

Nhulunbuy Town Board Inc.
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 20 October 2015 at 8:30am

Present

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Sarah Thurgood (ST)	Rio Tinto Alcan (RTA) Gove Operations
Simone Gianelli (SGia)	Proxy for Jim Rogers
Chris Putland (CP)	Member
Sharon Georgonicas (SG)	Member
Alyce Fredriksen (AF)	Secretary

1. Apologies

Jim Rogers (JR)	NT Government (NTG) Representative
Lyn Percic (LP)	Member
Gavin Law (GL)	Member

AMac welcomed all members.

2. Conflict of Interest

N/A

3. Confirmation of Minutes – 15 September 2015

Moved: CP

Seconded: ST

Carried

4. Business Arising from Minutes

- Development of the walkway and beach access (07/14): Work has commenced on the stairs and vegetation is currently being cleared. Materials for the fence have arrived. ST stated the walkway bridge is available and will confirm a delivery date. The Nhulunbuy Corporation is working to complete the project by the end of this year.
- Visual access to the Pool (49/14): The Nhulunbuy Corporation decided a banner will be used at the Nhulunbuy Aquatic Centre to block visual access. The Aquatic Centre Officer is currently in the process of actioning this task.
- Mosquitos (24/15): AMac created a 'Mosquito Matters' flyer for all residents in Nhulunbuy to help promote and advertise measures to minimize mosquito born diseases. The flyer is now available at the Nhulunbuy Corporation's Head Office and will be posted online.
- RFT Documents (26/15): The Nhulunbuy Corporation will include in all Request for Tender documentation going forward sections on demonstrating commitment to local business and indigenous participation.
- Power Supply (27/15): The Nhulunbuy Corporation electrician has reviewed the Hindle Oval canteen and made adjustments to the power sockets. The Nhulunbuy Corporation is also conducting an electrical audit on the Town Hall to understand its current state and will draft recommendations for improvements. An engineering report has been completed recently by RT.
- Animal By-Laws (30/15): AF sent a copy of the Nhulunbuy (Animal Management) Amendment By-Laws to all Town Board members on 15 September 2015. The By-Laws will

Secretary:

Date:

Chairperson:

Date:

be passed by a special resolution at the Board of Directors meeting on 21 October 2015. The By-laws will subsequently be gazetted by the Minister and then become enforceable.

5. Monthly Operations Report – September 2015

Report tabled and noted. AMac highlighted the following:

Chief Executive Officer

- Julie Bryce acted as CEO whilst AMac was on annual leave.
- The Nhulunbuy Corporation is currently focused on 2016 Budget planning.
- The Nhulunbuy Local Emergency Management Plan is currently in progress and being driven by NT Police. The Nhulunbuy Corporation has submitted all necessary information to help with finalising the plan.

Airport Operations

- Resealing works continued into the month, including Jet Black being applied to the General Aviation apron.
- A new public announcement microphone was purchased and installed for airline announcements at Gove Airport.
- The landside mowing contract was awarded to G.A.S- Gove Area Services.

Town Operations

- Drain clean outs are ongoing in preparation for the wet season.
- There was an increase in the number of water mains bursts in September. The largest burst occurred at 1:30am on Monday 21 September 2015 outside the Gove Hospital. This was repaired before 7am that morning.
- Fulton Hogan are working on a program extension which includes sealing roads in Industrial, South and the Town Lease. Line marking will commence again this week and will rectify any issues.
- Mosquito trap numbers have varied over the month but are still low overall. Arnhem Land Pest Control will soon commence planning for the mosquito season from December onwards.
- Animal control reported nine dogs found at large during the month of September. The two dogs were euthanized at the owner's request following a menacing incident. No wild dogs were harvested this month, with only a single dog being sighted on the outskirts of town. Two buffalo were harvested after continually being found in areas that were frequented by walkers and joggers.
- The Nhulunbuy Corporation commenced a subsidised microchip program for dogs. A clinic was held at the Community Markets on 19 September 2015, in conjunction with Gove Vet Services. Fifteen dogs were chipped and another five dogs had their chip details updated.

