

**Nhulunbuy Town Board Inc.**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 19 May 2015 at 8:30am

**Present**

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Jim Rogers (JR)	NT Government (NTG) Representative
Natasha Parkes	Proxy for Sarah Thurgood
Sharon Georganicas (SG)	Member
Chris Putland (CP)	Member
Gavin Law (GL)	Member
Alyce Fredriksen (AF)	Secretary

**1. Apologies**

Sarah Thurgood (ST)	Rio Tinto Alcan Gove Operations (RTA) Representative
Lyn Percic (LP)	Member

AMac welcomed all members. Apologies received from ST and LP. NP was noted as the RTA proxy on behalf of ST.

**2. Conflict of Interest**

JR raised a conflict of interest in relation to Development Application 435 - Malpi Village. The NT Department of Housing is the major tenant of Malpi Village.

**3. Confirmation of Minutes – 21 April 2015**

**Moved:** CP

**Seconded:** GL

Carried

**4. Business Arising from Minutes**

- Recreational facilities (16/13): AMac informed the group that raw data from the Creating Communities feedback has been received. Comments relating to sporting facilities will be collated and used as a basis for the Nhulunbuy Corporation's recreation facility feasibility study this year.
- Development of the walkway and beach access (07/14): The Nhulunbuy Corporation has applied to the NT Tourism Demand Driver Infrastructure Program for financial assistance to complete access. Successful grants to be notified in August 2015.
- Vet service (28/14): East Arnhem Regional Council has decided not to take up the vet service in Nhulunbuy. The existing vet has now made arrangements for a locum vet to work four days a week for the next 4-5 months .
- School zone signage (32/14): Signs have arrived and will be installed the week commencing 18 May 2015.
- EFTPOS machine at the Nhulunbuy Aquatic Centre (46/14): The Nhulunbuy Corporation has received its new 3G EFTPOS machine and is trialling it in the office.

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- Animal control (50/14): The Nhulunbuy Corporation has recruited an Animal Control Officer who will commence on 23 June 2015. The Animal Control Officer will be responsible for domestic and wild animal management on the town lease, as well as assist with the parks and gardens program.
- Disability/equity access in town (03/15): The Nhulunbuy Corporation has ordered a new pool hoist and has factored in disability access in its new office.
- Draft Caravan - Extended Stay Policy (04/15): Town Board feedback has been collated and the new policy will be signed off by the Board of Directors on 27 May 2015.
- National Broadband (NBN Roll Out) (06/15): NBN provided an update at last Town Board meeting. NBN have secured a new delivery partner.
- Nhulunbuy Police visit (51/14): New Officer-in Charge, John Worrall, will be invited to the June meeting to meet the Town Board and discuss current issues.
- Town Centre painting (52/14): The Nhulunbuy Corporation has confirmed with RTA that waste from the painting project will be treated/disposed of properly.
- BP Fuel Tanks (53/14): AMac spoke with BP. BP said under Federal Government legislation they are required to have a regular testing program in place for all of their outlets. BP mentioned they also have a tester from RTA come across to perform checks on their tanks as another helpful source. NP undertook to look into the leasing/environmental requirements for the site and report back to the Board.
- Zoning in Industrial Area (54/14): NP mentioned RTA will not be able to change the zoning given the purpose of the lease in the Industrial Estate. AMac mentioned the purpose behind this was to open up the vacant spaces for business opportunities going forward, whether that be retail or other. AMac undertook to speak with RTA further about this issue.
- Town Board Minutes (55/14): AF has now uploaded all 2015 Town Board Meeting Minutes to the Nhulunbuy Corporation website and will ensure this is done on a monthly basis.
- WiFi (56/14): AMac informed the board that WiFi can be rolled out within the town centre if requested by the Town Board. However, discussions with other NT councils suggest that this has been trialed and has created anti-social behavior in areas. It remains open to individual businesses as to whether they want to have WiFi available. JR stated Tourism NT are looking at a number of locations across the NT to roll out free WiFi for tourism purposes. JR to update the Town Board on whether Tourism NT have progressed this or not, and whether this is ear marked for Nhulunbuy.

## 5. Monthly Operations Report – April 2015

Report tabled and noted. AMac highlighted the following:

### CEO

- Nhulunbuy Corporation Head Office fit out. AMac stated that the Nhulunbuy Corporation has received three quotes from local builders. A decision on which builder will manage the fit out is to be made the week of 18 May 2015.

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- The external audit has been completed as part of the Nhulunbuy Corporation's annual audit requirements. The auditors identified small issues but nothing of significant concern.
- AMac had a meeting with the Department of Corrections about the Sober up Shelter (SUS). SUS will be moving to the caretaker's cottage outside the Datjala Work Camp on Bottlebrush Avenue. The cottage can take up to 6-9 beds in three bedrooms all within the one unit. AMac confirmed that the SUS staff are pleased with this arrangements. The Department of Corrections will take the existing SUS building for an expansion of its bed capacity from 30 to 50 by 1 June 2015.

### **Airport Operations**

- The Manager, Airport Operations (Les Mitchell) was accepted and chosen to participate in the inaugural AAA Mentoring Program. Les was recognised as being a leading Airport Manager. The Nhulunbuy Corporation's Mentee is Albany Airport in Western Australia.
- Request for Tender 15/56 was sent out to select companies inviting them to tender for the reseal of the Gove Airport runway and town roads commencing July 2015. Tenders have now closed and four have been received. The Nhulunbuy Corporation is currently evaluating the tenders with a view to awarding the contract by 1 June 2015.
- AMac informed the group she has received commitment from the Department of Business to fund a tourist information booth at the Gove Airport. This board will also compliment the new Head Office.
- The Senior Airport Operations Officer position remains vacant. Recruitment will continue until the right candidate is found.

### **Town Operations**

- Street sweeping continues. Road verges have dedicated teams trimming back trees and foliage to improve pedestrian access and vehicle line of sight.
- The drain area along Arnhem Road where flooding is occurring has had a spoon drain extended to improve water drainage.
- Fogging operations have now been increased as there have been two confirmed cases of Murray River encephalitis. This is now being undertaken four times per week throughout the month subject to rains and wind conditions. AMac said three dogs were surrendered during the month, with one finding a new home.
- The Nhulunbuy Corporation has been denied a 1080 baiting permit by the NT Government. Permits are currently only approved for pastoral lands.
- AMac informed the group the large wild dog cages have been set near South.

### **Corporate and Community Services**

- Kids' school holiday movie - 'Despicable Me' had approximately 60 attendees
- Kids' teen school holiday movie - 'Step Up 2' had approximately 25 attendees
- The Inflatable was put up at the Gove Aquatic Centre during the school holidays
- The April Community Markets had 36 stalls (including four new stalls)

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**In Kind Support**

<b>Organisation</b>	<b>Support</b>	<b>Financial value</b>
East Arnhem Rugby Club	50% waiver in fees for 2015 season - shed and oval hire	\$539.45
Nhulunbuy Speedway	Use of Waste Management Facility loader - 4 hrs	\$520
Nhulunbuy High School	Interschool social to promote National Youth Week & Combined Schools ANZAC Ceremony Use of Town Hall	\$226
Arnhem Early Learning Centre	Kids dance class	\$62.25
Anglicare	Gove's Got Talent	\$250
<b>Monthly Total</b>		<b>\$1,075.80</b>
<b>Year to date total</b>		<b>\$2,594</b>

**6. Correspondence****In:**

- Email from Rafael Perez (Department of Lands, Planning and the Environment) - naming of Wuyal Park

**Out:**

- Letter to Charlie Willis - support for proposal to sell seafood on town lease (mobile)

**7. General Business**– **Woolworths Carpark**

CP questioned the look of the Woolworths car park and asked if there is any plan to clean it up. AMac stated that the Nhulunbuy Corporation has an agreement in place with RTA to maintain the gardens around and within the car park. However, the carpark remains the property of RTA. SG raised that there are no safe walking areas within the car park. NP undertook to find out whether there are any plans to make the carpark more user friendly.

– **Development Application 435**

A Development Application has been submitted to the Nhulunbuy Corporation and RTA in relation to subdividing Malpi Village Lot 1463. The applicant is Bunuwal Investment Pty Ltd. The Nhulunbuy Corporation and RTA have no issues with the proposal and it complies with all requirements. Malpi Village is proposed to become 16 separate lots as opposed to one. It was mentioned and noted that a previous DA was submitted and approved in 2004. . JR abstained from discussions due to a declared conflict of interest. The remaining members of the Town Board had no objections to the Development Application being approved by RTA.

– **Gove Aquatic Centre**

AMac confirmed with the Town Board that the Gove Aquatic Centre management contract is due to expire on 30 June 2015. The Nhulunbuy Corporation has examined all options for the management of the pool and decided to transfer management of the pool facility in house. This decision will allow the Corporation to run a more cost effective operation, force greater

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accountability, provide small business opportunities for local providers and direct focus back to the pool and associated activities. AMac informed the group there will be no increased fees for pool usage in the remainder of 2015. Non profit groups will still be welcome to use the pool, fobs will still remain as the entry and exit system to the pool and the Nhulunbuy Corporation will call for expressions of interest for qualified lifeguards. An advertisement for an Aquatic Centre Officer will go out to the public on 20 May 2015. The Town Board gave its support for this proposal.

– **Town water**

NP read a statement to the Town Board in regards to town water quality from RTA. The statement will be sent out to the public by close of business 20 May 2015. More information can be obtained by contacting the RTA Community Hotline on 1800 996 508.

There being no further business to discuss, the meeting ended at 10:30am.

Next Meeting: Tuesday 16 June 2015 at 8:30am

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