

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 21 June 2016 at 8:30am

**Present**

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Natasha Parkes (NP)	Rio Tinto (RT) Gove Operations
Melissa Muller (MM)	Proxy for Jim Rogers
Chris Putland (CP)	Member
Lyn Percic (LP)	Member
Gavin Law (GL)	Member
Maria Robbins (MR)	Project Manager, Town Vision (observer)
Alyce Fredriksen (AF)	Secretary

**1. Apologies**

Jim Rogers (JR)	NT Government (NTG) Representative
Sharon Georgonicas (SG)	Member

**2. Conflict of Interest**

N/A

**3. Confirmation of Minutes – 17 May 2016**

**Moved:** CP

**Seconded:** GL

Carried

**4. Business Arising from Minutes**

- Visitor Information Desk (38/15): An ad for a part-time Visitor Information Officer was placed in the Arafura Times by East Arnhem Land Tourist Association (EALTA) during the week of 14 June 2016. Applications close 1 July 2016.
- Lions Park toilets (05/16): AMac sent an email to the Board on 18 May 2016 outlining what community improvement projects would be impacted if the Lions Park toilets were to be included in the Nhulunbuy Corporation's 2017 Budget. SG conducted a poll on Gove Notice Board to gauge community interest in the toilets going ahead. LP highlighted the polling results: there are 5,218 members of the Gove Notice Board. 200 voted YES to have the toilets installed, with 40 voting NO. GL said the next step of the consultation process needs to be a short survey that provide the Town Board with a conclusive answer. AMac stated the survey needs to provide the community with information about other projects that would be impacted if the Lions Park toilets go ahead. LP will prepare a more comprehensive survey for comment before the next meeting. AMac is available to help create a Survey Monkey if needed.
- Melville Bay Road shoulders (11/16): NP advised RT are currently sourcing quotes to have the shoulders on Melville Bay Road fixed. NP to provide a further update at the next meeting.
- Electricity meters (13/16): NP advised she spoke with the High Voltage (HV) team and was informed that Nhulunbuy electricity meters are not calibrated on a regular basis. However, NP confirmed that concerned bill payers can request for their meters to be tested by HV on a case-by-case basis. This can be arranged through the Nhulunbuy Corporation.

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Secretary:

Date:

Chairperson:

Date:

- Electricity bills (14/16): The Nhulunbuy Corporation is looking to include a table outlining the average usage per day on power bills to assist bill payers with understanding their consumption rates. This is being discussed with the Corporation's IT system providers. AMac will provide a further update at the next meeting.
- Sewerage charges (15/16): AMac confirmed that the Nhulunbuy Corporation charges per toilet (pedestal) for all properties in Nhulunbuy. This was set by the Board of Directors when sewerage charges were first introduced. The charge per pedestal is \$298.40 for all properties in Nhulunbuy. AMac presented the Board with comparisons from Power and Water NT and West Arnhem Regional Council which both charge a minimum of \$810 (approximately) for sewerage per residential property. This means that there is a significant difference between what Nhulunbuy rate payers generally incur (with most only having one pedestal) in comparison to other jurisdictions in the NT. AMac stated the sewerage charges are outlined on the rates notices and explained on the Nhulunbuy Corporation's website but will be clarified further in notices in future. The Town Board agreed that there was no need to further investigate how the Nhulunbuy Corporation charges for sewerage considering the comparative data.

## 5. Monthly Operations Report – May 2016

Report tabled and noted. AMac highlighted the following:

### Chief Executive Officer

- The Nhulunbuy Corporation finalised its 2016 Budget projections
- The Nhulunbuy Aquatic Centre opening hours were reviewed for winter and amended with no negative feedback being received
- AMac attended a meeting with Rio Tinto to discuss the status of the Town Hall and the Nhulunbuy Aquatic Centre. Both assets will be handed to the Nhulunbuy Corporation once all remediation work is completed by Rio Tinto to the satisfaction of the Corporation

### Airport Operations

- The gravel car park between the CASA building and the Old Terminal car park was re-sheeted and reshaped. The Melville Bay Road shoulders in this area were also rectified
- Licence Agreements with Gove Rentals, Mannys Car Hire and Kansas Car Hire were finalised
- Two separate aircraft incidents occurred during May which both required the activation of the Aerodrome Emergency Plan. All emergency response agencies were assembled and briefed. Both incidents resulted in a safe landing

### Town Operations

- The Nhulunbuy Corporation's waste collection contractor, Arnhem Land Pest Control, are sourcing a new rubbish truck. This should arrive in August 2016. There has been some excellent feedback about the contractor in recent weeks
- Sixteen domestic dogs were found at large in May. AMac noted that whilst the numbers of dogs at large has increased, the number of registered dogs in relation to unregistered dogs being caught is a positive. One dog was abandoned during the period and has since been handed over to Nhulunbuy PAWS for re-homing
- Wild dog activity is stable. However, an increase in activity is anticipated over the coming months as female dogs start to have puppies
- No crocodiles were trapped this month as Dhimurru have not reopened the Town Lagoon trap. Crocodile activity in this area is stable with only a few night sightings
- Buffalo activity has increased, AMac highlighted the number of harvested buffalo on the graph provided in the Operational Report for May 2016 is incorrect. Graph should read zero buffalo harvested (instead of four).

### Corporate and Community Services

- The Community Night Market was held in the Town Hall due to the potential for rain. There were 52 stalls in total and there was a large community turnout
- The Nhulunbuy Corporation supported Hector the Cat's visit to Nhulunbuy and helped promote road safety awareness
- The Nhulunbuy Corporation partnered with Runners North to hold the Community Triathlon on 28 May 2016. The Corporation was aiming for 100 participants and nearly achieved this with 87

### Town Feedback (complaints/ compliments/ feedback and suggestions)

Four complaints were received during May. All four of these were addressed to the satisfaction of the complainants.

### In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
4 May 2016	NPS Canberra Committee	Ladies Movie Night	Waive of Town Hall fees	\$250
5 May 2016	Gove Dinghy Sailing Club	Discover Sailing Day	Waive of BBQ Trailer fees	\$50
14 May 2016	Nhulunbuy Speedway	Use of loader	Waive of loader fees	\$250
16 May 2016	Nhulunbuy High School	Interschool Social	Waive of Town Hall fees	\$174.30
16 May 2016	Nhulunbuy High School	Year 12 Formal	Waive of Town Hall fees	\$1,200
30 May 2016	Moto -X	Enduro race	Waive of BBQ Trailer fees	\$50
Month Total				\$1,974.30
<b>Year to Date</b>				<b>\$7,366.83</b>

### 6. Correspondence

#### In

- N/A

#### Out

- N/A

### 7. Town Vision Update

MR tabled the Project Monthly Report for May/June 2016.

MR stated the focus areas have been identified and published from the implementation plan, detailed list below:

- Clubs and associations
- Retail
- Tidy streets
- Town Centre
- Tourism
- Volunteer register
- Youth advisory council

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Date:

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Date:

- Yolŋu engagement

MR mentioned Town Vision had an allocated table at the last Community Markets on 18 June 2016 with a focus on bringing 'Colour and Vibrancy' to the Town Centre. MR presented the Board with visual images/ideas and sought feedback from the Board about what they would like to see included in the Town Centre plan.

MR informed the Board the third Governance meeting will be held on 23 June 2016. MR said NAIDOC Week is coming up next month and the Nhulunbuy Corporation is linking with other organisations (Centerlink, Miwatj Employment Participation and Anglicare) to plan a community BBQ event on 7 July 2016 on the grass area off Matthew Flinders Way. MR is looking for Town Board volunteers to help support the event on the day.

MR stated the Nhulunbuy Corporation will also be running a film night on 5 July 2016 in the Town Hall. Small films that have been produced in and around East Arnhem Land will be shown to support the theme of 'Songlines'.

## 8. General Business

### – Home Trading Policy

AMac stated the Home Trading Policy is due for renewal this year. AMac tabled both the old and updated versions of the policy for feedback from the Town Board before consulting with the general public.

AMac highlighted the changes in the new updated policy and stated she is proposing for all applications for Home Trading to be presented to the Town Board for consideration as per the Mobile Vendors and Service Providers Policy.

AMac requested the Town Board read, review and compare the updated policy to the existing policy and provide any feedback to AMac within the next two weeks. The Home Trading Policy will then go out to the general public for consultation and comment.

### – Welcome to Nhulunbuy Signage Competition

AMac tabled two competition designs that have been received at the Nhulunbuy Corporation for the two 'Welcome to Nhulunbuy' signs that will be located on Melville Bay Road on the town boundary line.

AMac said the competition closes on 24 June 2016 and all designs are to be submitted to the Nhulunbuy Corporation Head Office or via email [office@ncl.net.au](mailto:office@ncl.net.au). AF will continue to advertise the competition until the closing date. The Town Board will then determine if the competition needs to be extended.

### – Microchipping for Dogs

AMac reminded the Town Board that mandatory dog microchipping comes into effect on 1 November 2016 for Nhulunbuy and the Industrial Estate. The Nhulunbuy Corporation will be holding a microchipping clinic at the September markets to give residents a final opportunity to have their dogs microchipped.

### – Northern Territory Government Update

MM gave the Town Board an update on behalf of the NTG.

MM stated the NTG will contact the Federal Department of Health after 30 June 2016 about the outcome of the Expression of Interest for the Nhulunbuy Flexible Aged Care Facility proposed to be constructed at the Gove District Hospital.

MM said the NTG's 2016-17 budget has a range of measures which are specific to or accessible for East Arnhem.

MM said together with Commonwealth agencies, NTG have commenced engagement with a range of East Arnhem businesses and service providers on the upcoming rollout of the National Disability Insurance Scheme which will boost disability service arrangements across the region. A particular focus will be to maximise regional business development and employment through the scheme.

MM Mentioned the Gove Surf Club has received a \$100,000 grant through the Tourism Infrastructure Development Fund to support the upgrade of their buildings and facilities. Banu Banu, Gove Boat Club, Laynhapuy and Outback Spirit are other recent recipients.

Dhimurru recently received a \$150,000 grant to improve the resilience of their track network and camping grounds through the \$5million Tropical Cyclone Lam Community Recovery Fund grants.

MM provided the Board with an update on the Gove Port:

- The Australia Competition Tribunal is currently conducting hearings on the proposed Sea Swift acquisition of Toll Marine's NT and Northern Queensland assets, including the Gove leases. Sea Swift resubmitted its application in early April and the Tribunal's final decision is expected mid-year.
- Distinct from the Australian Competition and Consumer Commission (ACCC) test, the Tribunal's decision will rest on whether the public benefit outweighs any loss of competition in the market. The NTG has provided submissions to the process.
- The NTG's objective is to work within the constraints of the present market to support a successful logistics industry which improves outcomes for consumers across the region and reduce supply chain costs that currently inhibit the competitiveness of businesses operating in the region.

MM mentioned the Department of Business is establishing a client services office in the NT Government's Westal Street tenancy (next to the Nhulunbuy Corporation's office). The fitout works are presently being undertaken. The Department of Housing have moved and consolidated to the NT Government Training Centre on Chesterfield Circuit (next to the Primary School).

MM said the NTG is supporting two major regional festivals in July and August:

- Yirrkala Yarrapay Music and Dance Festival - \$100,000 of support
- Garma Festival - \$130,000 of support.

There being no further business to discuss, the meeting ended at 10:57am.

Next meeting: Tuesday 19 July 2016 at 8:30am.