Corporate and Community Services

- The Community Markets were hosted by the BMX Club on 19 September 2015. There were thirty two stalls in total – including two new ones. Food stall numbers are increasing, which includes the popular new coffee stall Gideons Bush Espresso. Arafura Dance Showcase performed on stage to practice before the Darwin competition.
- The Nhulunbuy Corporation held a School Holiday Program with a Fun Day with free sausage sizzle and entry to the pool and 'Animals United' with free popcorn at the Town Hall.
- The Town Hall kitchen refurbishment was completed on 30 September 2015. New counter top, benches, lockable cupboards and sink area have been installed by Zenco Constructions.

Town Feedback (complaints/ compliments/ feedback and suggestions)

Four complaints were received during the month. Three of these have been addressed to the satisfaction of the complainants.

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
15 September	Speedway	Carry out earth works	Use of Loader	\$520.00
11 September	Gove Netball Association	Community Event	BBQ Trailer	\$50.00
14 September	Darwin Community Legal Service	Disability Picnic	Town Hall	\$99.60
16 September	Anglicare	Community Event	BBQ Trailer	\$50.00
19 September	Arafura Dance Association	Dance Classes	Town Hall	\$300.00
19 September	Speedway	Carry out earth works	Use of Loader	\$520.00
21 September	Squash Club	Landing at Gove Airport for Fundraiser	Fees	\$750.00
26 & 27 September	Department Chief Minister (NTG)	Community Event	Hindle Oval Fees & Hire of Marquees	\$907.20
28 September	Jawun Indigenous Secondments	Training Course	Nhulunbuy Corporation Boardroom Hire	\$100.00
Month Total				\$3,296.70
Year to Date				\$21,123.52

6. Correspondence

N/A

7. General Business**– CAP - Community Assistance Program**

Tabled

CP raised concerns about the Community Assistance Program not being for community value. In particular, he stated that the program needs to benefit the broader community.

CP said he believes groups may target the Community Assistance Program with the view that the funds are easy to obtain. However, the Town Board should be supporting

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community groups that work hard to raise funds before applying for extra funding where necessary.

ST stated the concern is also about making the process fair and community benefit orientated. ST agreed with CP that the Community Assistance needs to be granted to community groups who are actively fund raising in town and have done a huge amount of work that supports the grant being approved.

It was resolved that:

The Town Board are comfortable with the Community Assistance Policy as it stands. However, going forward when selecting successful applicants the policy needs to be applied more vigilantly.

– **Nhulunbuy (Animal Management) Amendment By-Laws 2015**

Noted

AMac presented and tabled the Certificate of Legal Practitioner signed by Sandra Carol Markman for the proposed Nhulunbuy (Animal Management) Amendment By-Laws 2015.

– **Application for Mobile Vendor- Gideon's Bush Espresso**

The Town Board received a copy of all documentation detailing Gideon's Bush Espresso mobile business proposal. Documents included the following:

1. Confirmation of Public Liability Insurance to the value of \$10,000,000
2. Site plan showing the sites and proposed locations of trade
3. Detailed description of the store
4. Gideon's intended trade time durations

It was resolved that:

The Town Board support Gideon's Bush Espresso as a Mobile Vendor and Service Provider in Nhulunbuy.

– **Fencing Policy**

Tabled

AMac informed the Board the Fencing Policy has also been forwarded onto RT. AMac stated the current Fencing Policy allows residents in South and Contractors to have front fencing however the remainder of the township is not allowed to fence their front yards.

AMac asked the Board if there are any concerns about opening up the Fencing Policy to the remainder of town. The Board had no issues with the policy being relaxed as long as all applications for fencing still progress through the Building Application process.

– **AFL Cyclone Recovery Carnival September 2015**

SGia thanked the Nhulunbuy Corporation on behalf of NT Government for their support and help with the AFL Cyclone Recovery Carnival held on 26 and 27 September 2015.

SGia mentioned Anna McDonald went out of her way to ensure everything ran smoothly on the day and delivered on all requests made.

There being no further business to discuss, the meeting ended at 10:43am.

Next meeting: Tuesday 17 November 2015 at 8:30am

Secretary:
Date:

Chairperson:
Date: