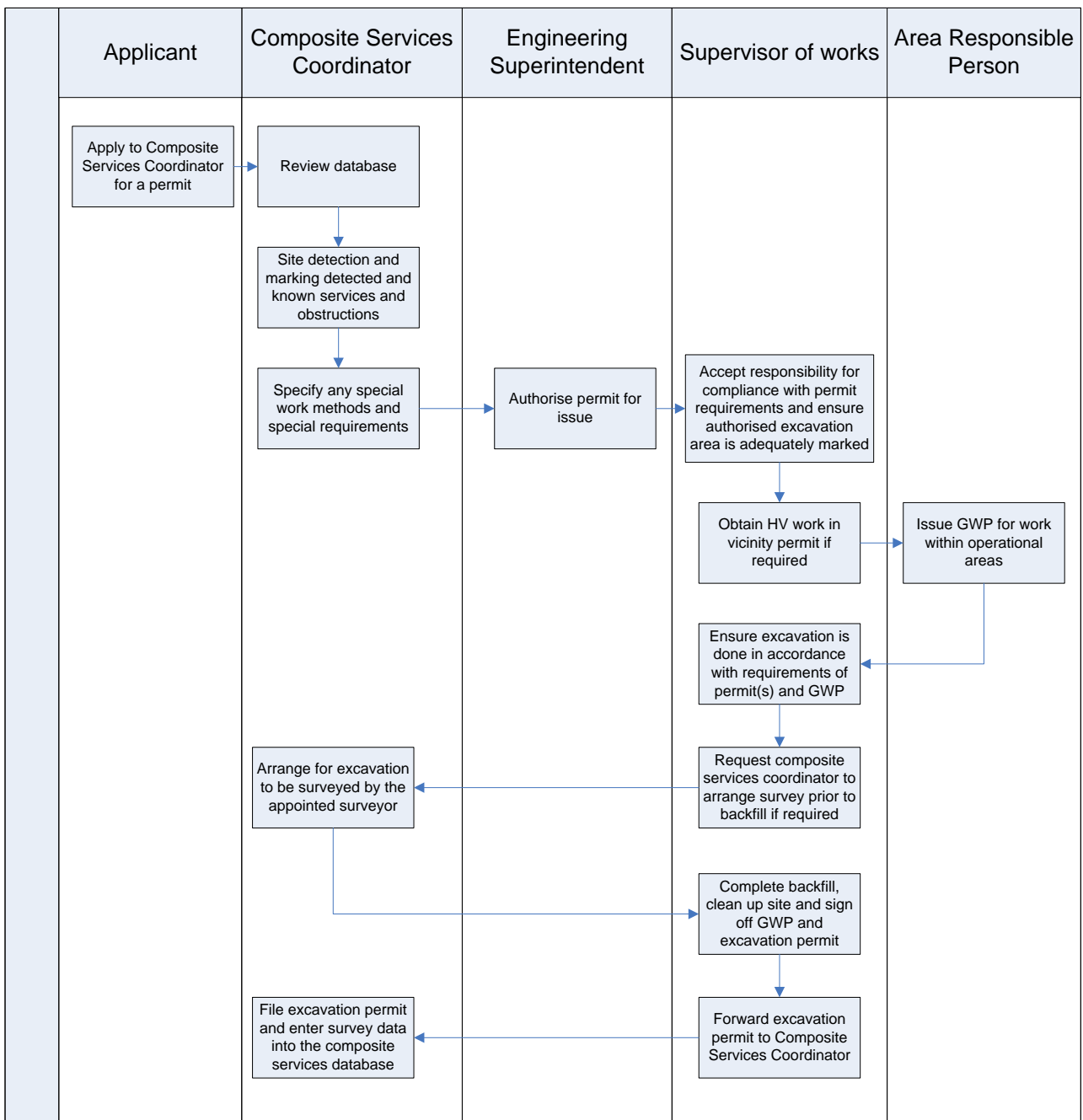


**FRM-ENG-049
EXCAVATION PERMIT**

Permit Number:		Date Required:	
<p>An excavation permit is required for all work involving excavation of ground within Gove Operations boundaries (48 hours min notice required). This permit MUST commence within 15 days from the date of "Authorise to Issue" to be valid or a new permit shall be obtained.</p>			
Request for permit			
Applicant Name:		Signature:	
Company:		Date:	
Phone:		Location:	
Drawing / sketch no:		Service Order No:	
Work to be carried out (ensure the excavation site is marked to show the location of known services / obstructions):			
Work methods and special controls to be adopted:			
Does this excavation involve high voltage cable above/below ground? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, a Vicinity Permit is required.			
Do the works involve vegetation removal/clearing? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , a Vegetation Clearing Permit is required.			
Data search / site detections			
Composite services coordinator (CSC)	Drawing & database check	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Site detection carried out	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Sketch of excavation site provided	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Checklist completed	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Cultural heritage check	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Engineering superintendent	Site survey required	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Authorised for Issue	<input type="checkbox"/> Yes <input type="checkbox"/> No	
			Signature
			Date
Approval before work can commence			
Supervisor of work	Site information checked	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Work methods determined	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Seek advice on cultural heritage	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Seek advice on geotech considerations	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Authorised person	General work permit (GWP) issued (mandatory within production areas)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Contractor / excavator	Acceptance of job	<input type="checkbox"/> Yes <input type="checkbox"/> No	
			Signature
			Date
Note: excavation permit (EP) shall be displayed at the excavation site.			
<ul style="list-style-type: none"> An observer is required when using mechanical equipment during an excavation. Unless noted otherwise above or directed by HV personnel, mechanical excavating shall cease 200mm above or adjacent to indicated service position and its true position identified using hand tools. Due care to be taken during excavation - unknown or unidentified services may be present. Should any unrecorded services (cable/pipe), obstructions or contaminated site be observed / damaged during excavation - excavation work is to cease immediately and the supervisor of works notified. Should any item of potential archaeological or cultural significance (Aboriginal artefact) be observed during excavation - excavation work is to cease immediately and the supervisor of works notified. Only once the service/obstruction has been inspected, identified, and made safe - the excavation recommence. 			
Completion of works			
Supervisor of work	Notify surveyor to conduct survey	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Backfill and site cleanup	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	GWP signed off	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Authorised person	GWP signed off	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	EP forwarded to CSC	<input type="checkbox"/> Yes <input type="checkbox"/> No	
			Signature
			Date
Note: No excavation is to be backfilled until a survey of services installed or exposed during excavation is completed.			
<ul style="list-style-type: none"> Failure to comply with the above procedure will result in the re-opening of the excavation to confirm the location of the buried services at the contractor/excavator's cost. 			
Composite services coordinator	Survey data received from surveyor and entered into the composite services database	<input type="checkbox"/> Yes <input type="checkbox"/> No	
			Signature
			Date
Document Owner:	<i>Asset Int & Rel Superintendent</i>	Authorised By:	<i>Engineering Manager</i>
Rev No:	7	Date of Issue:	25/03/15
		Date Printed:	26/02/2016
		Page 1 Of 2	

Check the Gove Document Register to confirm that this is the current revision of this document

EXCAVATION PERMIT



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			Page 2 Of 2