

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 19 April 2016 at 8:30am

**Present**

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Natasha Parkes (NP)	Rio Tinto (RT) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Chris Putland (CP)	Member
Gavin Law (GL)	Member
Sharon Georgonikas (SG)	Member
Maria Robbins (MR)	Project Manager, Town Vision
Alyce Fredriksen (AF)	Secretary

**1. Apologies**

Lyn Percic (LP) Member

AMac welcomed all members to the meeting and formally recognised Natasha Parkes (NP) as the new nominated representative for Rio Tinto Gove Operations.

**2. Conflict of Interest**

N/A

**3. John Worrall - Nhulunbuy Police Update**

John Worrall (JW) discussed incidents that have occurred in Nhulunbuy over the past few months, including trespassing, theft and unlawful entry.

JW stated property crime in Nhulunbuy has increased by 30% on the last financial year. JW mentioned residents need to take action and report all incidents that are occurring whether they are general or urgent.

JW said domestic violence and assault incidents have decreased over the last three months.

Message to the community from JW:

1. Secure personal property at all times
2. Lock away all valuable items
3. Report incidents soon as they occur - 131 444 for all non-urgent calls (available 24/7) or 000 for emergencies

**4. Confirmation of Minutes – 15 March 2016**

**Moved:** GL

**Seconded:** NP

Carried

**5. Business Arising from Minutes**

- Visitor Information Desk (38/15): The East Arnhem Land Tourist Association (EALTA) is overdue to commence advertising for a part time Tourism Officer to be based at the Nhulunbuy Corporation office. No further updates from EALTA as yet, AMac will keep the Town Board informed going forward.
- Lions Park toilets (05/16): The Manager, Town Operations has investigated options for installing and maintaining public toilets at Lions Park. AMac presented costings to the Board on 19 April 2016.

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Secretary:

Date:

Chairperson:

Date:

- Town Beach Access signage (06/16): The Manager, Town Operations has noted the request to place directional signage on Westal Street to alert people to walkway and will action this in the next street sign order.
- NTG Aged Care Facility (07/16): JR informed the Board the facility is an Expression of Interest and also at tender. A provider will be selected based on their proposals to run the facility. The preferred supplier will then be asked to tender for the construction of the facility. JR mentioned NTG are still in the process of clarifying the scope of works with the Federal Government.
- NTG Liquor Permit Office (08/16): JR stated the NTG has plans to establish a Territory Business Centre in Nhulunbuy. However, a timeframe has not yet been established.
- Nhulunbuy Police (09/16): AMac invited John Worrall to the April 2016 Town Board meeting to discuss police initiatives in Nhulunbuy.

## 6. Monthly Operations Report – March 2016

Report tabled and noted. AMac highlighted the following:

### Chief Executive Officer

- The Corporate Plan 2020 has been finalised and published onto the Nhulunbuy Corporation website
- All Nhulunbuy Corporation staff attended Bullying and Harassment Prevention Training delivered by the NT Chamber of Commerce over a two day period in March 2016
- Datjala Work Camp - AMac attended a prisoner farewell presentation to present certificates of appreciation on behalf of the Nhulunbuy community
- AMac attended a meeting with Rio Tinto about the Nhulunbuy Aquatic Centre kiosk upgrade and chlorine shed works

### Airport Operations

- License agreements for Black Diamond Aviation and Air Frontier Aviation have been finalised extending their leases through to 2018
- Airnorth aircraft brake wear indicator pins were found on the runway on two separate occasions in March 2016. Safety reports were lodged with the Australian Transport Safety Bureau and Airnorth were notified
- The Aerodrome Emergency Plan was activated on 10 March 2016. A Cessna light aircraft lost electrical power in the cockpit immediately after take-off for Elcho Island. All emergency services attended and the aircraft landed without incident. A debrief was conducted at the Nhulunbuy Police Station
- The Gove Airport Conditions of Use are being drafted and will be distributed to all airport users when approved

