

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 15 March 2016 at 8:30am

Present

Angela MacMillan (AMac)	Chairperson (Nhulunbuy Corporation)
Natasha Parkes (NP)	Proxy for Marina Wangurra
Lyn Percic (LP)	Member
Gavin Law (GL)	Member
Sharon Georgonicas (SG)	Member
Alyce Fredriksen (AF)	Secretary

1. Apologies

Marina Wangurra (MW)	Rio Tinto Alcan (RTA) Gove Operations
Jim Rogers (JR)	NT Government (NTG) Representative
Chris Putland (CP)	Member

AMac welcomed all members and introduced Maria Robbins, Town Vision Project Manager to the meeting. AMac advised that Maria would observe the meeting to assist with her work on the Town Vision.

2. Conflict of Interest

N/A

3. Confirmation of Minutes – 23 February 2016

Moved: GL

Seconded: SG

Carried

4. Business Arising from Minutes

- Information Desk (38/15): The East Arnhem Land Tourist Association (EALTA) is due to commence advertising for a part time Tourism Officer to be based at the Nhulunbuy Corporation office. AMac informed the Board this is still in progress with no further updates from EALTA as yet.
- Datjala Work Camp (01/16): AMac informed the Board she is now on the Community Consultative Committee and will give updates throughout the year as meetings occur.
- Lions Park (05/16): LP requested for the installation of toilets at Lions Park to be added back to the action list for review. The Manager, Town Operations is investigating options and will provide the Board with costings in the April 2016 meeting.

5. Monthly Operations Report – February 2016

Report tabled and noted. AMac highlighted the following:

Chief Executive Officer

- Maria Robbins, Town Vision Project Manager commenced with the Nhulunbuy Corporation on 29 February 2016
- Nhulunbuy Corporation website went live and launched on 29 February 2016. A range of new features, including the option to make online payments, are now available to users
- AMac held a meeting with Daniel Bowden, Airnorth Chief Executive Officer, to discuss delays, changes in schedules, notification process and the cost of flights in and out of Gove. The meeting was positive and Daniel is looking into AMac's concerns

Secretary:

Date:

Chairperson:

Date:

Airport Operations

- Relocation of the EverlyBlue kiosk entrance is now completed. The entrance is now next to the departing passenger screening area with the aim of attracting more customers
- Repairs have been completed to the damaged seal on the Airnorth parking apron. Costs will be invoiced to Airnorth
- The Nhulunbuy Corporation received a request from the police to assist with a display of emergency services aircraft and vehicles which included the Careflight BE200 and NT Police Pilatis aircraft, fire tenders, police vehicles and ambulance crews
- Ben Poulton commenced employment on 16 February 2016 as one of the new Airport Operations Officers

Town Operations

- Road verge repairs are underway on Melville Bay Road and the corner of Beagle Circuit, Melville Bay Road and through to Whitewood Circuit. An audit of verges throughout the town lease has determined that many road verges have high edges which are a traffic hazard. A strategy has been developed to strengthen road edges and improve the longevity of the verges
- The Town Beach walkway access was completed on 26 February 2016 and is now open to the general public. Dhimurru has been granted permission to place Indigenous Protected Area and interpretive signage around the walkway
- Domestic dogs - 14 dogs were found at large during February and impounded which is an increase on the previous month. Nine infringements were issued
- There have been three incidents of wild dogs being let out of Nhulunbuy Corporation traps. The Animal Control Officer is now monitoring these traps with CCTV and the Corporation will be publicly addressing the dangers of this activity

Corporate and Community Services

- 73 Out of Hours Inductions have been completed and signed off by Aquatic Centre Officer. Currently there are 663 registered membership fob holders
- The Community Markets were held on 13 February 2016 and were hosted by the Nhulunbuy Christian College Middle School Camp. Clubs Day was held on 27 February 2016 with 35 stalls. Gove FM broadcasted from the event and there were live performances from Arafura Dance, Tae Kwon Do and the Gove Arts Theatre. Gove Barra's NT title team hosted the BBQ

Town Feedback (complaints/ compliments/ feedback and suggestions)

Two complaints were received during the month of February. Both have been addressed to the satisfaction of the complainants.

In Kind Support

Date received	Organisation	Activity	Support granted	Financial cost
20 February 2016	MEP / Community Garden	Community toilet	Waive of building application fees	\$158
25 February 2016	Dhimurru	National heritage commemoration	Marquee and portaloos	\$400
Month total				\$558
Year to Date				\$632

Secretary:
Date:

Chairperson:
Date:

6. Correspondence

In

- N/A

Out

- Letter of support- Gideon's Bush Espresso

7. Introduction to Maria Robbins

Maria Robbins (MR) tabled a number of draft documents which she has prepared as part of her initial work on the Town Vision.

