

EXCAVATION PERMIT

An Excavation Permit is required for any excavation of ground within Nhulunbuy or the Industrial Estate

Section 1: TO BE COMPLETED BY THE APPLICANT

Office use only

Name:		Phone:		Date:	/ / 20
Location of proposed excavation:					
Reasons for proposed excavation:					

Section 2: TO BE COMPLETED BY THE NHULUNBUY CORPORATION

An authorised officer has reviewed the documentation currently held by Nhulunbuy Corporation to identify any sewage and/or water services on the nominated site.

<input type="checkbox"/> Position of water and sewer piping identified	Signed: _____
<input type="checkbox"/> Survey required before back fill	Name: _____
	Date: / / 20

The issue of this permit by the Nhulunbuy Corporation does not indemnify the applicant and/or any persons employed by them from any liability relating to any injury to persons, or damage to property, as a result of any excavations carried out at the identified site.

Section 3: ADVISORY NOTES

- All signatures on this form must be completed before excavation commences and a copy of the completed form must be kept with the supervisor on the site of the excavation at all times.
- It is the responsibility of the applicant to contact **Dial Before You Dig** to ensure adequate identification of Telstra and NBN services in the excavation area.
- It is the responsibility of the applicant to complete the attached FRM-ENG-049 form and submit to Cross Survey for identification of possible electrical services - govemanager@cross-solutions.com.au prior to any excavation taking place.
- It is a condition of this permit that any road crossings will be backfilled with lean-mix concrete up to 40mm from the top of the excavation, and the remaining 40mm will be filled with compacted bituminous pre-mix to the satisfaction of the Nhulunbuy Corporation.
****The Strategic Infrastructure Manager is to be consulted prior to any works on road crossings**.**
- Application is to be made directly to Cross Survey at govemanager@cross-solutions.com.au prior to any excavations taking place on the Airport lease.

APPLICANT:

I have read and understood the conditions associated with the granting of this Excavation Permit.

Signed: _____

Name: _____

Date: / / 20

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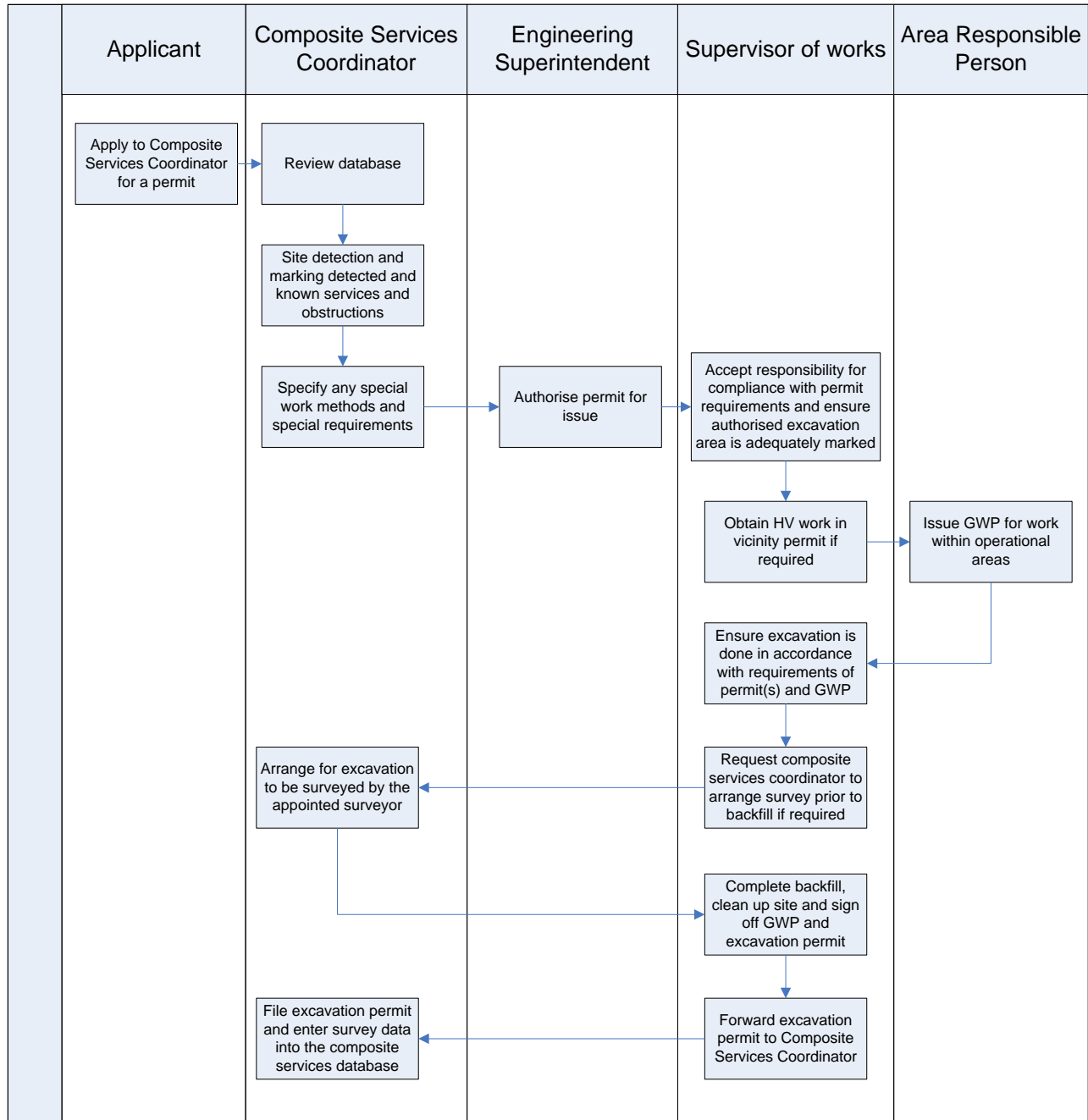
Permit Number:		Date Required:	
An excavation permit is required for all work involving excavation of ground within Gove Operations boundaries (48 hours min notice required). This permit MUST commence within 15 days from the date of "Authorise to Issue" to be valid or a new permit shall be obtained.			
Request for permit			
Applicant Name:		Signature:	
Company:		Date:	
Phone:		Location:	
Drawing / sketch no:		Service Order No:	
Work to be carried out (ensure the excavation site is marked to show the location of known services / obstructions):			
Work methods and special controls to be adopted:			
Does this excavation involve high voltage cable above/below ground? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, a Vicinity Permit is required.			
Do the works involve vegetation removal/clearing? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , a Vegetation Clearing Permit is required.			
Data search / site detections			
Composite services coordinator (CSC)	Drawing & database check <input type="checkbox"/> Yes <input type="checkbox"/> No Site detection carried out <input type="checkbox"/> Yes <input type="checkbox"/> No Sketch of excavation site provided <input type="checkbox"/> Yes <input type="checkbox"/> No Checklist completed <input type="checkbox"/> Yes <input type="checkbox"/> No Cultural heritage check <input type="checkbox"/> Yes <input type="checkbox"/> No		
Engineering superintendent	Site survey required <input type="checkbox"/> Yes <input type="checkbox"/> No Authorised for Issue <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Signature	Date
Approval before work can commence			
Supervisor of work	Site information checked <input type="checkbox"/> Yes <input type="checkbox"/> No Work methods determined <input type="checkbox"/> Yes <input type="checkbox"/> No Seek advice on cultural heritage <input type="checkbox"/> Yes <input type="checkbox"/> No Seek advice on geotech considerations <input type="checkbox"/> Yes <input type="checkbox"/> No		
Authorised person	General work permit (GWP) issued (mandatory within production areas) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Contractor / excavator	Acceptance of job <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Signature	Date
<p>Note: excavation permit (EP) shall be displayed at the excavation site.</p> <p>An observer is required when using mechanical equipment during an excavation. Unless noted otherwise above or directed by HV personnel, mechanical excavating shall cease 200mm above or adjacent to indicated service position and its true position identified using hand tools. Due care to be taken during excavation - unknown or unidentified services may be present. Should any unrecorded services (cable/pipe), obstructions or contaminated site be observed / damaged during excavation - excavation work is to cease immediately and the supervisor of works notified. Should any item of potential archaeological or cultural significance (Aboriginal artefact) be observed during excavation - excavation work is to cease immediately and the supervisor of works notified. Only once the service/obstruction has been inspected, identified, and made safe - the excavation recommence.</p>			
Completion of works			
Supervisor of work	Notify surveyor to conduct survey <input type="checkbox"/> Yes <input type="checkbox"/> No Backfill and site cleanup <input type="checkbox"/> Yes <input type="checkbox"/> No GWP signed off <input type="checkbox"/> Yes <input type="checkbox"/> No		
Authorised person	GWP signed off <input type="checkbox"/> Yes <input type="checkbox"/> No EP forwarded to CSC <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Signature	Date
<p>Note: No excavation is to be backfilled until a survey of services installed or exposed during excavation is completed.</p> <p>Failure to comply with the above procedure will result in the re-opening of the excavation to confirm the location of the buried services at the contractor/excavator's cost.</p>			

Document Owner:	Asset Int & Rel Superintendent	Authorised By:	Engineering Manager
Rev No:	Date of Issue:	Date Printed:	
7	25/03/15	3/10/2017	

Check the Gove Document Register to confirm that this is the current revision of this document

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Composite services coordinator	Survey data received from surveyor and entered into the composite services database <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Signature	Date



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