### Town Operations

- Road verge repairs have been completed along Melville Bay Road and works are currently underway along John Flynn Drive in the Industrial Estate
- 15 domestic dogs were found at large and impounded in March with nine infringements issued. AMac informed the Board the Nhulunbuy Corporation has responded to two animal welfare cases (neglect) and has declared one dog in the past month

### Corporate and Community Services

- 131 Out of Hours Inductions have been completed out of 674 registered membership fob holders
- The Community Markets were held on 12 March 2016 and were hosted by Nhulunbuy Playgroup

- The Easter Craft and Egg Hunt event was held on 26 March 2016 and was a huge success with approximately 80 children in attendance. The Nhulunbuy Corporation offered free face painting, craft activities and an Easter egg hunt

### **Town Feedback (complaints/ compliments/ feedback and suggestions)**

One complaint was received during the month of March, the complaint has been addressed to the satisfaction of the complainant.

### **In Kind Support**

<b>Date received</b>	<b>Organisation</b>	<b>Activity</b>	<b>Support granted</b>	<b>Financial cost</b>
1 March 2016	Nhulunbuy Fishing Club	Women's Fishing Competition	Waive of Town Hall hire fees	\$600
1 March 2016	Rotary Club of Nhulunbuy	Quiz Night	Waive of Town Hall hire fees	\$500
7 March 2016	Nhulunbuy PAWS	Erection of fence	Waive of building application fees	\$60
8 March 2016	Moto-X	Use of loader	Waive of hire fees	\$250
9 March 2016	Arnhem Regional School Sports	Hire of BBQ Trailer	Waive of BBQ Trailer fees	\$50
Month total				\$1,460
<b>Year to Date</b>				<b>\$2,092</b>

## **7. Correspondence**

### **In**

- Dennis Rasmussen- Mobile Vendor application was supported and approved by the Town Board.

### **Out**

- N/A

## **8. Town Vision Update**

MR tabled the Project Monthly Report for March/April 2016. Topics discussed included key milestones, risks and issues.

MR mentioned Arafura Times have a dedicated section for Town Vision every week and the strategy is now 100% finalised. The document was launched on the Nhulunbuy Corporation website on 18 April 2016.

MR mentioned an Expression of Interest was launched on the Nhulunbuy Corporation website at the end of March 2016. It has been designed to capture the attention of those residents who may be interested in being a part of the process going forward. Applications close on 20 April 2016.

MR informed the Board the first Governance Group meeting will be held on 22 March 2016.

## **9. General Business**

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Date:

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– **Lions Park toilets**

AMac presented the Board with initial costings around fabrication, freight and installation of toilets at Lions Park. AMac mentioned the toilet facility needs to be easily accessible for disabled occupants.

AMac informed the Board the Nhulunbuy Corporation would be looking at \$137,000 for initial installation, with a further \$20,000 for plumbing and power.

AMac stated the costs to clean the toilet once a day, and unlock and lock each day will cost approximately \$20,000 per year.

This means that in the first year of operation it will cost the Corporation \$178,000. The toilet facility consists of two toilets and a storage area for cleaning supplies etc.

The Town Board discussed the costings and agreed they would like to see what other initiatives would be impacted if the Lions Park toilet facility is incorporated into the Nhulunbuy Corporation's 2017 budget projections.

– **Town Hall**

GL raised sound treatment improvements at the Town Hall. GL mentioned he received an email from Paul Hayes who wants to make the Town Hall a better venue for music events.

AMac requested for GL circulate the email he received to all Town Board members to review before the next Town Board meeting in May 2016.

– **Nhulunbuy Aquatic Centre**

SG thanked the lifeguards for their outstanding efforts at the Aquatic Fun Day in March 2016 with children and the inflatable. SG stated they represented the Nhulunbuy Corporation beyond expectations.

There being no further business to discuss, the meeting ended at 10:29am.

Next meeting: Tuesday 17 May 2016 at 8:30am.