

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 17 May 2016 at 8:00am

Present

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Natasha Parkes (NP)	Rio Tinto (RT) Gove Operations
Chris Putland (CP)	Member
Lyn Percic (LP)	Member
Gavin Law (GL)	Member
Sharon Georgonikas (SG)	Member
Maria Robbins (MR)	Project Manager, Town Vision (observer)
Alyce Fredriksen (AF)	Secretary

1. Apologies

Jim Rogers (JR) NT Government (NTG) Representative

AMac welcomed all members.

2. Conflict of Interest

N/A

3. Confirmation of Minutes – 19 April 2016

Moved: GL

Seconded: CP

Carried

4. Business Arising from Minutes

- Visitor Information Desk (38/15): The East Arnhem Land Tourist Association (EALTA) is due to commence advertising for a part time Tourism Officer to be based at the Nhulunbuy Corporation office. No further updates from EALTA as yet. AMac will keep the Town Board informed going forward.
- Lions Park toilets (05/16): AMac to confirm what other projects would be impacted if the Lions Park toilets were to be included in the Nhulunbuy Corporation's 2017 budget.
- Melville Bay Road (off lease) Pot Holes (10/16): NP to clarify if RT have any plans to fill in the pot holes located on Melville Bay Road. NP informed the Board the pot holes were repaired by RT at the start of May 2016.

5. Monthly Operations Report – April 2016

Report tabled and noted. AMac highlighted the following:

Chief Executive Officer

- The Nhulunbuy Corporation's annual external financial audit was completed in April 2016 with two findings. One relating to the Corporation's corporate software and the second around separating the roles of the Manager, Corporate and Community Services
- Recruitment is underway for a new Depot Supervisor
- AMac met with Norbuilt and NTG to discuss noise restrictions on the building permits for the Nhulunbuy High School boarding facility and the Marine Trade Training Centre

Secretary:

Date:

Chairperson:

Date:

Airport Operations

- Three parking positions with tie-down facilities were added to the General Aviation parking apron due to the increasing number of locally based aircraft. This will assist in easing any parking congestion issues
- The biennial testing of the Aerodrome Emergency Plan was carried out on 28 April 2016 with a full scale field exercise involving all emergency services, Gove District Hospital and the RT Emergency Response Team. Over 60 people participated in the three hour exercise. A debrief was conducted immediately following and the exercise was considered a success

Town Operations

- Road verge repairs have been completed along Melville Bay Road
- Street sweeping is the focus for May 2016
- Nine domestic dogs were found at large in April with a number being impounded and five infringements. Two dogs were abandoned and successfully re-homed
- AMac mentioned the Nhulunbuy Corporation now has access to a dog mobile application which contains data of all registered dogs within Nhulunbuy. This will help the Corporation's Animal Control Officer identify registered dogs
- AMac informed the Board microchipping will be mandatory as of 1 November 2016. Communications reminding residents of this will commence shortly
- Two wild dogs were harvested (both were females on heat). Wild dog activity seems to be still fairly stable with only a few single dogs being sighted over the past month

Corporate and Community Services

- 181 Out of Hours Inductions have been completed out of 690 registered membership fob holders
- The school holiday movie was 'Inside Out' held on 5 April 2016 at the Town Hall. This event was a success with a total of 238 attendees
- An Aquatic Fun Day was held on 7 April 2016 at the Nhulunbuy Aquatic Centre. This was the Nhulunbuy Corporation's most popular pool event so far with children from the Community Childcare Centre, Yirrkala, Ski Beach and the general public attending
- The Community Markets were held on 16 April 2016 at the Town Hall and were hosted by Arafura Dance Association. There were 38 stalls in total with three new stalls
- A Citizenship Ceremony was held on 29 April 2016 at the Nhulunbuy Aquatic Centre. There were a total of seven conferees from New Zealand, Jamaica, United States and Thailand

Town Feedback (complaints/ compliments/ feedback and suggestions)

No complaints were received during April.

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
4 April 2016	Nhulunbuy High School	Cross Country	Waiver of Hindle Oval fees	\$74
9 April 2016	Rotary	Gove's Got Talent	Waiver of BBQ Trailer fees	\$50
9 April 2016	Anglicare	Gove's Got Talent	Waiver of Town Hall fees	\$500
16 April 2016	Moto-X	Loader from dump	Waiver of hire fees	\$250

Secretary:
Date:

Chairperson:
Date:

23 April 2016	Rotary	Quiz night	Goods donation	\$2,176.53
30 April 2016	Speedway	Loader from dump	Waiver of hire fees	\$250
Month total				\$3,300.53
Year to Date				\$5,392.53

6. Correspondence

In

- N/A

Out

- Letter of support- Dennis Rasmussen (mobile vendor application April 2016)

7. Town Vision Update

MR tabled the Project Monthly Report for April/May 2016.

MR mentioned the Implementation Phase was launched on 13 May 2016 at the Walkabout Lodge with a total of 32 attendees. MR thanked everyone who participated in the launch.

MR said she will be holding a rerun of the Implementation presentation for those who were able to attend the session or would like to see it again. Two session times are available one on 12 May 2016 from 12-1pm and another on 24 May 2016 from 5-6pm in the Nhulunbuy Corporation Boardroom.

MR stated the Town Vision had an allocated table at the community night markets on 16 May 2016. MR said the NT Police's 'Dob in a Dealer' campaign was the topic was focused on in line with the Unique Lifestyles stream.

8. General Business

– **Nhulunbuy Aquatic Centre**

AMac informed the Board as of 23 May 2016, the Nhulunbuy Aquatic Centre will be changing its lifeguard hours in line with usage data. Winter Opening Hours will be Monday to Friday (except Tues) 9am-6pm and Tuesdays 2:30pm-6pm.

AMac mentioned the Nhulunbuy Aquatic Centre will be closing for essential maintenance 13 - 24 June 2016.

– **Television Channels**

CP raised concerns about the lack of sound on Channels 7, 10 and GEM. SG stated after investigating the issue herself, she believes that residents need to update the firmware (permanent software programmed into a read-only memory) on their televisions.

AMac said the Nhulunbuy Corporation has inspected and tested its infrastructure on Mount Saunders. The problem is not with the tower and may be caused by changes to the satellite or signal strengths which are out of the Corporation's control.

– **Distribution List**

AF tabled a contact list for all Town Board members to update and change any personal contact details where necessary. AF to distribute an updated version via email to all members.

– **Welcome to Nhulunbuy Signage Competition**

AMac tabled a flyer for the Nhulunbuy Welcome Sign Competition and asked the Town Board for feedback.

AMac mentioned submissions are welcome from all and designs are free to incorporate local history and/or culture, flora and/or fauna, local attractions and images/wording that capture the spirit of Nhulunbuy.

AMac said the winner will be chosen by popular vote and receive a prize that will support a local business of their choice. All designs to be submitted by 17 June 2016 to the Nhulunbuy Corporation Head Office or via email office@ncl.net.au. The Town Board supported the competition and the requirements listed.

– **Power Billing**

CP raised concerns around electricity bills issued lately by the Nhulunbuy Corporation.

AMac tabled five examples of electricity accounts issued by the Nhulunbuy Corporation. AMac clarified with the Board the Corporation's role is to read the meters, subtract the previous meter reading number from the new read number and apply the tariff that is supplied to the Nhulunbuy Corporation each quarter by RT.

AMac stated the domestic and commercial rates have not changed. The government rate however can fluctuate each quarter. Power and Water purchase what their tenants use in electricity at an agreed rate from RT. Power and Water then on charge at their own tariff rate to each account plus a daily charge of .50c per day (service charge).

AMac reiterated that any residents who were uncertain about their bills are welcome to speak with the Nhulunbuy Corporation for an explanation of the billing or for a re-read if required. AMac stated that so far only seven residents have approached the Corporation directly with questions or concerns about their bills.

– **Town Flats**

NP mentioned RT are currently working on improving the amenity of the Town Flats.

The following projects will commence in 2016:

- Replace all broken lighting (by June)
- New number signage on each flat building (by June)
- General clean up including pruning and maintenance (ongoing)

There being no further business to discuss, the meeting ended at 9:54am.

Next meeting: Tuesday 21 June 2016 at 8:30am.