00

It was resolved that:

The Town Board approved the application presented by the Garland Haunted House under the Community Support Program for the value of \$1,250.00.

Moved: HFT

Seconded: MN

10. Any Other Business

JR informed members the Northern Territory Government has put out a document called "Planning for a Vibrant Future" to its regional centres and cities. JR said he believes it very important that the Gove Peninsular is on the radar and a from NCL submission should be considered. You can find the document on <https://haveyoursay.nt.gov.au> submissions close early December 2017.

AS said he is pleased to advise members a new stainless steel commercial BBQ has been approved and endorsed by the Board of Directors for the Nhulunbuy Aquatic Centre. The BBQ will have a double cooktop with a sink in the middle. NCL estimate the BBQ will be purchase and installed by the end of 2017.

There being no further business, the Chairperson declared the meeting close at 8:53am.

Next meeting: Tuesday 23 January 2018 at 8:30am.

Secretary:

Date:

Chairperson:

Date: