

Nhulunbuy Town Board Inc.
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 18 August 2015 at 8:00am

Present

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Sarah Thurgood (ST)	Rio Tinto Alcan (RTA) Gove Operations
Gavin Law (GL)	Member
Chris Putland (CP)	Member
Sharon Georgonicas (SG)	Member
Alyce Fredriksen (AF)	Secretary

1. Apologies

Jim Rogers (JR)	NT Government (NTG) Representative
Lyn Percic (LP)	Member

AMac welcomed all members.

2. Conflict of Interest

N/A

3. Confirmation of Minutes – 21 July 2015

Moved: GL

Seconded: ST

Carried

4. Business Arising from Minutes

- Development of the walkway and beach access (07/14): The Nhulunbuy Corporation's application for funding under the NT Tourism Demand Driver Infrastructure Program has been successful. Work on the walkway will commence shortly.
- Visual Access to the Pool (49/14): The Nhulunbuy Corporation is working on options to restrict visual access to the pool, including placing art panels on the fence. The new Aquatic Centre Officer will be given this issue to address when she commences employment with the Nhulunbuy Corporation on Tuesday 25 August 2015.
- Edging in the Woolworths Carpark (23/15): ST confirmed that all broken and unsafe edging components in the carpark will be replaced.
- Mosquitos (24/15): AMac stated the Nhulunbuy Corporation will promote and advertise measures to minimize mosquito born diseases before the next Town Board meeting in September.
- Mobile Vendor and Service Provider Policy (25/15): AMac gave a draft copy of the Mobile Vendor and Service Provider Policy to the Town Board for observation and feedback. Nhulunbuy Corporation will make the policy publicly available for comment. A link in the summary of this month's Town Board Minutes on the Nhulunbuy Corporation's website will allow residents to view the policy and provide any feedback.

5. Monthly Operations Report – July 2015

Report tabled and noted. AMac highlighted the following:

Chief Executive Officer

- The Nhulunbuy Corporation Head Office fit out is complete. Since opening, there has been an increase of traffic flow through the doors. The Head Office Opening will be on Friday 4 September 2015 at 4pm. Lynne Walker has been invited to conduct the official grand opening. The board room will be publicly available to the community and corporate groups with the Nhulunbuy Corporation already receiving bookings to use the space.
- Website development for the Nhulunbuy Corporation is underway. The preferred developers are Mojo Collective in Darwin. The new design will be easily accessible, has the ability to process online payments and will be simple for the Corporate and Community Services team to manage.
- Lynne Walker meet with AMac to discuss a few issues that have been brought to her attention. 1. Extending the school zone on Matthew Flinders Way to include the Skate Park and Arnhem Early Learning Centre. 2. The small airplane that lands at the Gove Airport is not being screened. 3. Disabled access around town was highlighted.
- Fulton Hogan is the successful tenderer for the reseal project. The plant and equipment is arriving this week. The Gove Airport reseal project will commence on Tuesday 25 August 2015 and involve two weeks of night work. The Town Roads will commence on Monday 14 September. Residents and businesses will have access to use Fulton Hogan for private resealing works during the project.

Airport Operations

- The Airport Operations team oversaw repairs to the Uninterrupted Power Source (UPS) in the Checked Baggage Screening room at the Airport Terminal Building.
- The Nhulunbuy Corporation have been working with RTA on the water issue at the Gove Airport. The water purification system has been enhanced and the monthly monitoring system to assess the PH balance of the water has been finalised.
- The Manager, Airport Operations conducted interviews for the Senior Airport Operations Officer following the position's second advertisement. A site visit is underway this week with the preferred candidate.
- A corporate jet departed the Gove Airport on an international flight to Dili without notification to the Nhulunbuy Corporation. This will be addressed with Customs and the airline operator.

Town Operations

- Pothole repairs were undertaken along Dartnell Close and the tennis court carpark.
- 26 excavation permits were issued with many of those relating to NBNC Co.
- The Nhulunbuy Corporation have re-clipped the shade sails at Lions Park.
- Arnhem Land Pest Control (ALPC) reported that weed sprays were completed at various areas around the town including road side weed sprays and drain sprays along Beagle Circuit, Golf Club and Jasper Road areas.
- The Nhulunbuy Corporation's Animal Control Officer is conducting daily patrols around town streets and back tracks for domestic dogs and cats (on average, 70 to 80kms per day). Eight domestic dogs were found at large in July and only half were registered. Three dogs were captured more than once. One dog attack was reported with the offending dog surrendered and destroyed. The Animal Control Officer has focused on interrupting the behaviour patterns of the dogs to move them away from the town lease. Two wild dogs have been harvested at the Waste Management Facility during night patrols. One wild dog was harvested at the GAMs. A 2.6m male crocodile was trapped in the Town Lagoon and harvested appropriately. As the wild dog population is contained, feral cats are becoming more visible during patrols. The Nhulunbuy Corporation is looking into feral cat harvesting options going forward.

Corporate and Community Services

- Territory Day on 1 July was well-attended despite the rain. DJ Wilk provided entertainment, Nhulunbuy Primary School sold sausages, chips and drinks from the canteen and Thai food and donuts were also on sale.
- Skate Park Week on 6-10 July was co-sponsored by Rio Tinto Alcan and Sodexo. The Big Air School visited Yirrkala to promote the week's activities which saw increased community participation.

Town Feedback (complaints/ compliments/ feedback and suggestions)

N/A

In Kind Support

Organisation	Support	Financial value
Datjala Work Camp	Use of oval for NAIDOC week footy games	\$71
Arnhem Early Learning Centre	Town Hall Hire	\$249.80
Fishing for a Cure	Town Hall Hire	\$150
Speedway	Use of Loader for 8 Hours	\$1040
Nhulunbuy BMX	BMX club water account payment of bill	\$706.97
Monthly Total		\$2,217.77
Year to date total		\$12,542.22

6. Correspondence

N/A

7. General Business– **Mobile Vendor and Service Provider Policy**

AMac provided the Board with a draft copy of the Mobile Vendor and Service Provider Policy and requested feedback. AMac mentioned there will be a link to the Mobile Vendor and Service Provider Policy on the Nhulunbuy Corporation website for residents to read and provide feedback. The policy has clear guidelines and has been developed to incorporate people who are providing good or services in public spaces around the town.

– **Employee Incident**

AMac informed the Board of a car accident involving a Nhulunbuy Corporation team member. The accident appears to have been the result of a health issue and the employee is recovering in Royal Darwin Hospital.

– **Surveying on Town Lease**

SG raised questions about surveying that is being seen on residential properties. SG mentioned sheds have been relocated and concrete slabs removed. ST is to investigate why RTA is surveying properties.

– **Gas Ignition and Power Supply at the Hindle Oval Canteen**

CP raised concerns about the services provided at Hindle Oval in particular the gas cookers in the canteen. CP said during the Relay for Life fundraiser event on the weekend of 15 August 2015 the gas ignitions were not all working. CP informed the Board the

Secretary:

Date:

Chairperson:

Date:

power supply remains low. CP and his team disconnected twelve items with in the canteen to keep two deep fryers running and working. AMac stated that the power supply to the building is not sufficient. CP said the asset is heavily utilised by the community and needs to be revitalised. An action was taken for the Town Board to write to RTA and raise their concern about the state of the facilities both at the canteen and the Town Hall.

– **Water Update**

ST provided a water update and stated the issue has now been closed off from RTA's end. Communication will go live to the town this week. ST mentioned RTA still recommend residents flush pipes for at least 30 seconds if away from the property for a period of time.

– **Barge Relocation**

ST informed the Board there has been a slight change in Melville Bay with anchors and wires moved. ST stated everything is marked and buoys will continue to flash. A notice will go out to the public from RTA on Tuesday 18 August 2015.

There being no further business to discuss, the meeting ended at 10:03am.

Next meeting: Tuesday 15 September 2015 at 8:30am