

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 23 February 2016 at 8:30am

Present

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Jim Rogers (JR)	NT Government (NTG) Representative
Lyn Percic (LP)	Member
Chris Putland (CP)	Member
Gavin Law (GL)	Member
Sharon Georgonicas (SG)	Member
Alyce Fredriksen (AF)	Secretary

1. Apologies

Marina Wangurra (MW) Rio Tinto Alcan (RTA) Gove Operations

AMac welcomed all members and thanked them for agreeing to change the meeting from the previous week.

2. Conflict of Interest

N/A

3. Confirmation of Minutes – 19 January 2016

Moved: JR

Seconded: GL

Carried

4. Business Arising from Minutes

- Development of the walkway and beach access (07/14): Work is very close to completion. A water bubbler has been installed, croc wise signage is on order and a bin will be placed at the bottom of the stairs (sponsored by Endeavour Medical). Communication will go out to the public when the walkway is ready for public use.
- Information Desk (38/15): The East Arnhem Land Tourist Association is due to commence advertising for a part time Tourism Officer to be based at the Nhulunbuy Corporation office. AMac informed the Board this is still in progress.
- Datjala Work Camp (01/16): JR informed the Town Board all prisoners at Datjala Work Camp are now being electronically monitored. JR said all policy and procedure issues have been addressed. There are 38 prisoners currently on site with 22 in ongoing employment. Updates will be provided going forward.
- Missing gate at the Skate Park (02/16): The Nhulunbuy Corporation Town Operations Team have repaired and replaced the gate.
- Home Traders (03/16): AF sent an email on 22 January 2016 to the Town Board with a list of current registered home traders within Nhulunbuy.
- Nhulunbuy Police (04/16): AF confirmed via email on 20 January 2016 that the Nhulunbuy Police did not receive any other funding for the Bike Safety Campaign. Their Community Assistance Program application was therefore approved.
- Lions Park (05/16): LP requested for Lions Park toilets to be added back to the action list going forward for review.

Secretary:

Date:

Chairperson:

Date:

5. Monthly Operations Report – January 2016

Report tabled and noted. AMac highlighted the following:

Chief Executive Officer

- AMac advised that Maria Robbins was the successful applicant for the position of Project Manager – Town Vision and will commence with the Nhulunbuy Corporation on 29 February 2016
- AMac informed the Board risk workshops were completed with all Nhulunbuy Corporation team members covering JSEAS and Take 5 procedures. The consultants have provided draft resource tools for the Nhulunbuy Corporation to use going forward Nhulunbuy Aquatic Centre after hours access will now commence on 7 March 2016 due to a delay in receiving the access cards
- AMac informed the Board the Nhulunbuy Corporation had a meeting with Rio Tinto on 29 January 2016 to discuss building application process efficiencies. Rio Tinto agreed that they do not need to approve minor works applications going forward unless the proposed works impact on boundaries or areas of cultural heritage

Airport Operations

- The parking position on the main apron is unserviceable due to damage caused by Airnorth. Remedial pavement works are underway. AMac informed the Board Airnorth will be paying for the damage
- The contingency procedure for passenger screening was utilised for two flights due to the failure of the passenger carry-on x-ray machine. A technician arrived onsite within 24 hours to repair the fault and other screening equipment was serviced during the visit
- AMac advised one Airport Operations position has been filled and the second vacant position has been offered to another candidate

Town Operations

- Some drains have had to be repaired due to the rain but this is progressing well
- An issue has been identified with sewer mains being blocked by nappies. This is being addressed as it occurs but communications will go public asking residents not to flush these type of items down toilets
- Some areas around town show signs of increased mosquito breeding. Fogging operations are increasing
- Arnhem Land Pest Control increased sprays at the Waste Management Facility to try and address the high number of flies in the area
- 11 domestic dogs were found at large in January, and there are 324 dogs registered with the Nhulunbuy Corporation. No crocodiles or buffalo harvested during the month

Corporate and Community Services

- 49 Out of Hours Access inductions have been completed and signed off by Aquatic Centre Officer. Currently there are 651 membership fob holders for the Aquatic Centre
- Australia Day 2016 celebrations were held at the Nhulunbuy Aquatic Centre. The ceremony commenced with a Welcome to Country ceremony performed by the Rirratjingu Aboriginal Corporation. The Australia Day Ambassador was Amy Hetherington
- Citizen of the Year awards were presented to the following:
Young Citizen of the Year - Ineke Wallis
Citizen of the Year - Leanne Parise
Community Event of the Year - The Garland Family Halloween Haunted House

Town Feedback (complaints/ compliments/ feedback and suggestions)

Three complaints were received during the month of January. Two of these have been addressed to the satisfaction of the complainants. One is still in progress.

Secretary:
Date:

Chairperson:
Date:

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
26 January	Datjala Work Camp	Football Game	Use of Hindle Oval	\$74.00
Month total				\$74.00
Year to Date				\$74.00

6. Correspondence

N/A

7. General Business– **Gideon's Bush Espresso - Mobile Vendor**

AMac tabled Gideon's Bush Espresso Mobile Vendor application for the Board to view and provide feedback.

AMac mentioned the business is mainly focused on attending community events including selling coffee at the Nhulunbuy Aquatic Centre on weekends for residents to enjoy.

It was resolved that:

The Town Board supported the application for Gideon's Bush Espresso Coffee.

– **Welcome to Nhulunbuy signage**

AMac stated the 'Welcome to Nhulunbuy' signage that was previously located on Melville Bay Road has been missing for a while. As such, there is an opportunity for the Nhulunbuy Corporation to install new signage.

AMac tabled a 'Welcome to Nhulunbuy' mock design for the Board to view and provide feedback. Discussions were held around making the design more multicultural.

It was resolved that:

The Board would like an expression of interest to go out to the community asking them for any alternate designs. AMac agreed to facilitate this.

– **Nhulunbuy Corporation website**

AMac informed the Board the new Nhulunbuy Corporation website is in the final stages of development. The website will go live on 29 February 2016 with enhanced customer usability. However, some sections will remain under construction until finalised.

AMac confirmed the Nhulunbuy Corporation have used Mojo Collective in Darwin to design the website. AMac asked if all Board members could email through their individual biographies for uploading to a section on the Town Board.

– **Corporate Plan 2016-2020**

AMac tabled a draft copy of the Nhulunbuy Corporation's new Corporate Plan 2016-2020. The plan has been drafted to provide strategic direction for the Corporation over the next five years. Currently, the plan also incorporates the Town Vision.

The Board provided feedback that the Town Vision piece may not sit within what is essentially an internal Corporate Plan, and would benefit with remaining an external document. AMac said that she would consider this.

In the meantime, AMac requested for the Town Board to send through any comments they have in regards to the first four focus (internal) areas on the Corporate Plan 2016-2020:

- Engaged community
- Efficient service
- Effective teamwork
- Strong Leadership

– **Department of Business- Liquor Permits**

SG raised concerns in regards to the Department of Business Liquor Permit office being closed for an extended period due to staff absence.

JR stated the NT Government are currently working on developing a NTG shop front to help resolve any of these issues.

– **NT Government Update**

Hospital Renovations

JR informed the Board the Gove District Hospital design and renovations have been expanded to include the entire front building. JR mentioned the renovations are planned to be completed by the end of 2016.

Aged Care Facility

JR stated an Aged Care Facility for Nhulunbuy has gone out to tender. JR said land has been offered on the hospital site for the facility.

Gove Port Development

JR said the top priority for his office is the Gove Port Development. This is aimed at attracting the fishing and cruising industries to the region.

There being no further business to discuss, the meeting ended at 10:43am.

Next meeting: Tuesday 15 March 2016 at 8:30am.