Copies provided to the Town Board members:

1. Draft Town Vision monthly report
2. Town Vision proposed governance structure and process – this pack contained information pertaining to the Key Responsibilities for the Board and Governance groups as well as for the Streams

Documents tabled for viewing:

1. Town Vision strategy document – draft
2. Town Vision Stakeholder Engagement and Communications plan
3. Town Vision implementation plan template

MR informed the Board the Town Vision strategy is currently sitting at 90% completion. MR mentioned once the document is complete and signed off, it will go out with communications and be made available for the public to view.

MR said the Project Stakeholder Engagement and Communication Plan is a living document and will evolve as the project progresses. Reviews and changes will be periodic or event based. Implementation of the plan has already commenced through a number of projects already underway within the Nhulunbuy Corporation and other stakeholder groups.

MR mentioned an expression of interest is to be released to the general public. It will be designed to capture the attention of those residents who may be interested in the Town Vision piece and would like to be a part of the process going forward.

8. General Business

– **CAP Application - Nhulunbuy BMX Club**

The Nhulunbuy BMX Club applied to the Community Support Program to purchase a replacement chest freezer for storage of frozen goods.

It was resolved that:

The Town Board supported and approved the application.

– **CAP Application - Nhulunbuy Community Toy Library**

The Nhulunbuy Community Toy Library applied to the Community Support Program to purchase new toys as some of their old toys are ageing and need to be decommissioned.

It was resolved that:

The Town Board supported and approved the application.

– **Boarding Facility**

AMac stated that the contractors working on the new Boarding Facility at Nhulunbuy High School have been given instructions not to use any of the roads in town and are now accessing the site via the boundary road. This is designed to ensure pedestrian safety around the high school and to help preserve the newly resealed roads.

AMac mentioned that this process has highlighted gaps within the Nhulunbuy Corporation's Development Application process – particularly in relation to community impact. These gaps are now being addressed.

– **Coffee Bush**

LP raised concerns in regards to coffee bush growing around her property and parks within the town. LP questioned the process the Nhulunbuy Corporation follows to eradicate the bush. AMac stated the Corporation has a dedicated parks and gardens program, as well as a contract with Arnhem Land Pest Control, to remove coffee bush. However, if there are any sites that are particularly bad, the Corporation welcomes any community feedback on where to focus its efforts.

– **NT Pensioner and Concessions Scheme**

AMac informed the Board that she received an email from Lynne Walker on behalf on one of her constituents about accessing the NT Pensioner and Carer Concession Scheme. AMac informed the Town Board pensioners and concession card holders in Nhulunbuy are free to access the NT Pensioner Concession Scheme and there are a number of residents who do so. The only difference between Nhulunbuy and other councils is that the Corporation's rates period runs from Jan-Dec (not Jul-Jun) so any pensioners/concession card holders manually obtain their rate rebates through the Office of Disability.

– **Community Safety Action Committee**

AMac attended a meeting with the Community Safety Action Committee about increased property crime and damage throughout Nhulunbuy. AMac said the Nhulunbuy Police acknowledge that there is an increase in property damage (ie. cars being broken into, locks broken of fridges/freezers etc.) but overall the statistics do not show a marked increase in other types of property related offences.

AMac stated the Nhulunbuy Police are requesting residents take responsibility for their own assets by locking them away and being sensible about their home security.

AMac informed the Board John Worrall will be asked to join the next meeting in April 2016 to discuss issues and answer any questions the Board may have.

– **Home Traders**

SG questioned if the Nhulunbuy Corporation have any guidelines in the Home Occupation Policy around how many home traders are registered in town with the same profession and does the Nhulunbuy Corporation have any plans to cap numbers round how many residents can trade the same profession.

AMac responded that the Nhulunbuy Corporation does not have any plans to cap certain home trading professions as no one is able to identify how many businesses of a particular type are too many or too few.

– **Sports and Recreation Plan**

SG questioned if the sports and recreation plan is still underway.

AMac informed the Board the Nhulunbuy Corporation have allocated money in the 2016 budget to complete a feasibility study which includes the gap analysis for the sport and recreation plan. AMac mentioned this needs to be scoped and is due to start in April 2016.

There being no further business to discuss, the meeting ended at 10:27am.

Next meeting: Tuesday 19 April 2016 at 8:30am.

Secretary:
Date:

Chairperson:
Date: